



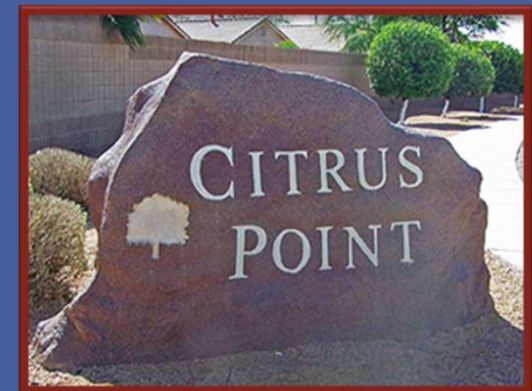
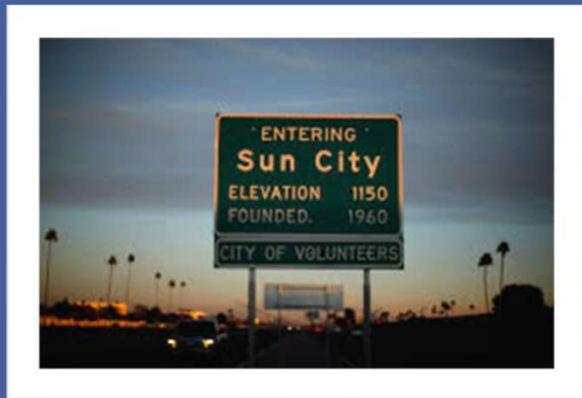
Sun City Fire District

Governing Board Meeting

Tuesday, May 23, 2023 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



Timothy Wilmes
Board Chairman
Elected 2022



Stephen Arnold
Board Clerk
Elected 2020



Phil LaBarbera
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020



Philip Griswold
Board Member
Appointed 2022

MEETING COMMENCEMENT

CALL TO
ORDER



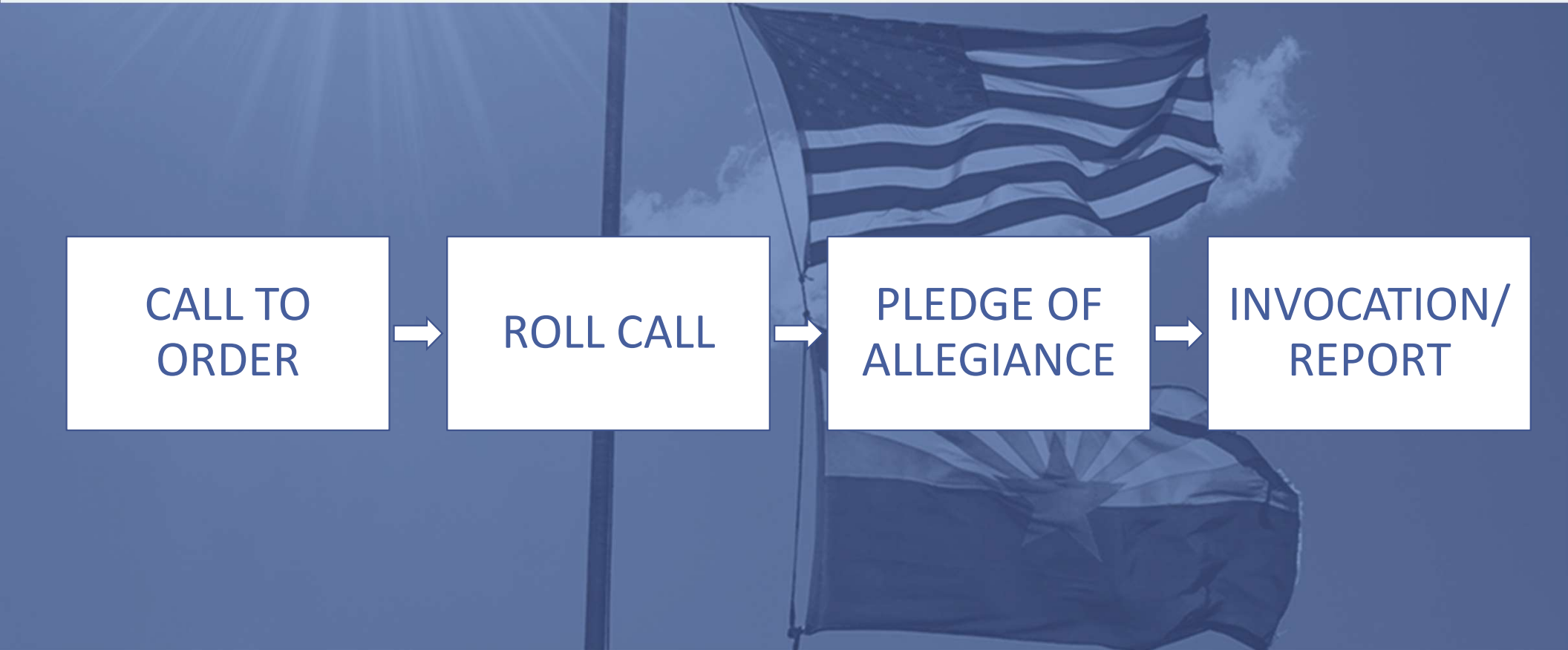
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

NOTICE – Chairman Wilmes will abstain from voting on all agenda items put forth for vote unless there is a tie vote.

A. Approve the Board of Directors Board Meeting Minutes of April 25, 2023.

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

No promotions/new hires

MAY SERVICE ANNIVERSARIES



Sherry Hood Neeley
Battalion Chief
24 Year Anniversary
May 17, 1999



Eric Archer
Engineer
16 Year Anniversary
May 14, 2007



Matt Lucking
Captain
16 Year Anniversary
May 14, 2007

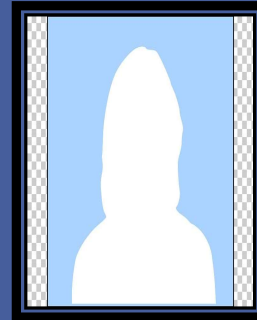
MAY SERVICE ANNIVERSARIES



Justin Bruce
Paramedic
4 Year Anniversary
May 13, 2019



Steven Van
Paramedic
4 Year Anniversary
May 13, 2019



Jessica Harris
EMT
4 Year Anniversary
May 28, 2019



David Wuerfel
EMT
4 Year Anniversary
May 28, 2019

MAY SERVICE ANNIVERSARIES



CLASS 22-2 “Dueces Wild”

Firefighter Trevor Berl
Firefighter Anthony Haugen
Firefighter Camryn Humphreys

One Year Anniversary
May 2, 2022

RETIREMENT RECOGNITION

1. Engineer Fred Ohrt's retirement celebration was held on May 1, 2023. Engineer Ohrt served the Sun City Fire District for over 24 years.



