



Sun City Fire District

Governing Board Meeting

Tuesday, March 28, 2023 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



Timothy Wilmes
Board Chairman
Elected 2022



Stephen Arnold
Board Clerk
Elected 2020



Phil LaBarbera
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020



Philip Griswold
Board Member
Appointed 2022

MEETING COMMENCEMENT

CALL TO
ORDER



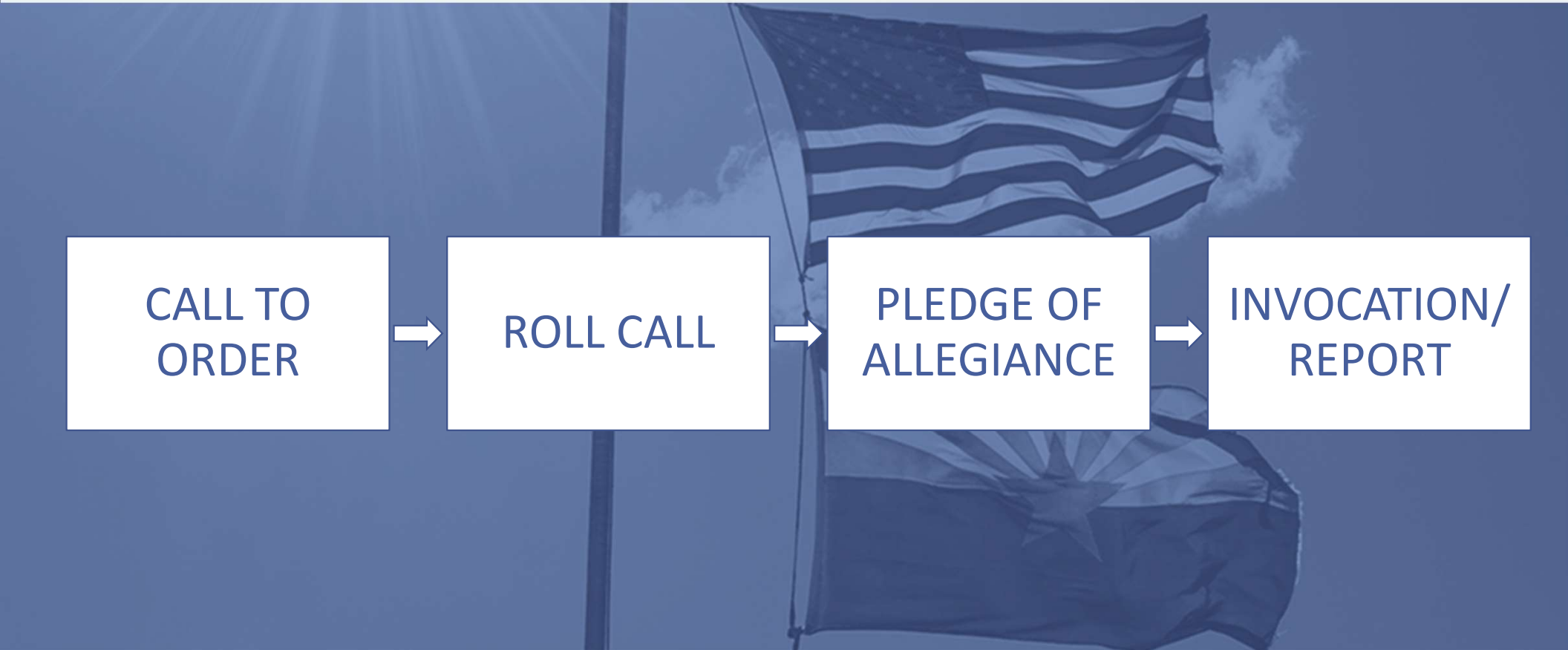
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

NOTICE – Chairman Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.

A. Approve the Board of Directors Board Meeting Minutes of February 28, 2023.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

POSITION	PROMOTION DATE	EMPLOYEE
Captain	February 6, 2023	Eric Archer

MARCH SERVICE ANNIVERSARIES



Kyle Netzel
Firefighter

7 Years



Keena McBee
Paramedic

4 Year

RETIREMENT RECOGNITION

1. No retirements for the month of February 2023.

III. COMMITTEE REPORTS

A. Budget and Finance

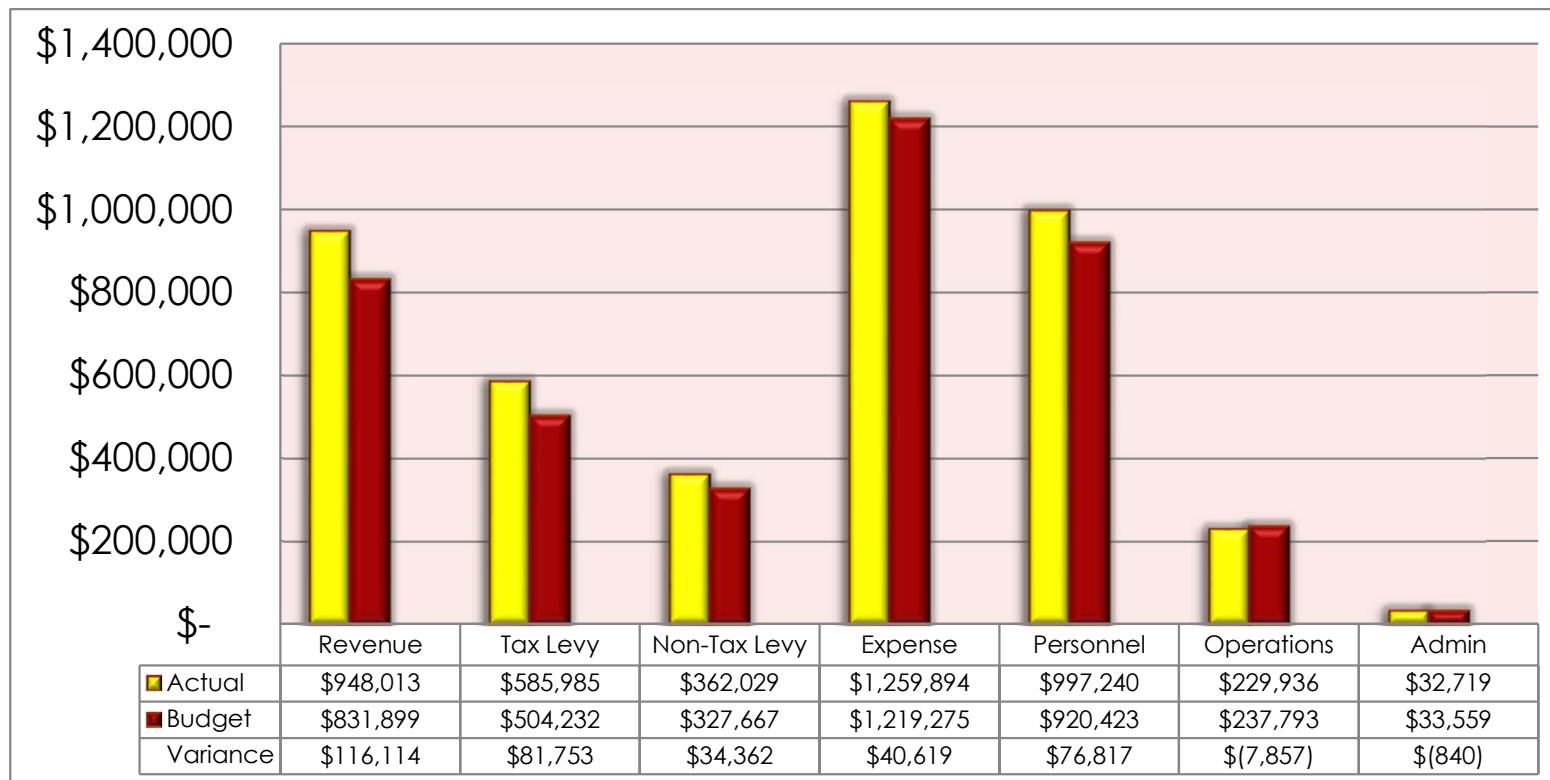
- 1. Financial Reports and Bank Reconciliations – February 2023. (Finance Director Gabe Buldra, Presenter)**



