

# **APPROVED MINUTES 10282025**

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 23, 2025  
9:30 A.M.**

**CALL TO ORDER:** Board Clerk Phil LaBarbera

**ROLL CALL:**

**Members Present:** Phil LaBarbera, David VanderNaalt (arrived at 9:36 a.m.), Phil Griswold (Via Zoom), Charles Vickers.

**Members Absent:** Tim Wilmes.

**Staff:** Assistant Fire Chief Jason Casey, Division Chief Tony Van Roekel, Battalion Chief Ken Murphy, Dominic Filosa (JVG – via Zoom), EMS Coordinator Justin Bruce, USFFA Local Vice President Brandon Crossno and USCFFA Chapter Vice President Chris Marin, Office Manager Lisa Neubert

**PLEDGE OF ALLEGIANCE:** Board Clerk Phil LaBarbera

**INVOCATION:** Board Clerk Phil LaBarbera

**I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Board member Phil Griswold made a motion to approve the consent agenda item which was the Board of Directors Board Meeting Minutes for August 26, 2025. Board member Charles Vickers seconded the motion. The board voted to approve the consent agenda item. (M: Phil Griswold/S: Charles Vickers; Ayes: Phil LaBarbera, Phil Griswold, Charles Vickers. Nays: None.)**

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## **II. CORRESPONDENCE AND SPECIAL RECOGNITION**

- A. No special recognition was given.**
- B. There were no letters of appreciation this month.**
- C. Assistant Fire Chief Casey recognized newly promoted Engineer Tony Haugen and new hire EMS EMT Deven Casal.**
- D. Assistant Fire Chief Casey recognized the following personnel for years of service: Captain Paramedic Chris Clark for twenty-seven years of service; Engineer Paramedic Jeff Salkeld and Captain Paramedic Shon Taylor for twenty-five years of service; Captain/Paramedic Adam Lumbardo for twenty-one years of service; Battalion Chief Brian Cooper and Firefighter EMT Jerry Thompson for twenty years of service; Division Chief Kyle Henson for three years of service; EMS EMT Raymond Jojola for three years of service; EMS Paramedic Michael Rose for one year of service.**
- E. There were no retirements for the month.**

## **III. COMMITTEE REPORTS**

### **A. Budget and Finance**

- 1. Dominic Filosa from JVG presented the financial and bank reconciliation report for the month of August 2025. Board member David VanderNaalt made a motion to accept the August 2025 financial report. Board member Charles Vickers seconded the motion. The board voted to accept the finance report for the month of August 2025. (M: David VanderNaalt/S: Charles Vickers; Ayes: David VanderNaalt, Phil LaBarbera, Phil Griswold, Charles Vickers. Nays: None.)**
- 2. Board member Phil Griswold asked Mr. Filosa about Treatment in Place revenue collection. Mr. Filosa and Assistant Fire Chief Casey both spoke to this matter. Several bills have been sent out, but the collection rate is low at this point. Chief Casey noted that there are some issues regarding the billing process with our billing agent, MARS/AMB, but these items are being worked out.**

### **B. Legal and Insurance**

- 1. No report.**

### **C. Fire Department Operations**

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1. The report for fire department operations was given for August 2025, which included an overview of the incident counts, types, and response times.

### **D. Emergency Medical Services / Ambulance Operations**

1. The ambulance operations report was presented for the month of August 2025. The report included the incident counts, types, and transport.
2. Assistant Fire Chief Casey reported the following for the EMS Division:
  - a. Completed PALS refresher course.
  - b. New hire orientation.
  - c. Image Trend.
  - d. Final "Death in Custody" training class.

### **E. Resource Management**

1. Division Chief Tony Van Roekel reported the following for fleet/apparatus and equipment:
  - a. New Vehicle Project – Braun Ambulance.
  - b. New Vehicle Project - Sutphen Pumper.
  - c. Reserve Quantum.
  - d. PPE Replacement.
  - e. PPE Inspections.
2. Division Chief Tony Van Roekel reported the following for buildings/facilities and teams/members:
  - a. FS133 Water Treatment.
  - b. FS133 Plymovent.
  - c. HVAC Repairs.
  - d. Door Repairs

### **F. Training/Professional Development**

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1. Battalion Chief Ken Murphy gave the following report for the training division:
  - a. The hiring combine will take place on September 27, 2025.
  - b. Recruit Class 25-3 is going well.
  - c. The Tactical Class with nine members is almost complete. Good feedback from the nine members attending.
  - d. The Captain's Academy is starting October 10<sup>th</sup>. There are seven participants who signed up for the course.
  - e. Move-Up Engineer's testing is slated for November 3<sup>rd</sup>.
  - f. West Valley Ladder Academy is taking place in November.
  - g. Mental Fitness & Resilience Training was completed during September and was well received.

### **G. Administrative/Special Projects**

1. No report.

### **H. Public Education/Community Outreach**

1. Fire Marshal Kenny Kovac acknowledged volunteer Fire Inspector David Jordan and Executive Assistant Ginger Sanabria for one year of service.
2. Prevention volunteer hours summary.
  - a. The summary of prevention hours for volunteers was presented for August 2025. The total number of volunteer hours was 110 hours.
3. Community relations program report.
  - a. The report for the Community Outreach program was given for August 2025. There was a total of 724 citizens served for August 2025. Installation of lock boxes is scheduled through the middle of October 2025.
4. There were no community events for the month of August 2025.
5. The volunteer inspection summary report was given for the month of August 2025. There was a total of 115 inspections completed.

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## **I. Fire Prevention**

- 1. The construction inspection summary report was given for the month of August 2025. There was a total of seven inspections completed.**
- 2. Fire investigation reports.**
  - a. The fire investigation report was given for August 2025. There was one formal fire investigation for the month.**
- 3. Large community projects.**
  - a. An update was given on the large community projects within the Sun City District. There are currently seven large community projects in Sun City.**
  - b. There was an update on the ongoing projects in Youngtown. There are currently two large community projects in Youngtown.**

## **IV. EXECUTIVE SESSION**

- A. There was no executive session.**

## **V. UNFINISHED BUSINESS**

- A. There was no unfinished business.**

## **VI. NEW BUSINESS/FUTURE AGENDA ITEMS**

- A. There were no new business/future agenda items.**

## **VII. PUBLIC COMMENTS**

- A. Preston Keis, Recreation Centers of Sun City, reported that they had a person fall at one of their facilities and the person requested that 9-1-1 not be called. Mr. Keis feels that the new Treatment in Place fee may have caused this.**
- B. USCFFA Sun City chapter vice-president Chris Marin thanked the board for their continued support. He stated that the union is working on ways to increase fire department funding.**

## **VIII. NEXT GOVERNING BOARD MEETING**

- A. The next Regular Board Meeting will be held on October 28, 2025, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue Sun City, AZ.**

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### **IX. ADJOURNMENT**

- A. Board member Charles Vickers made a motion to adjourn the meeting at 10:05 a.m. Board member David VanderNaalt seconded the motion. The board voted to adjourn the meeting at 10:05 a.m. (M: Charles Vickers/S: David VanderNaalt; Vote – Ayes: Phil LaBarbera, David VanderNaalt, Phil Griswold, Charles Vickers. Nays: None.)

#### **FOR THE BOARD**

**Phil LaBarbera  
Board Member  
PL/lbn**