III. COMMITTEE REPORTS

A. Budget and Finance

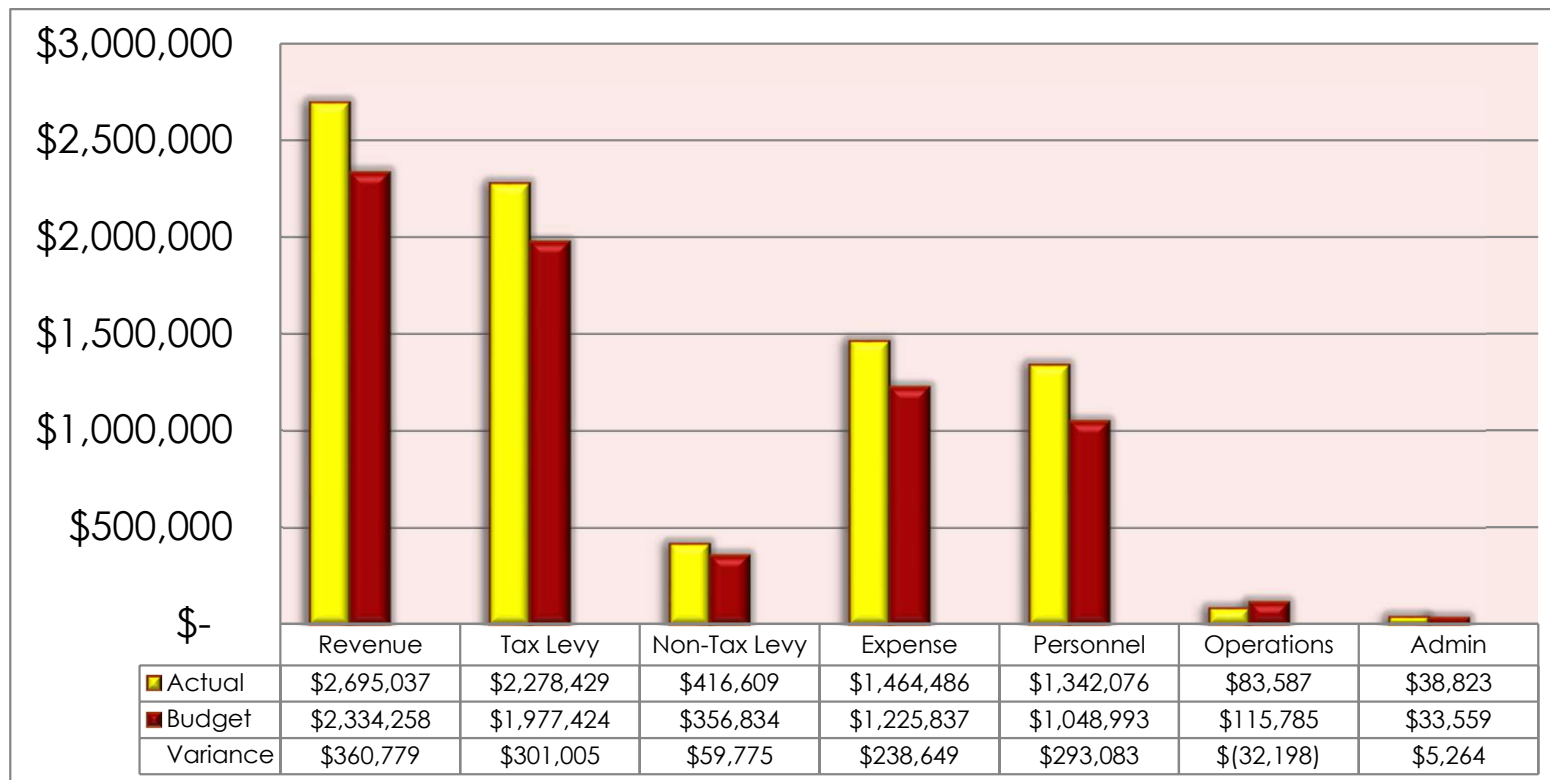
- 1. Financial Reports and Bank Reconciliations – April 2023. (Finance Director Gabe Buldra, Presenter)**



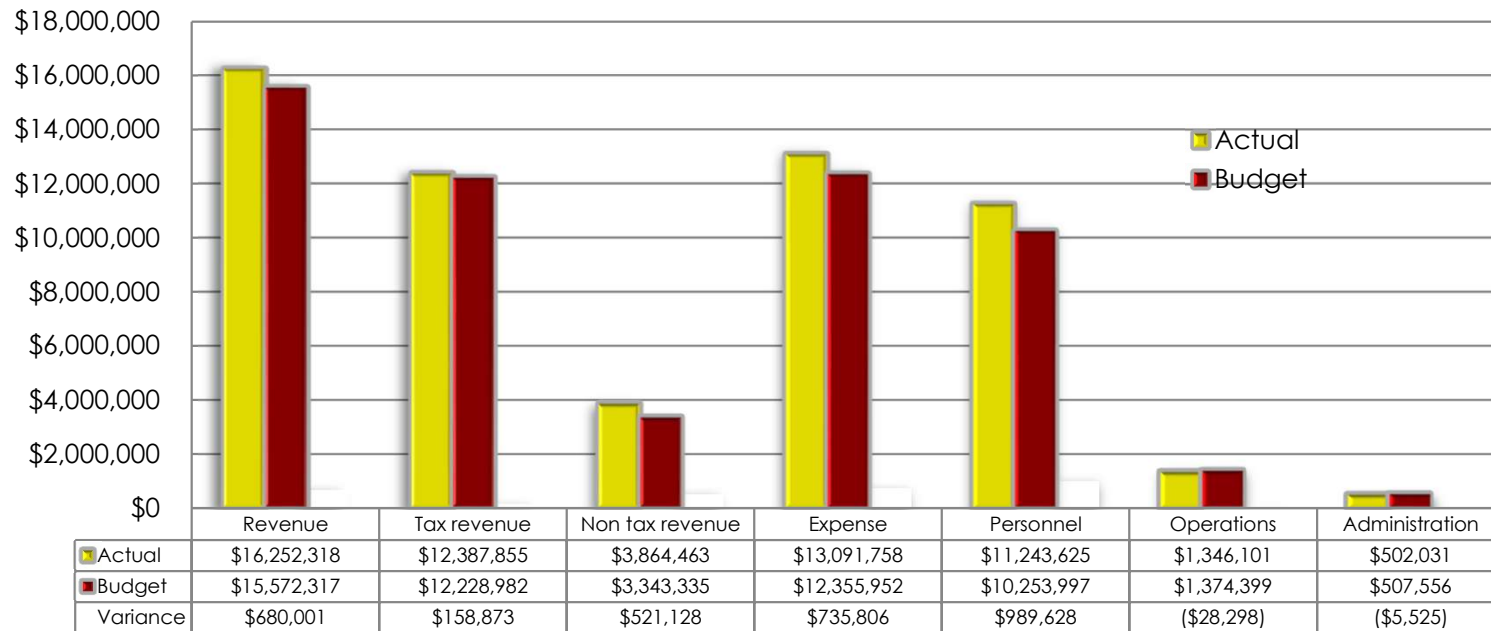
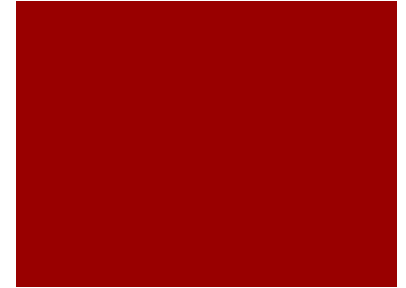
Sun City Fire District