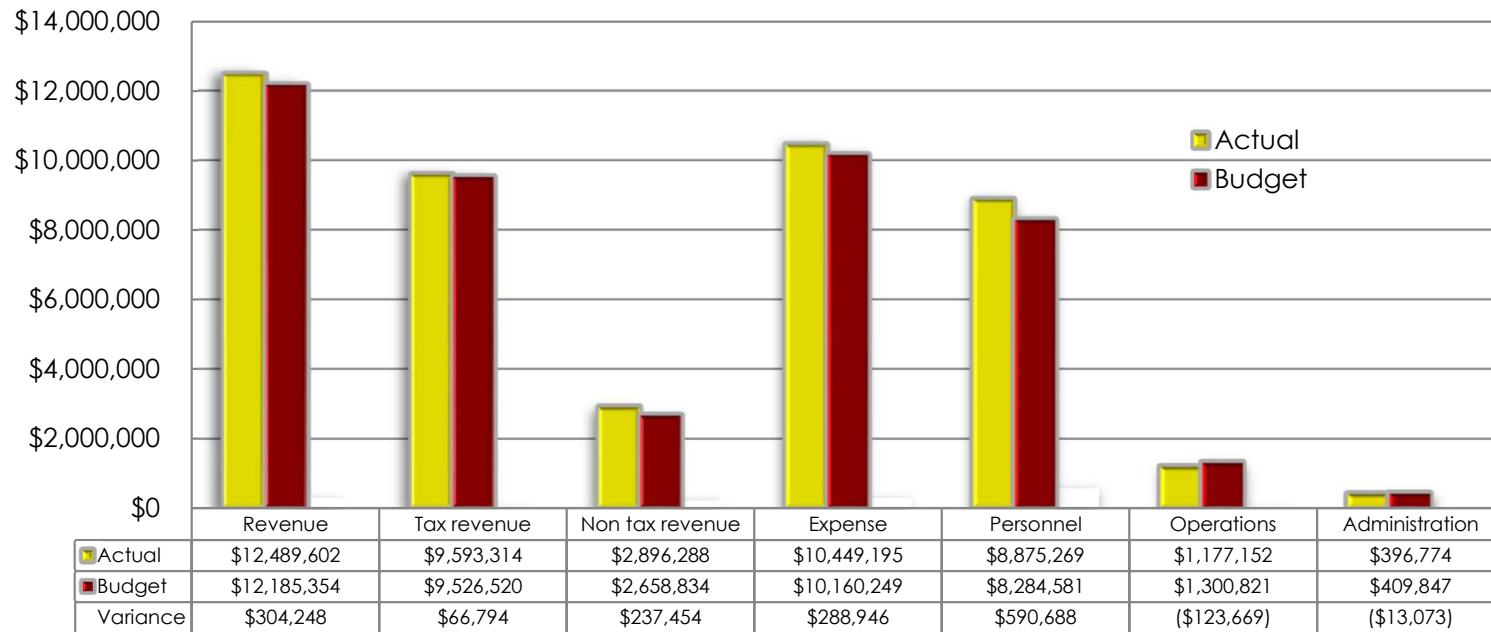
Sun City Fire District

February 2023 Financial Report

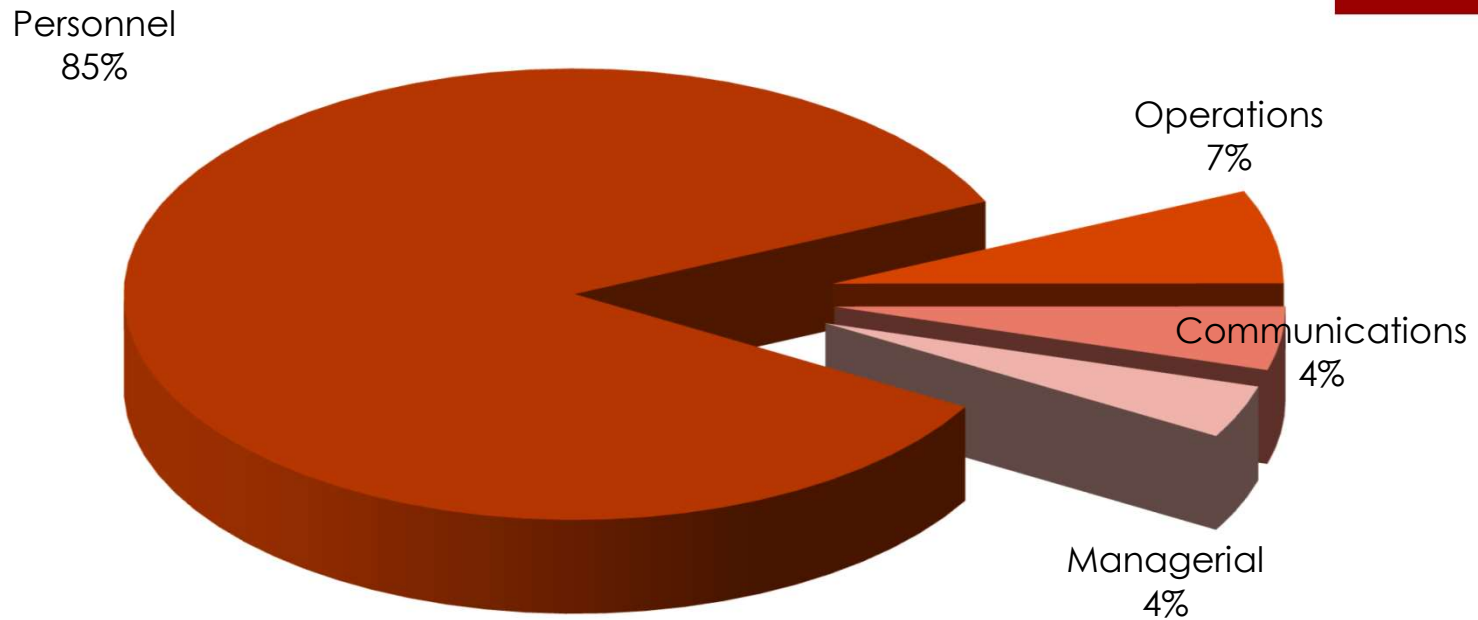
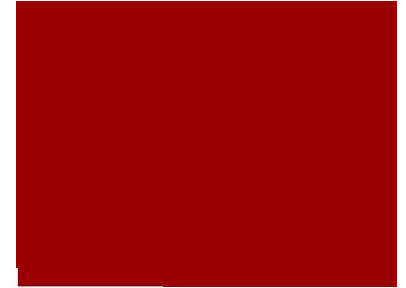
February 2023



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

B. Legal and Insurance

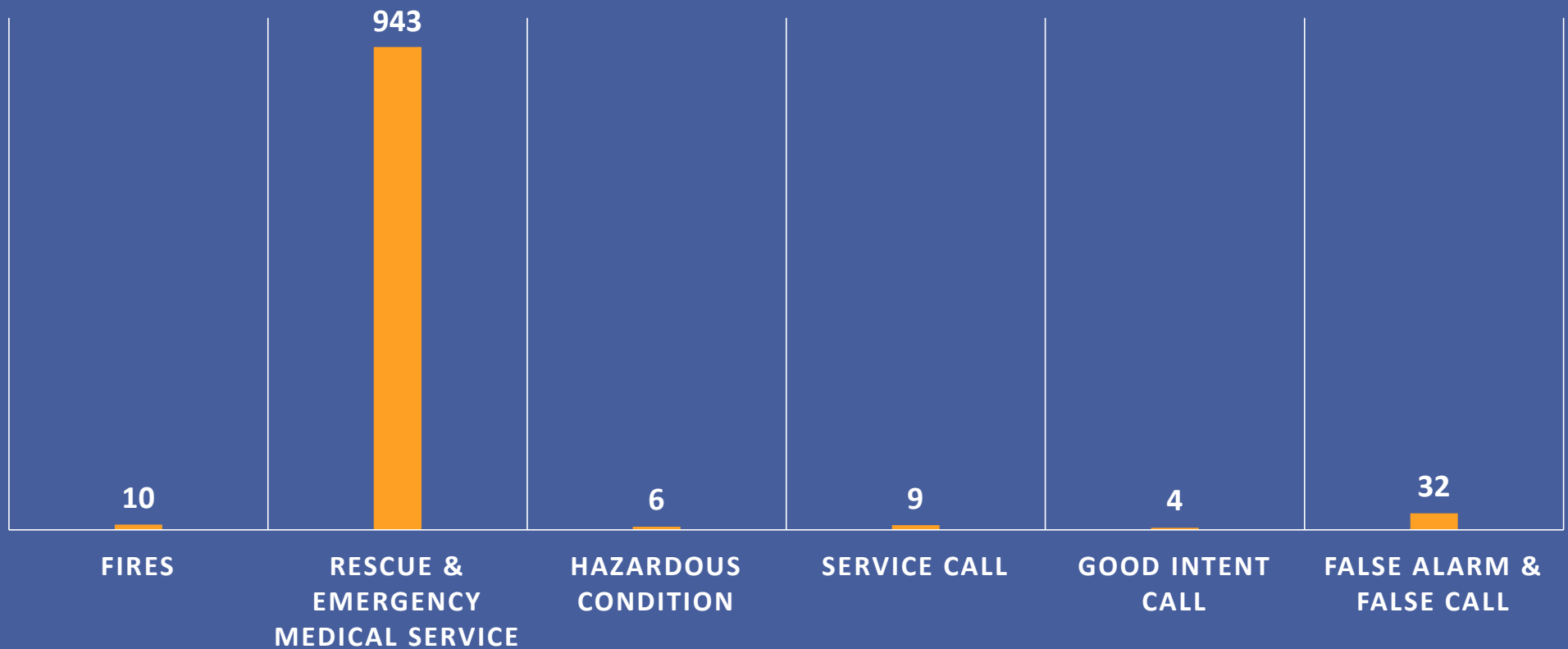
1. Action Item – Third amendment to the Intergovernmental Agreement for Fire and Medical Services between the cities of Glendale and Peoria, and the Sun City Fire District. (Acting Fire Chief Rob Schmitz, Presenter)
2. Discussion Item – Employment contract usage (Board Clerk Stephen Arnold, Presenter)
3. PSPRS / Prop 207 updates (Board Chairman Tim Wilmes, Presenter)

III. COMMITTEE REPORTS

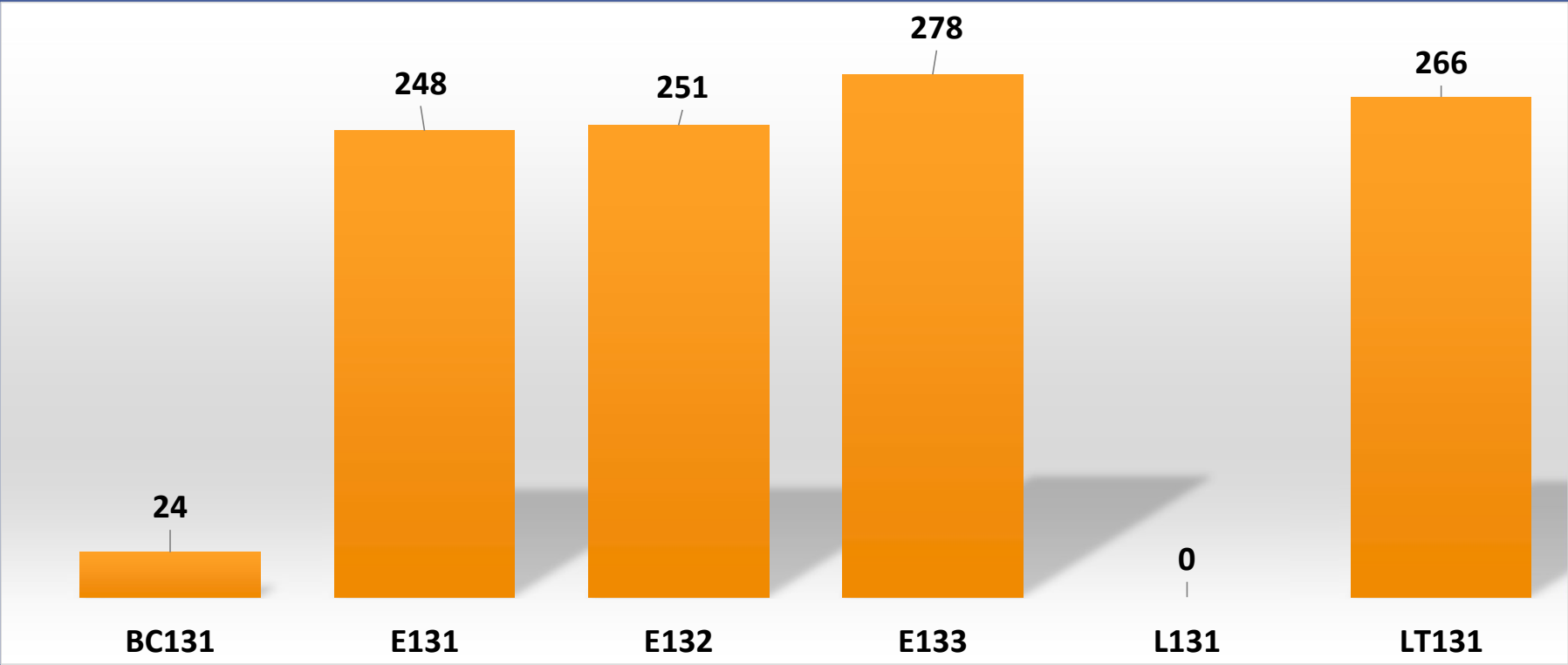
C. SCFMD Operations



MAJOR INCIDENT TYPES – FEBRUARY 2023



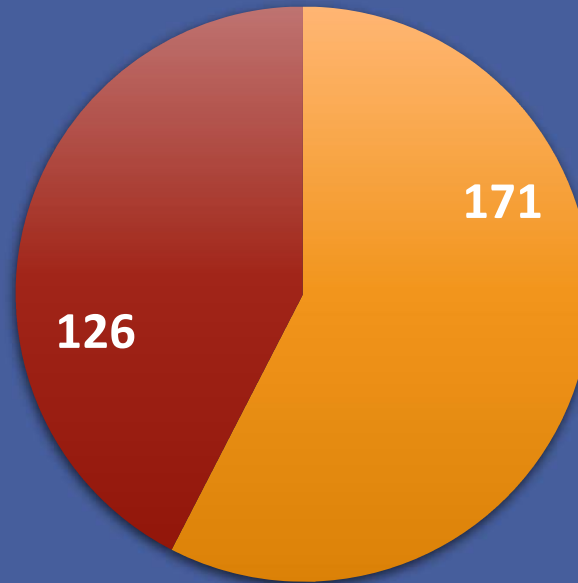
ON-SCENE INCIDENT COUNTS – FEBRUARY 2023