April 2023 Financial Report

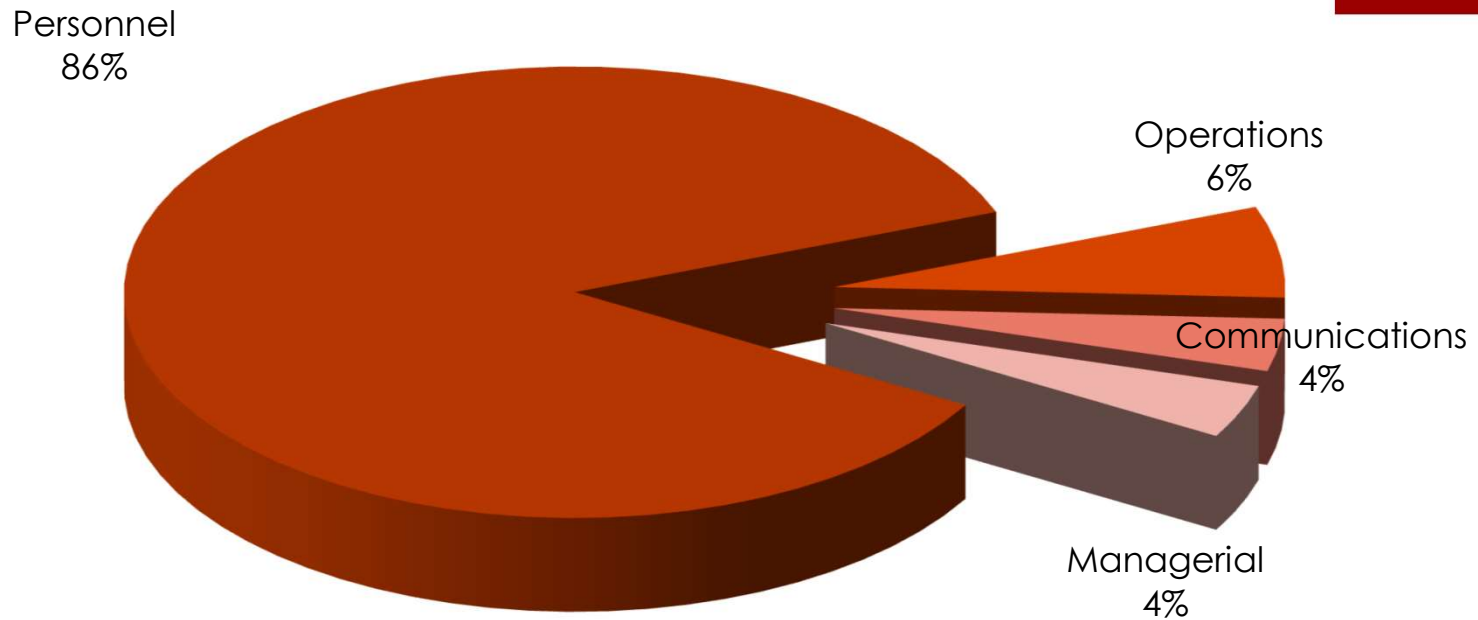
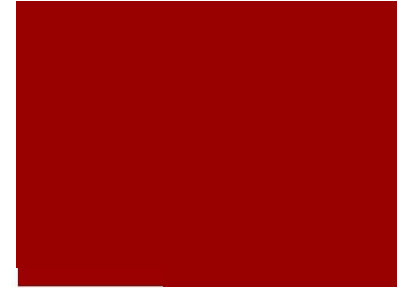
April 2023



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

A. Budget and Finance

- 2. Action Item – Proposed FY2024 Budget Presentation (Finance Director Gabe Buldra, Presenter)**



Fiscal Year 2024 Budget Presentation May 23, 2023

JVG

JAMES VINCENT GROUP
ACCOUNTING & CONSULTING

Current Rollup

Tax Levy Revenues

Real Estate	\$	14,369,740
Fire District Assistance Tax	\$	400,000
Total Tax Revenues	\$	14,769,740

Non Tax Levy Revenues

Net from Ambulance Operations	\$	3,400,000
Paramedic Services, Prevention, Grants, Etc	\$	1,372,000
Total Non Tax Revenues	\$	4,772,000
Total Revenues	\$	19,541,740

Expenses

Personnel Costs	\$	16,819,739
Buildings & Equipment	\$	1,003,090
Communications and IT Services	\$	907,278
Training	\$	123,468
Managerial Costs	\$	195,400
Professional Services	\$	300,300
Community Services/Fire Prevention	\$	70,000
Contingency Allocation & Capital Outlay	\$	122,465
Total Expenses	\$	19,541,740

Estimated Assessed Valuation	\$	410,564,005
Tax Rate	\$	3.5000
General Obligation Bond Tax Rate	\$	0.1687

Overview

- Assessed Valuation: \$410,564,005
 - Increase of 5.06%
- Tax Rate: \$3.500
- Total Revenues: \$19,541,740
- Expenses:
 - Personnel: \$16,819,739
 - Operations: \$2,599,536
 - Funding for Capital: \$609,252
 - PSPRS Contingency: (\$486,787)
- Bond Tax Rate: \$0.1687