INCIDENT STATISTICS – FEBRUARY 2023

Response
Times
5:55

Overlapping
Calls
85.81%



Auto Aid Given Auto Aid Received

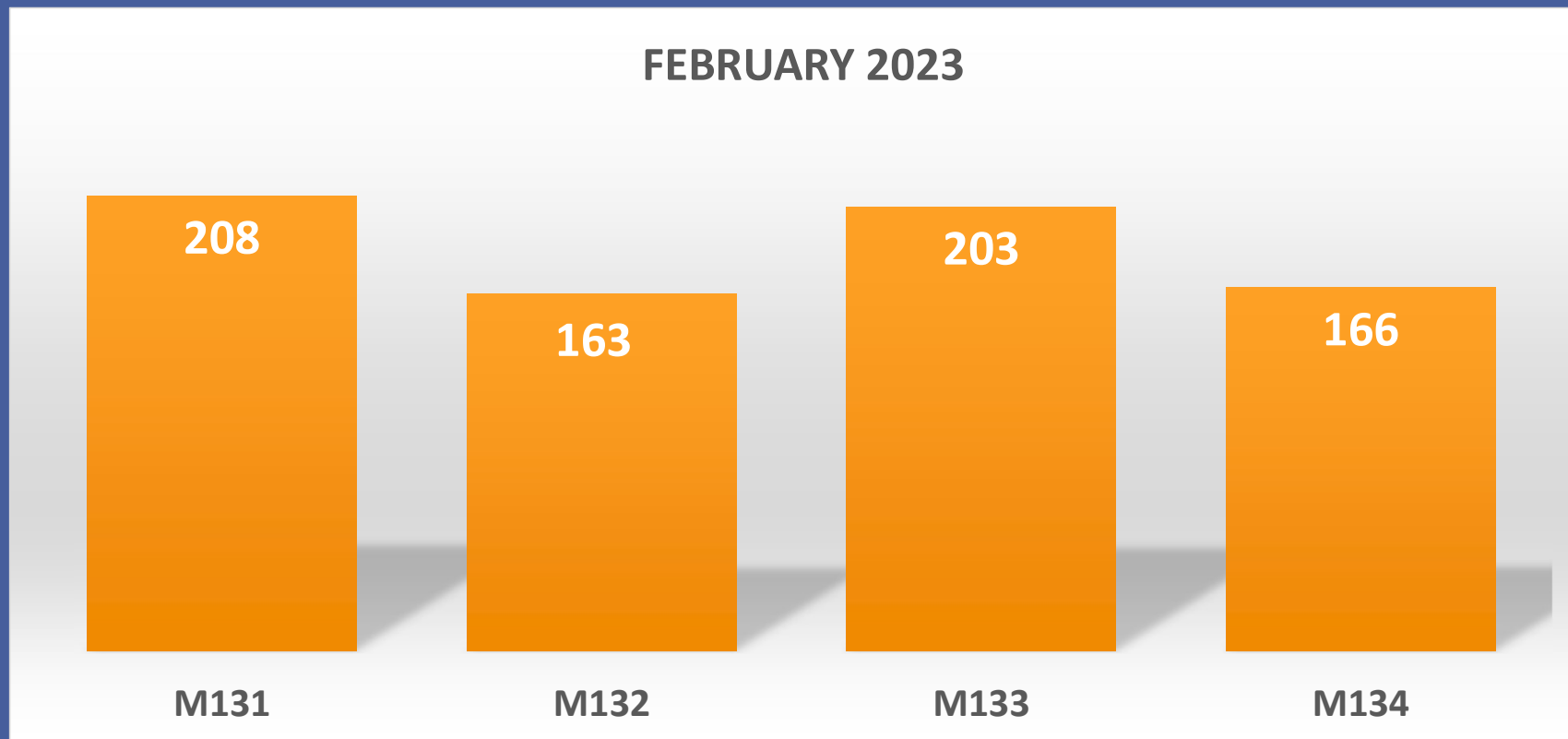
22:14
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

FEBRUARY 2023

M131 – 165 Transports
M132 – 134 Transports
M133 – 157 Transports
M134 – 134 Transports
TOTAL - 590 Transports



Receiving Hospital

544	Boswell
17	Thunderbird
20	St. Joes West
5	Arrowhead
2	Del Webb
1	Estrella
1	Mayo

EMS/Ambulance Operations

1. The Lucas Device and Stair Chair trials will be completed by April 1st.
2. Continuing to review new EPCR platforms, Image Trend and Zoll.
3. Looking at new inventory system – Operative IQ
4. Completed 1st quarter CE's Triage and New protocol updates.

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

1. Sutphen has completed all repairs and testing on L131 and is making arrangements to deliver it back to Sun City. It should be in the district by the end of March.
3. Fire mechanic Izacc Ramos is preparing to perform pump tests on all of our units over the next few months. We're rebuilding/replacing some of the equipment we own to be able to perform this process in-house at FS131. This will be more cost effective by saving us on fuel and out-of-service time.
4. E133 has been out of service since late February due to a shortage of engine and transmission parts. Cummins projects having a turbo actuator and NOX sensor available next week and will send a field tech to us to complete repairs. W.W. Williams also estimates they'll have parts available for us next week to complete a transmission recall issue and will also be sending a field tech to us.
5. LT131 has been taken out of service multiple times this year due to its primary light bar malfunctioning. The system still utilizes traditional strobes and power packs, which have been obsolete for seven years. Fire Mechanic Ramos has been limping the system along and was able to utilize spare parts in storage to build an LED system. We are confident this process repaired the issue until the new LT arrives in late 2024.
6. Golden Shores FD provided me with a picture of the 2012 Spartan that we sold to them. They continue to be grateful for the truck and are happy with the transaction.

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT



2012 Spartan at Golden Shores



LT131 LED Lightbar System



RESOURCE MANAGEMENT - FACILITIES

1. Core Construction has been working with us in good faith, well beyond our warranty, to address issues at FS133. Last week they completed drywall repairs to the upstairs laundry room/boiler room and downstairs EMS office following a drain-line break within the wall. It required being sealed off, asbestos testing, air sampling, plumbing repairs, and drywall repair.
2. FS133 has been having ongoing issues with water pressure and hot water in the upstairs living quarters. After having difficulty finding a vendor that would service the equipment, we eventually found a knowledgeable company who identified that the system was plumbed incorrectly during the build; the level of our hard water is prematurely destroying the equipment, a water treatment device should've been installed with the equipment, and one of the pumps is oversized creating early wear on the plumbing in combination with the hard water. We're awaiting quotes to have the issues remedied.
3. FS133 has also had some roof leaks that can be attributed to the swamp coolers. We met with JMAC this week and identified that the units have shifted, causing gaps in the duct work beneath it. The units are also showing premature wear due to the hard water.
4. Diamond Iron Fence has been working with us on the automatic gates at Admin. The system continues to short out due to moisture. The vendor is advising we'll need to reseal the loops and those sections of the fenced parking lot to correct the issue permanently.
5. Phoenix FD Tech Services has completed all station alerting updates at FS131 & FS132.