III. COMMITTEE REPORTS

B. Legal and Insurance

1. PSPRS / Prop 207 updates (Board Chairman Tim Wilmes, Presenter)

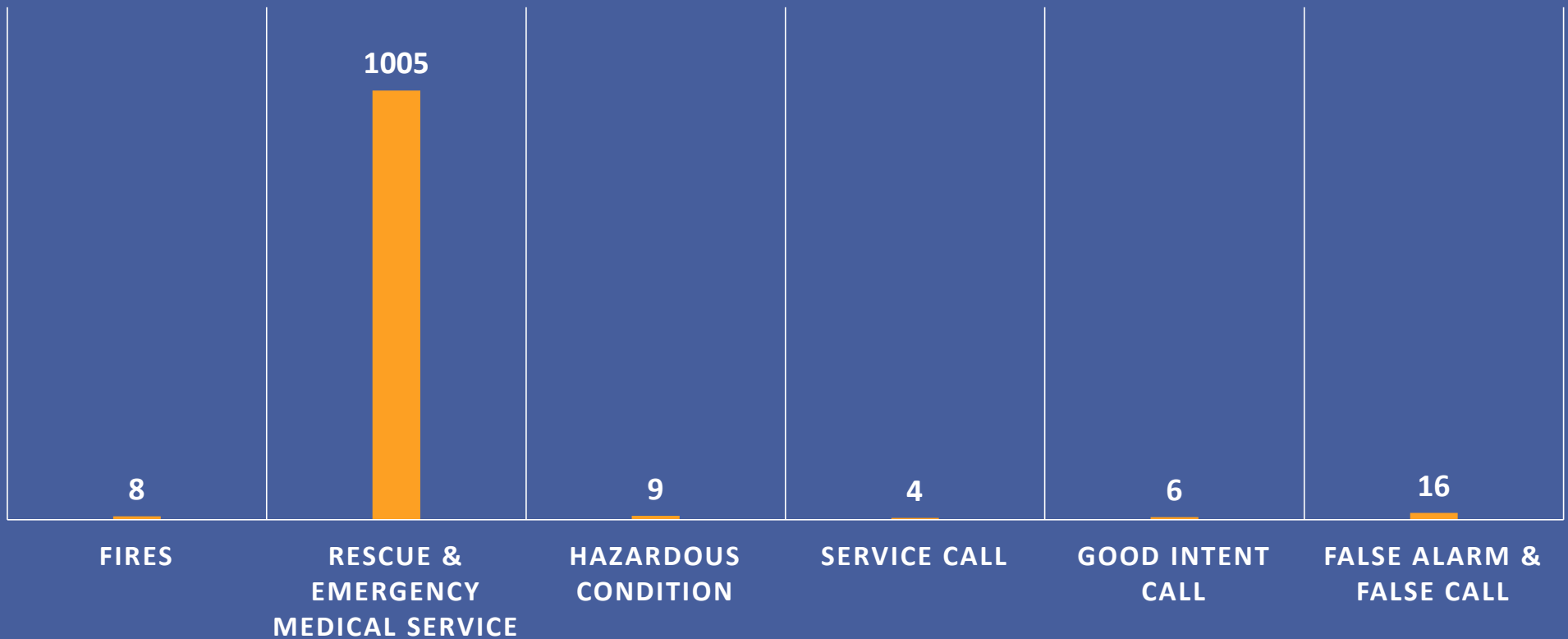
III. COMMITTEE REPORTS

C. SCFMD Operations



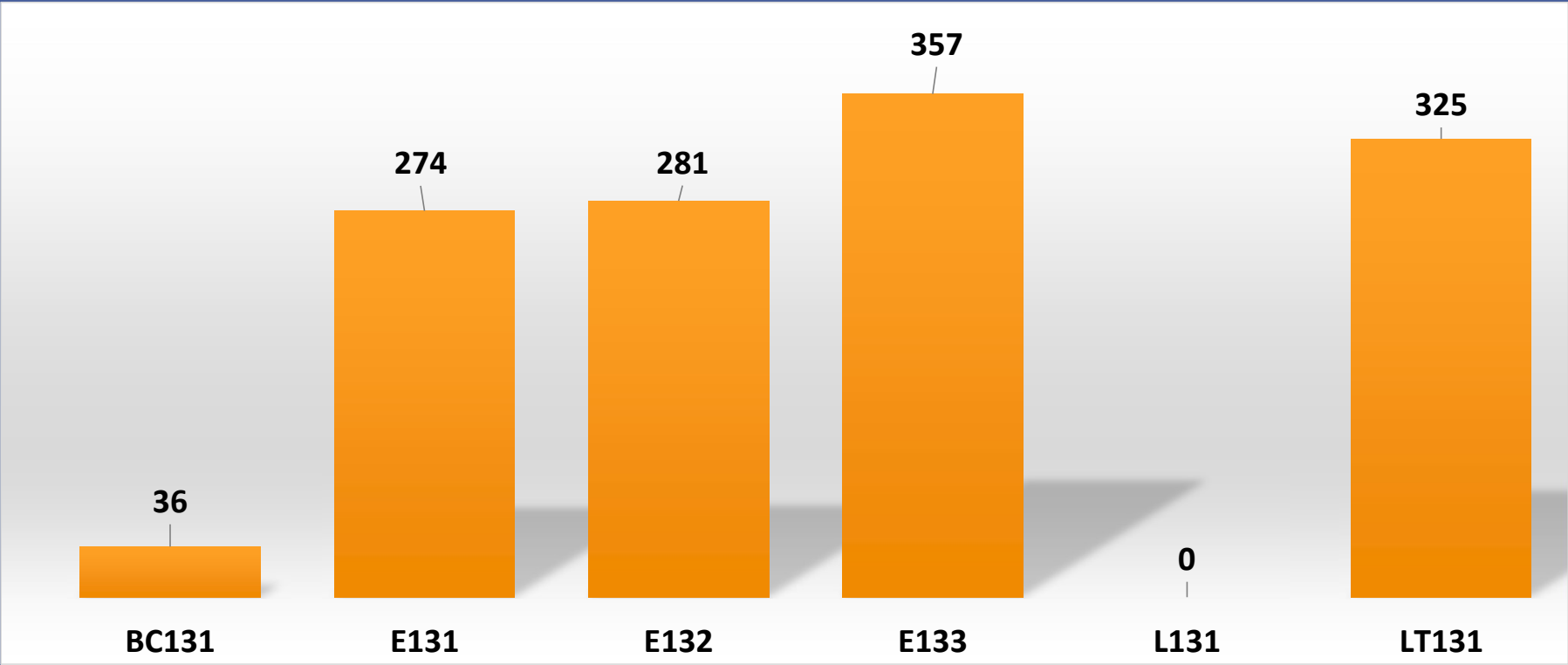
MAJOR INCIDENT TYPES – APRIL 2023

Total Incidents: 1048



ON-SCENE INCIDENT COUNTS – APRIL 2023

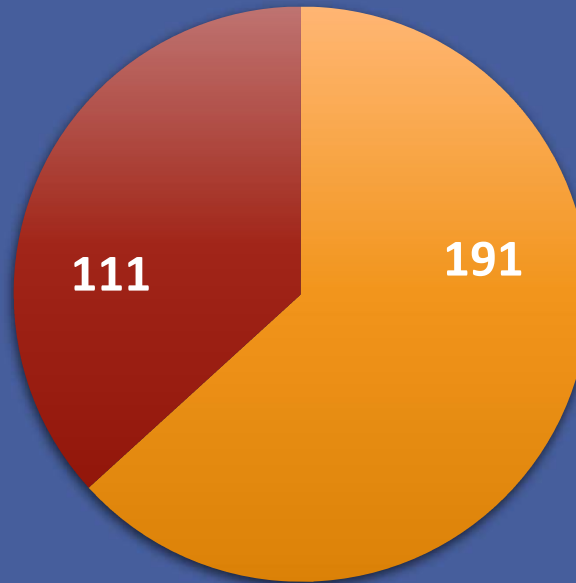
Total On-Scene Counts: 1273



INCIDENT STATISTICS – APRIL 2023

Response
Times
5:53

Overlapping
Calls
85.05%



■ Auto Aid Given ■ Auto Aid Received

20:37
Operations
Average
On-Scene
Time

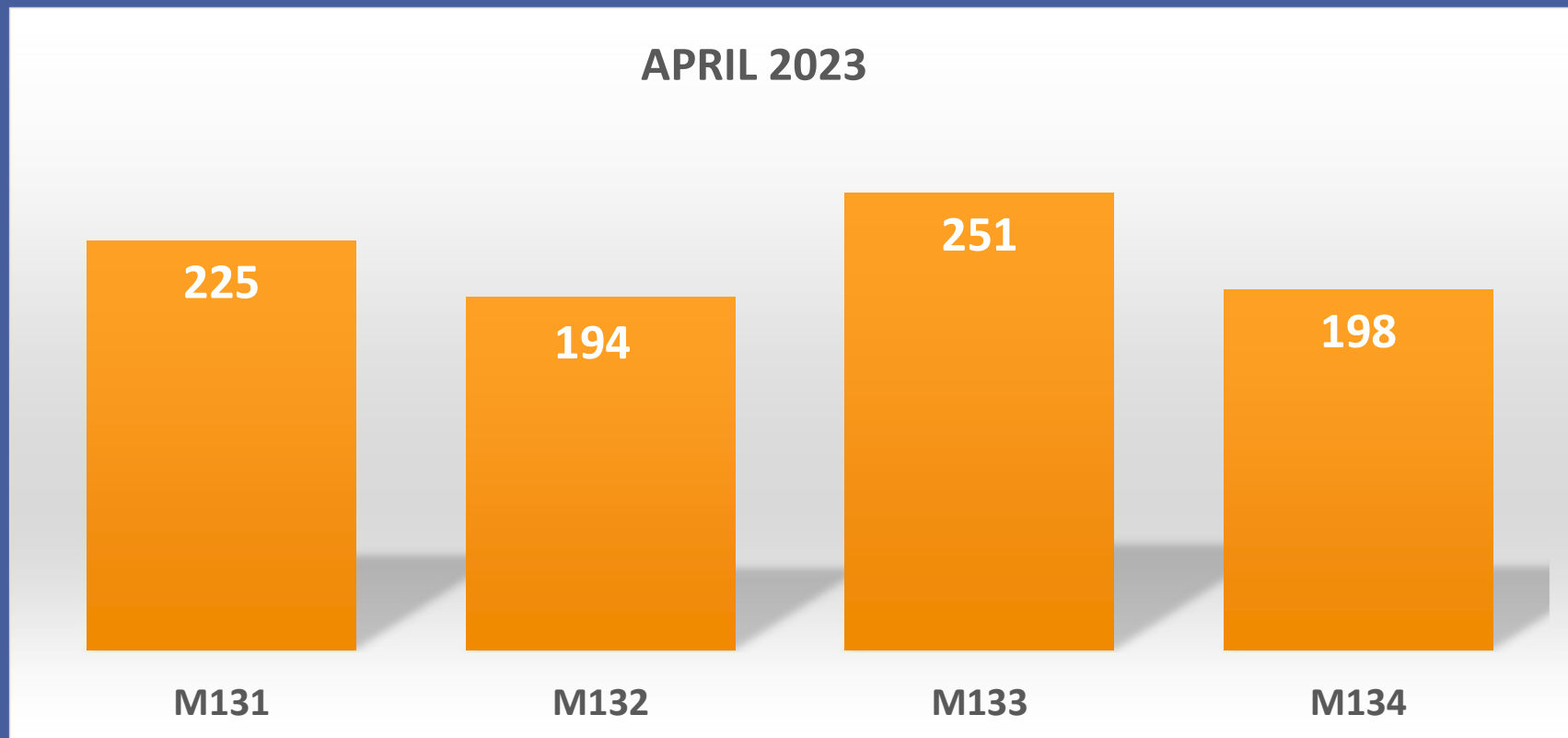
III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS

Total Ambulance On-Scene Counts: 868



AMBULANCE ALS TRANSPORTS

APRIL 2023

M131 – 178 Transports
M132 – 140 Transports
M133 – 211 Transports
M134 – 152 Transports
TOTAL - 681 Transports



Receiving Hospital

616	Boswell
25	Thunderbird
15	St. Joes West
11	Arrowhead
6	Del Webb
1	Banner Sam Phx
1	County
2	Mayo
2	PCH
1	St. Joes
1	West Valley

EMS/Ambulance Operations

1. Two CQI meetings; trends getting better on stroke patients.
2. Budget preparations – Image Trend, new inventory software (OPIQ).
3. Move to FS131 from ADM complete for both EMS Chief and EMS Coordinator.
4. Renewed AMB billing contract for 3 years (locked in current rate).
5. Preparing for new reporting process for NEMSIS (National EMS reporting database).

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT

- 1. Action Item – Purchase of a fire mechanic's truck
(Acting Fire Chief Rob Schmitz, Presenter)**

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. L131 has remained out of service due to ongoing electrical issues. Sutphen sent a tech out last week for the third time since its return to the district to replace the remaining parts that haven't previously been replaced in an attempt to locate the root issue. On Monday, May 15th, Fire Mechanic Ramos and the Sutphen Tech felt confident they finally identified and repaired the problem. Our crews will continue to test out the aerial operation to confirm consistent operation before placing it in service.**
- 2. We have been communicating well with Sutphen and H&E regarding the ongoing box weld issues and repairs on all Sutphen pumpers. BC Van Roekel and H&E's top tech assessed each unit for status updates on all previous repairs and current conditions. Videos and pictures were sent to Sutphen for assessment and a resolution. All parties have agreed that E131 and E133 need some minor repairs, but neither are in a critical state. We found that E132 had received a heavier duty set of repairs and held up well. Sutphen has flagged the new pumper in their production line and intends to reinforce the box frame during the manufacturing process.**
- 3. The graphics package was confirmed for the new fire pumper we anticipate being complete at Sutphen in July/August 2023.**