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. During quarter 1, our Sun City Ladder companies participated in Heavy Lift Training through the West Side Training Consortium group. All Ladders from the west side gathered to participate in lifting semitrucks and trucks that require more than one ladder to complete. They also had some instructions on electric semitrucks. It was great Ladder specific training.



TRAINING/PROFESSIONAL DEVELOPMENT

2. During March our Fire units completed the initial Rescue Task Force training instructed by Surprise Fire. This training was a combination of new EMS equipment and triage protocols, and the new to Sun City Rescue Task Force protocols.



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update. (Acting Fire Chief Rob Schmitz, Presenter)

III. COMMITTEE REPORTS

FIRE PREVENTION:

Public Education &
Community Outreach



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

MARCH SERVICE ANNIVERSARIES



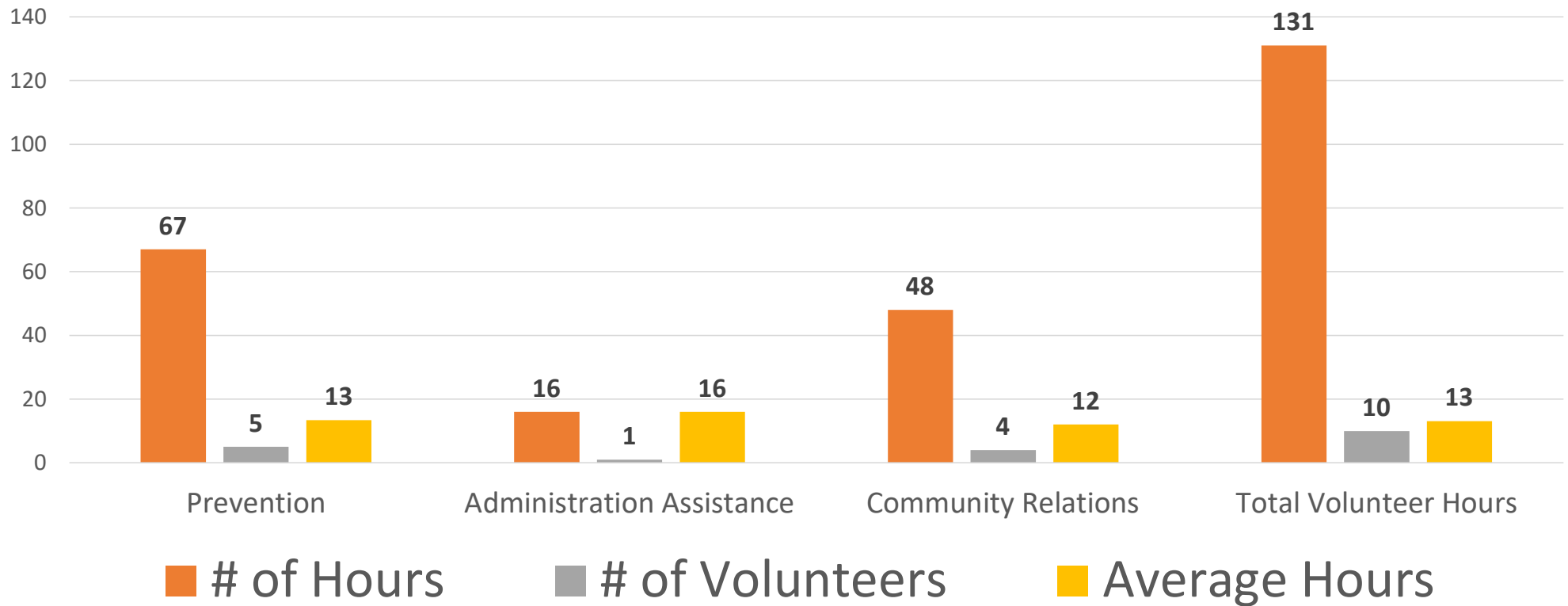
Dennis Albert
Inspector
4 Years



Greg Eisert
Inspector
4 Years

PREVENTION VOLUNTEER HOURS SUMMARY

February 2023



COMMUNITY OUTREACH PROGRAM REPORT

Over 161 citizens served in the month of February by the Fire Prevention Team!

- 65 Home Safety Surveys
- 48 Lockbox Installations
- 31 Lockbox Key Changes
- 17 Smoke Detector Installations



Lockbox
Appointments
Booked through
End of March

FIRE PREVENTION INSPECTION SUMMARY

Prevention <i>Annual</i> Inspection Summary - February 2023				
Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	1	0	1	0
Business	53	0	53	10
Educational	1	0	1	1
Institutional	1	0	1	1
Mercantile	20	1	21	9
Special Property & Other	2	0	2	1
Total Inspections	78	1	79	22

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention *Construction* Inspection Summary - February 2023

Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			1	
Fire Sprinkler Final			3	
Fire Alarm			3	
Flow Test			0	
Construction			14	
Hood and Duct			0	
Other Inspection			1	
Total Inspections			22	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	18
<u>Permit/Plan Review Fees:</u>	\$ 9,563.20
<u>Lockbox Revenue:</u>	\$ 3,710.00
<u>Operational Permit Fees:</u>	\$ 22,565.00



FIRE INVESTIGATION REPORTS

10241 N 105th Drive

Undetermined
(Fatality)

10855 N Thunderbird Blvd.

Electrical Receptacle with
Aluminum Wire



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Construction
- Heritage Condos F.A. - 99th Ave. – Under Construction
- Olive Branch Senior Center (103rd/Santa Fe) - Under Construction
- Sun Shadow Fire Sprinkler in Suites (99th/Bell) – Under Construction
- Apricus Imaging (LaRonde East) – On Hold
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – On Hold