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

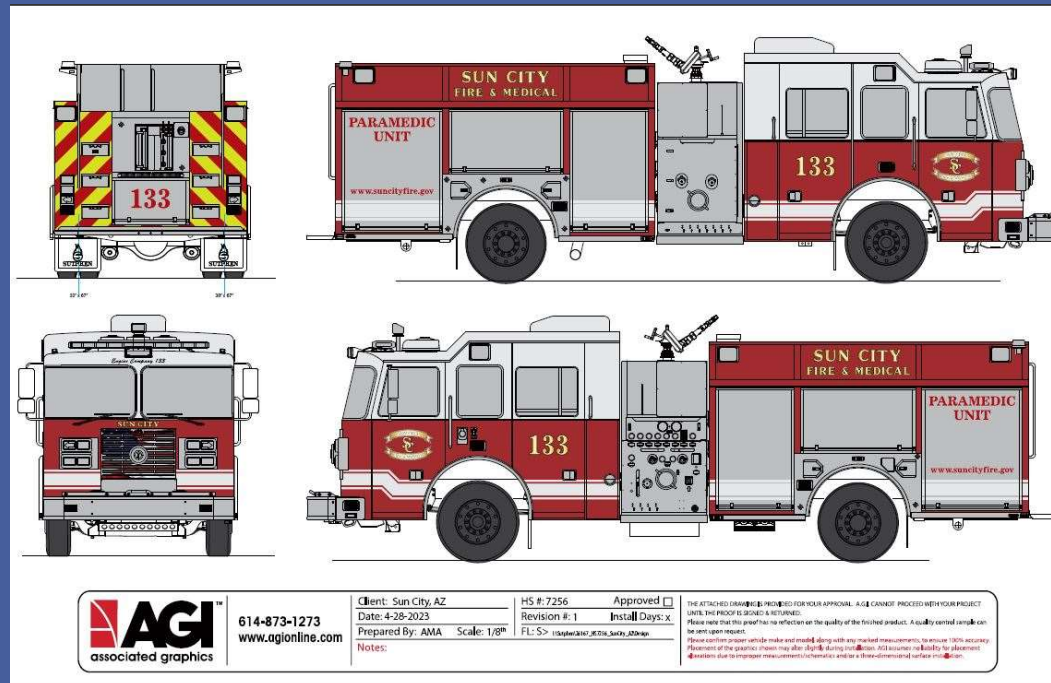
4. Rosenbauer supplied a few pictures of what the chassis/cab of our new ladder tender will look like.
5. With the climbing temperatures we've had a run of recent AC issues with our fleet, but Fire Mechanic Ramos has been able to find parts and make repairs with minimal out of service time.
6. Fire Mechanic Ramos successfully completed his EVT certification for Aerial Fire Apparatus, which is one of the more difficult tests. Many of his EVT peers have been impressed with how quickly he's been able to progress through the certifications after starting with none in October 2022. He's currently only one fire apparatus test and three ambulance tests from being completely certified. He's also been able to update his ASE certifications during this time.
7. BC Van Roekel and Fire Mechanic Ramos are preparing to complete annual pump tests on all fire pumpers utilizing our test pit at Station 131. We're discussing the feasibility of offering this service to outside agencies as a way to bring a little revenue into the district.

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT



New Rosenbauer Ladder Tender chassis/cab

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT



Sutphen pumper graphics package

RESOURCE MANAGEMENT - FACILITIES

- 1. We are still in the process of acquiring quotes to have the parking lots resealed at the Administration building, FS132, and the street parking at FS133.**
- 2. We are in the process of acquiring quotes to rehab the shower doors at FS131 and FS132.**

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

Second Quarter Training April – June

Target Solutions	MCS (Minimum Company Standards)	Westside Training	BC/DC Training	Battalion Tactical Training
Sexual Harassment	Ladders	Wildland/Urban Interface	Wildland/Urban Interface	Tactics - IAPS
EMS Hazard Awareness		Mayday Training		Drivers training course & classroom
Haz Wop #2				Natural gas training (classroom)
NFPA 1001 SCBA				
Hearing Conservation				

TRAINING/PROFESSIONAL DEVELOPMENT

1. Pre-academy for our next four new hire firefighters starts on Tuesday, May 30th. They are Recruit Class 23-2.
2. Recruit Class 23-1 graduates on Friday, June 2nd. We are happy to add these five new firefighters to our ranks.

III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update. (Chief Rob Schmitz, Presenter)

III. COMMITTEE REPORTS

FIRE PREVENTION:



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

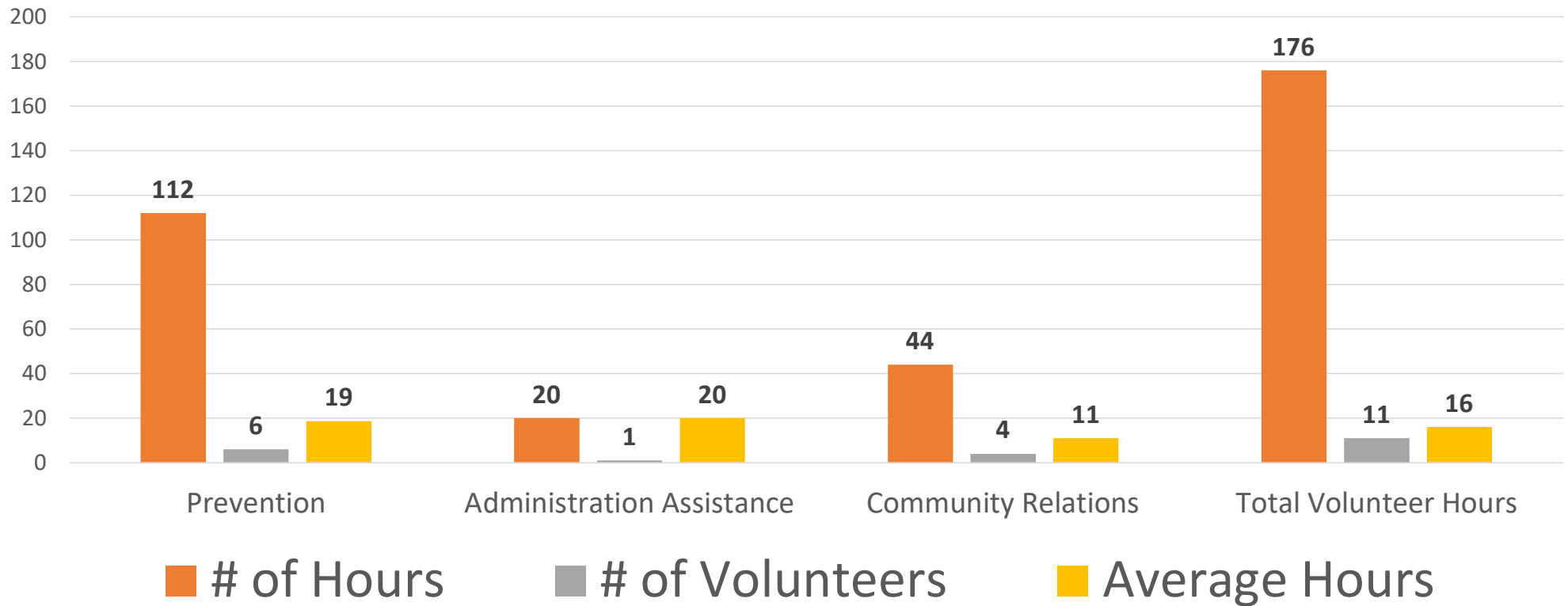
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

April 2023



COMMUNITY OUTREACH PROGRAM REPORT

Over 240 citizens served in the month of April by the Fire Prevention Team!