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

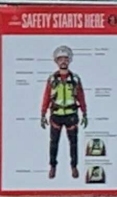
SUNDT



**CANYON
ELEC**

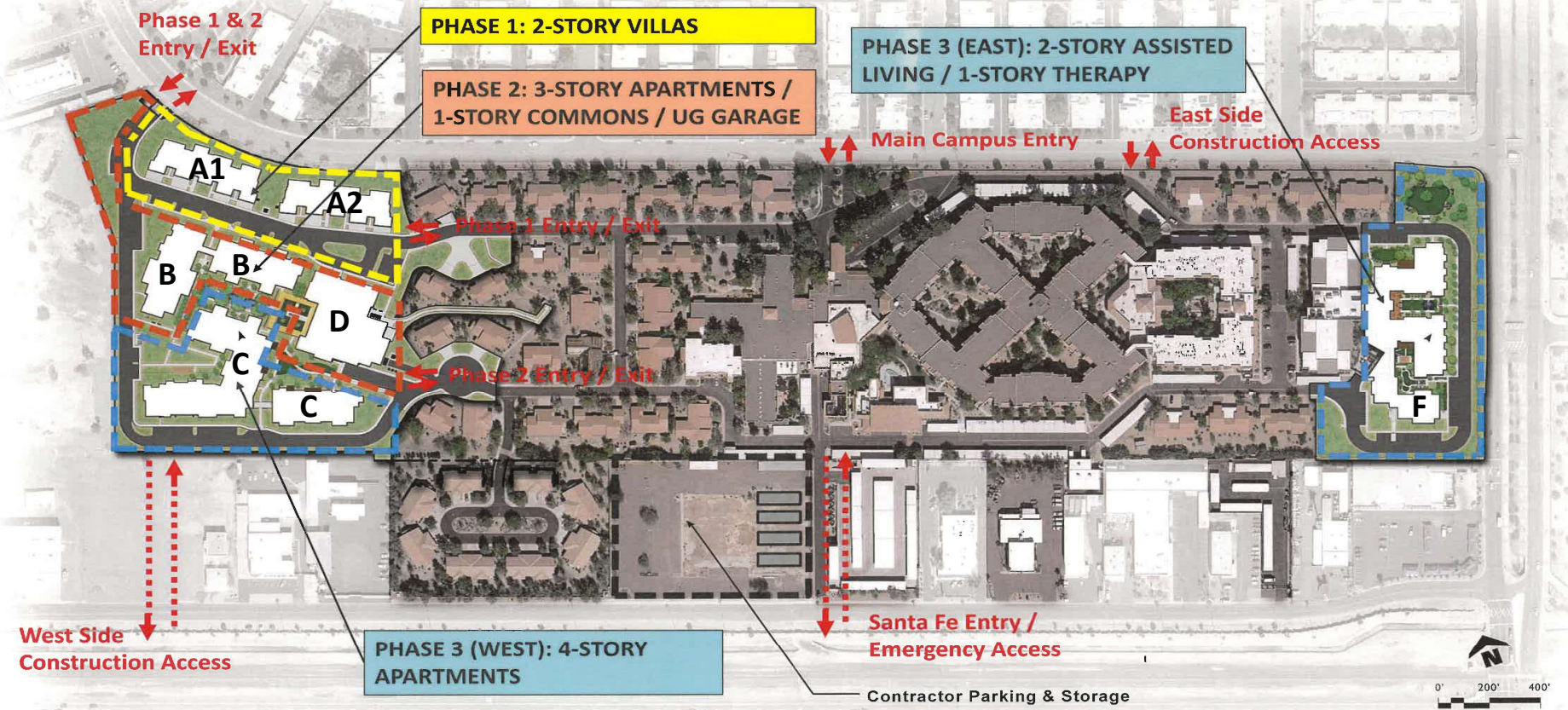


SUNDT
Skill. Grit. Purpose.



Royal Oaks

PROPOSED PHASING PLAN

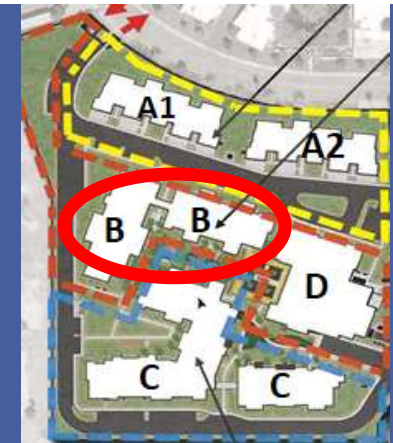




**Royal Oaks:
Bldgs. A1, A2**

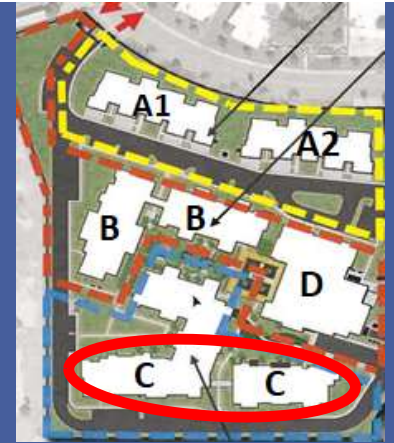
**2 story Condos
16 Units**

**Completed,
Occupied**



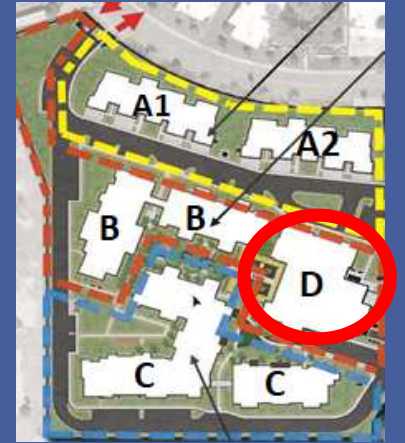
**Royal Oaks:
Building B1 / B2
3 Story**

**TCO for Occupancy
has been issued**



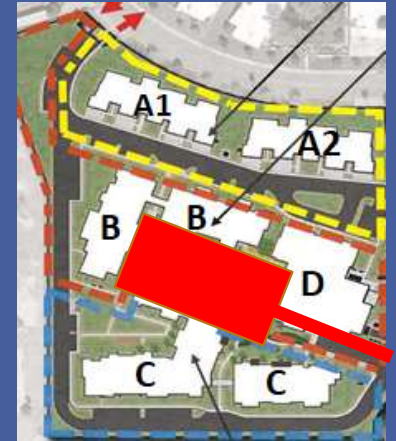
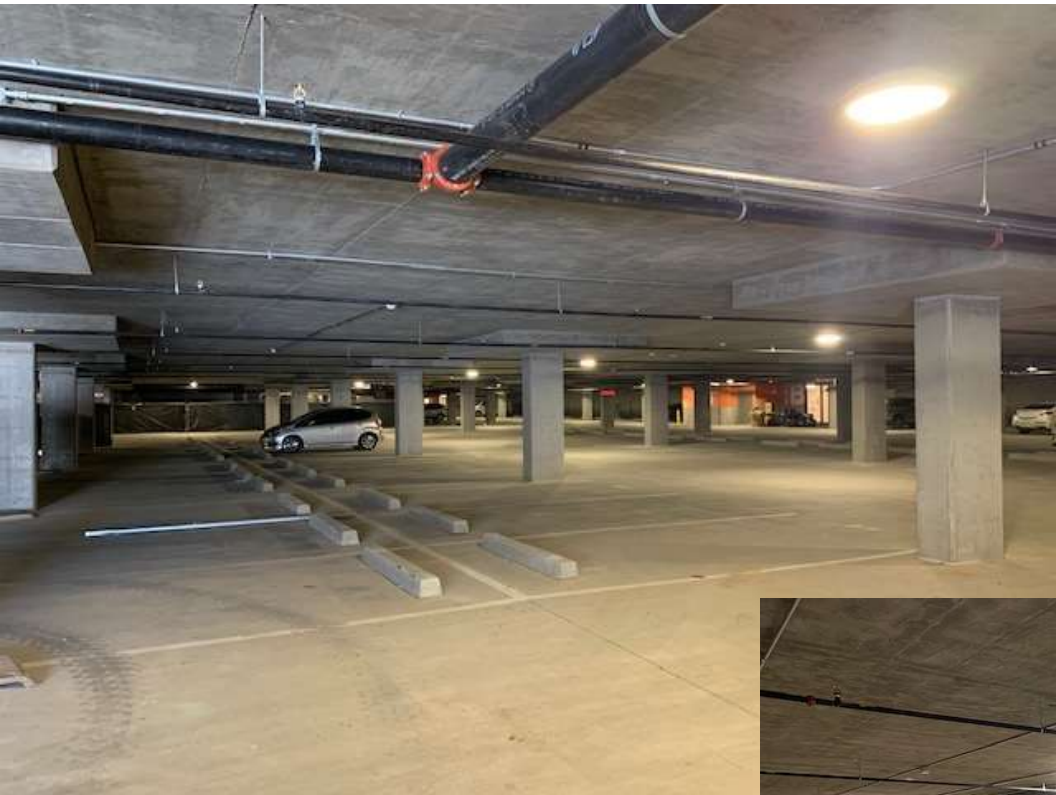
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Interior work**