- 64 Home Safety Surveys
- 52 Lockbox Installations
- 35 Lockbox Key Changes
- 12 Smoke Detector Installations
- 1 CPR class at local church (77 participants)



Lockbox
Appointments
Booked through
End of May

FIRE PREVENTION INSPECTION SUMMARY

Prevention <i>Annual</i> Inspection Summary - April 2023				
Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	5	1	6	2
Business	71	8	79	13
Educational	0	0	0	0
Institutional	1	2	3	0
Mercantile	10	2	12	5
Special Property & Other	11	0	11	2
Total Inspections	98	13	111	22

III. COMMITTEE REPORTS

I. Fire Prevention

1. Construction Insp. Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - April 2023				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			9	
Fire Sprinkler Final			11	
Fire Alarm			2	
Flow Test			0	
Construction			15	
Hood and Duct			2	
Other Inspection			7	
Total Inspections			46	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	12
<u>Permit/Plan Review Fees:</u>	\$ 43,280.16
<u>Lockbox Revenue:</u>	\$ 3,307.00
<u>2023 Operational Permit Fees:</u>	\$ 4,280.00 77%



FIRE INVESTIGATION REPORTS

No Formal Investigations in April



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Construction
- Heritage Condos F.A. - 99th Ave. – Final Inspection completed
- Sun Shadow Fire Sprinkler in Suites (99th/Bell) – Under Construction
- Master Taco – 99th and Thunderbird – Plan Review

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F009483

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT

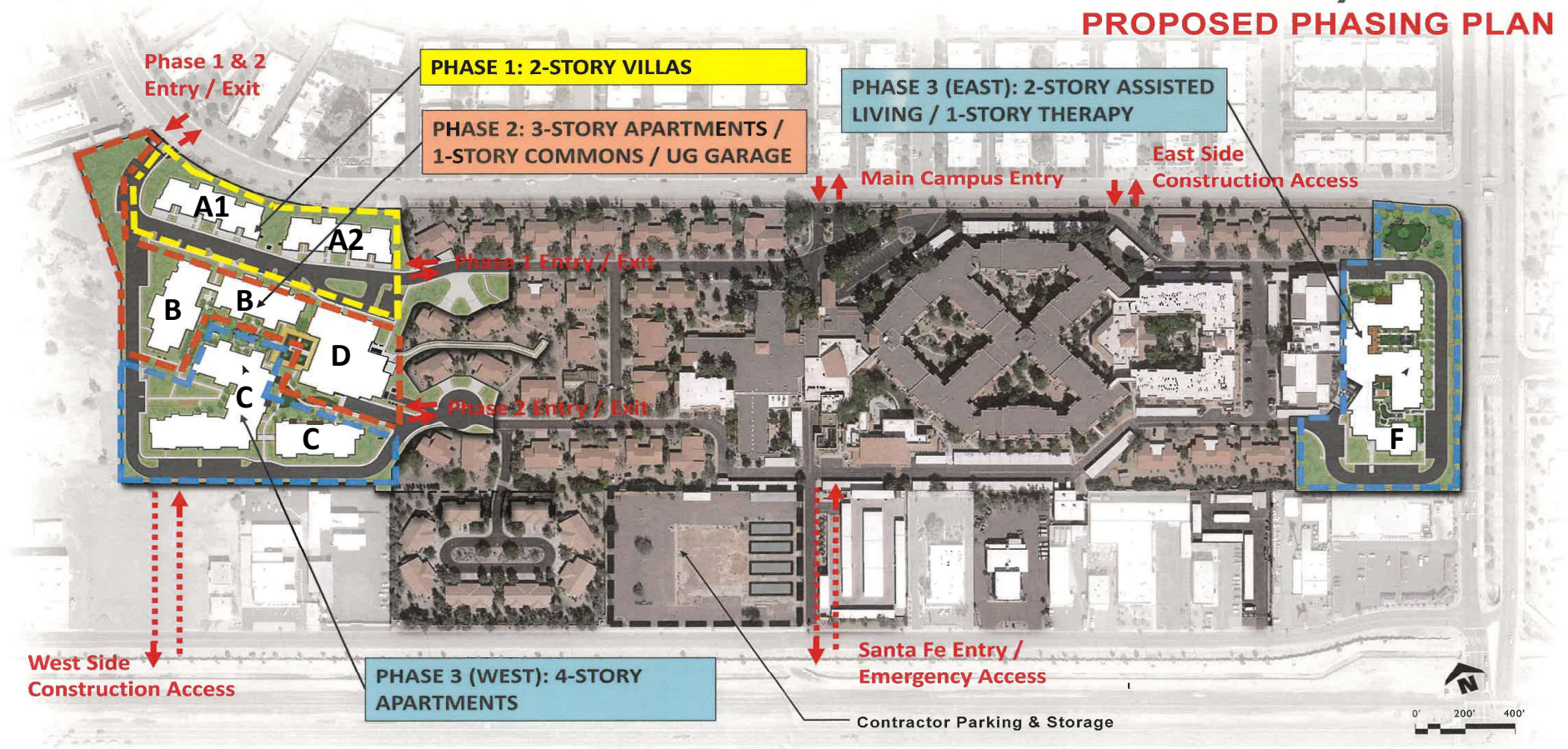


SUNDT
Skill. Grit. Purpose.



SAFETY STARTS HERE

Royal Oaks PROPOSED PHASING PLAN

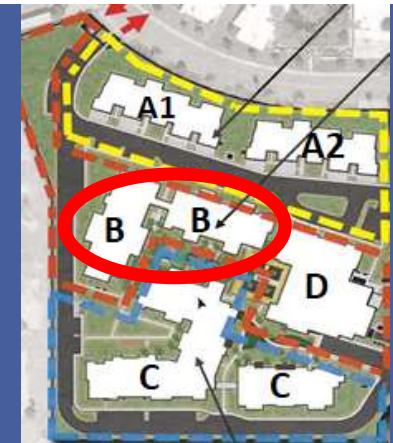




Royal Oaks:
Bldgs. A1, A2

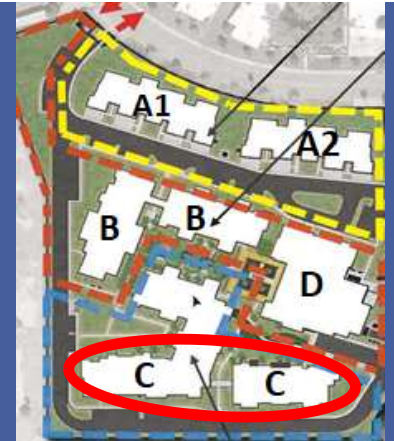
2 story Condos
16 Units

Completed,
Occupied



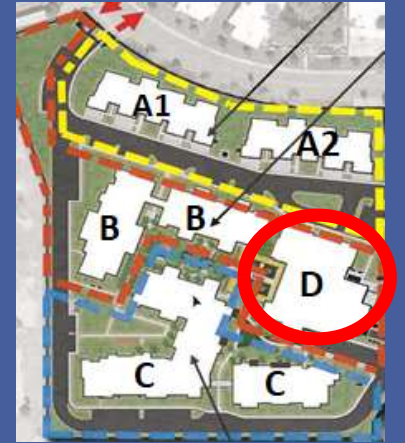
**Royal Oaks:
Building B1 / B2
3 Story**