**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

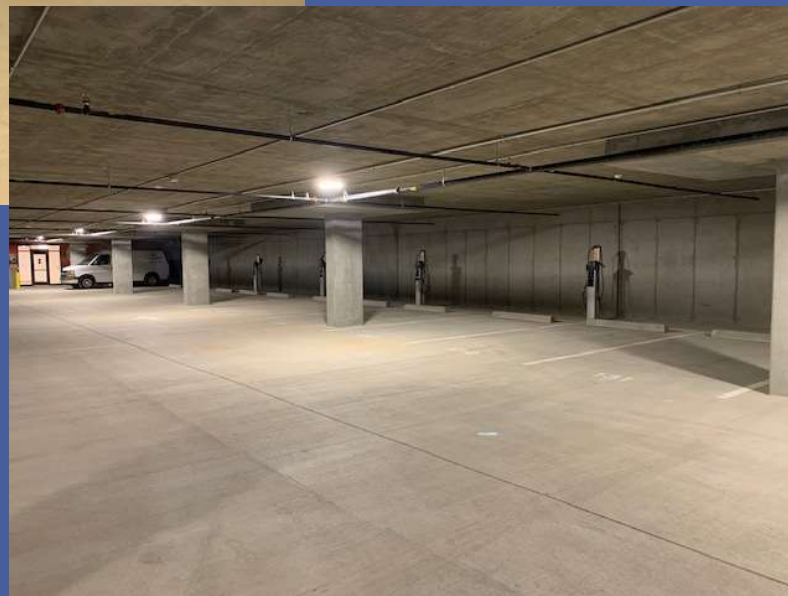
Interior Buildout

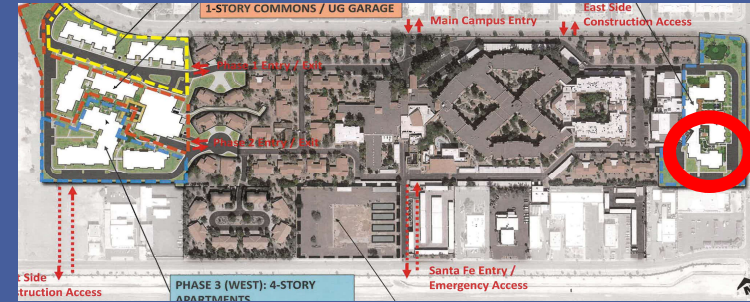
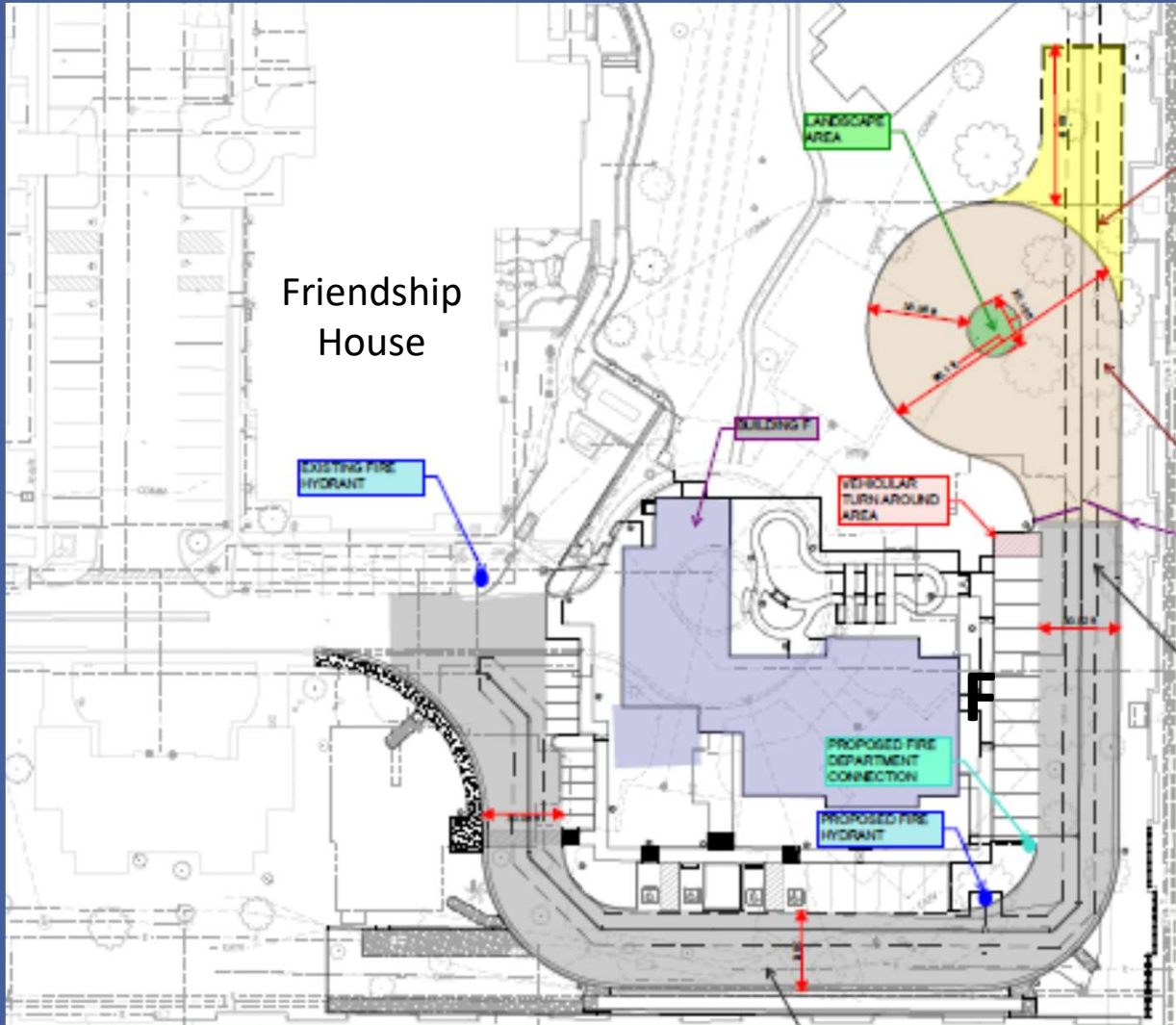


Royal Oaks: Parking Garage

Interior at "B" Bldg.

- ✓ ERRC
- ✓ Fire Alarm
- ✓ CO Detection Comm.
- ✓ Ventilation Stages
- ✓ Egress
- ✓ Special Systems

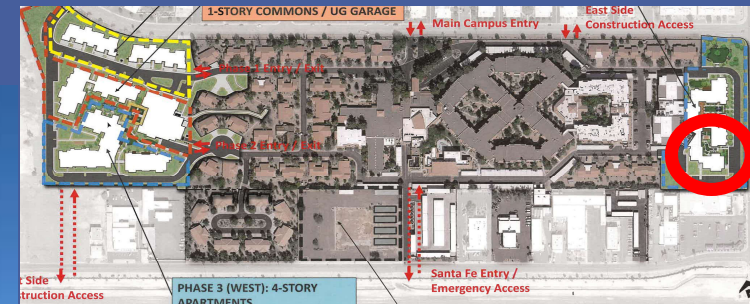




Royal Oaks: Vida (PH IV)

(Southeast Corner of Property)

Interior Construction



Royal Oaks: Vida Center (PH IV)

LARGE DISTRICT PROJECTS – YOUNGTOWN

- Ridgeview Residential Subdivision (125 lots) - Under Construction
30 FS Permits Issued, 11 FS Pressure Tests Performed, 7 FS Final Insp.
- Enclave Off Olive Residential Subdivision (31 Lots) – Street Paving
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction – Underground Inspections, Framing
- Women’s International Pharmacy – COMPLETED
- El Sol Battery Storage Facility – On Hold (Met with Invenergy on new submittals)

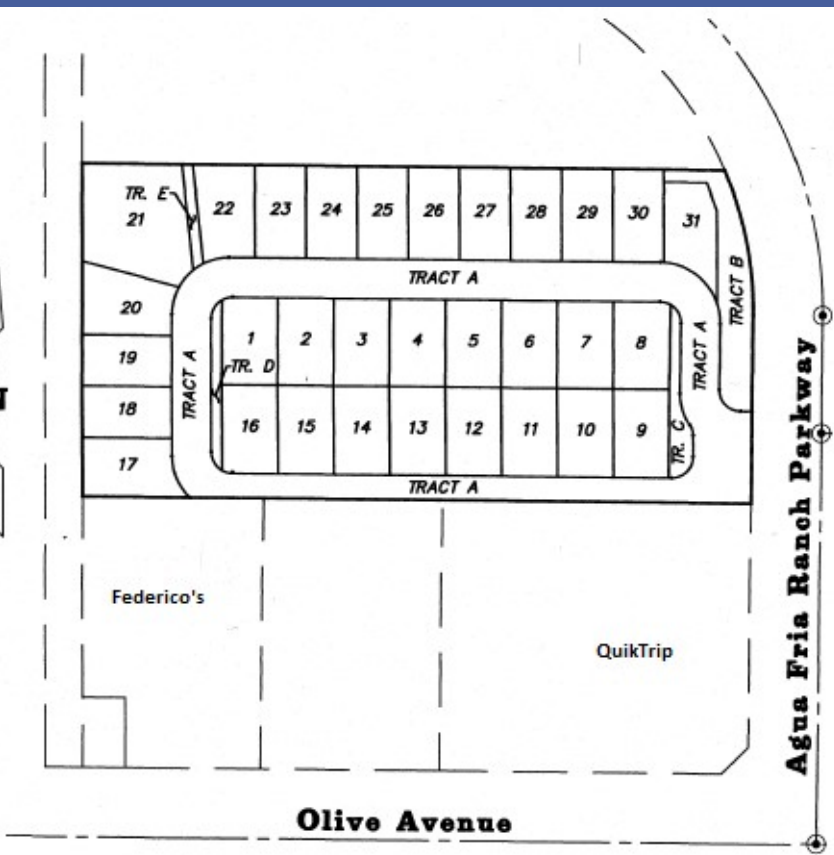
RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots



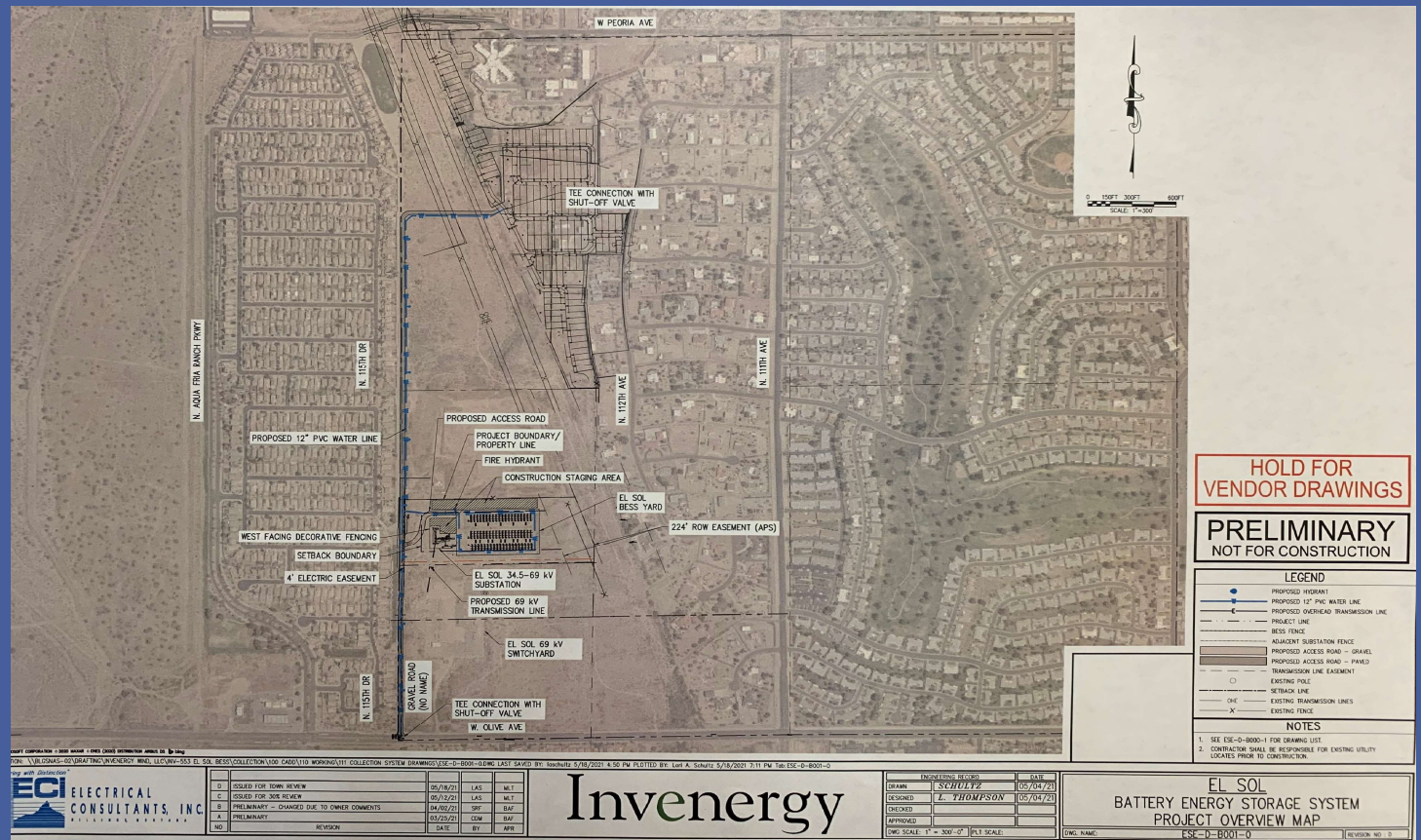
ENCLAVE ON OLIVE SUBDIVISION

Enclave Project 31 SFR Lots



EL SOL BESS PROJECT - YT

Proposed Overall Map



EL SOL BESS PROJECT - YT



Substation

Battery Storage Site



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

A. Action Item:

**Consideration of convening a board committee to make recommendations regarding news articles and information for the district community.
(Board member Phil Griswold, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, April 25, 2023 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, April 25, 2023 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: March 23,2023 at 4:00 pm by Lisa Neubert**