**TCO for Occupancy
has been issued**



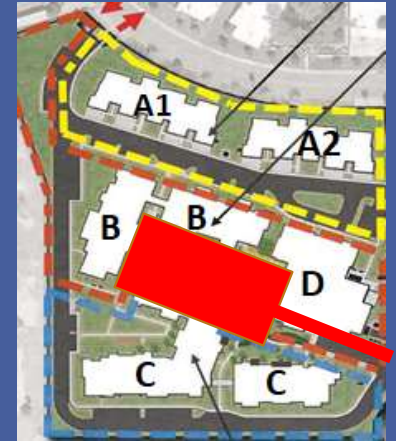
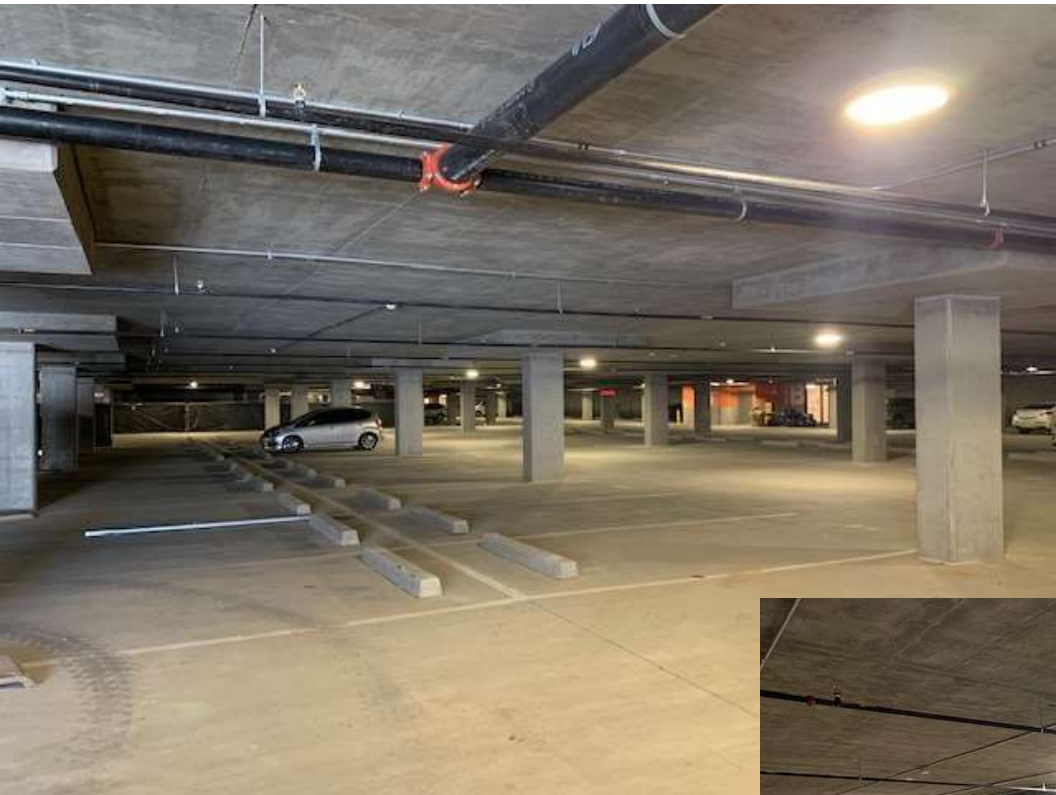
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Interior work**



**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

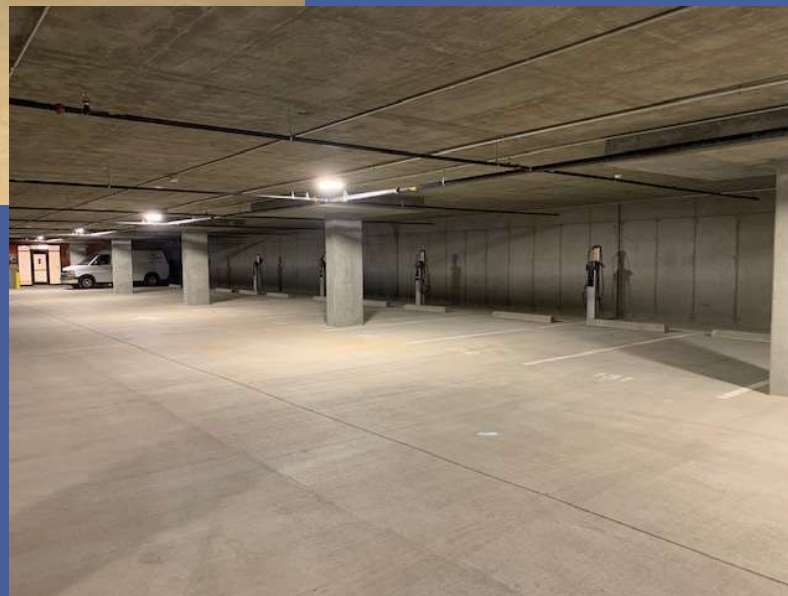
**Approval for
Occupancy**

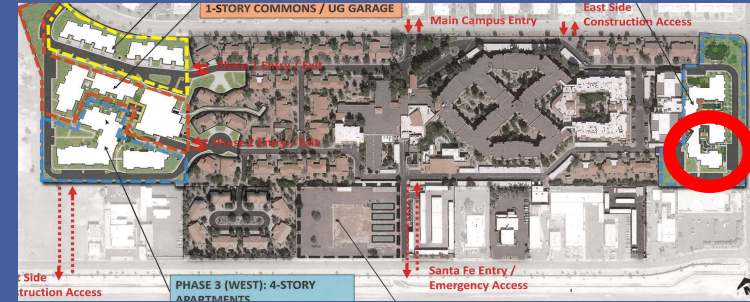
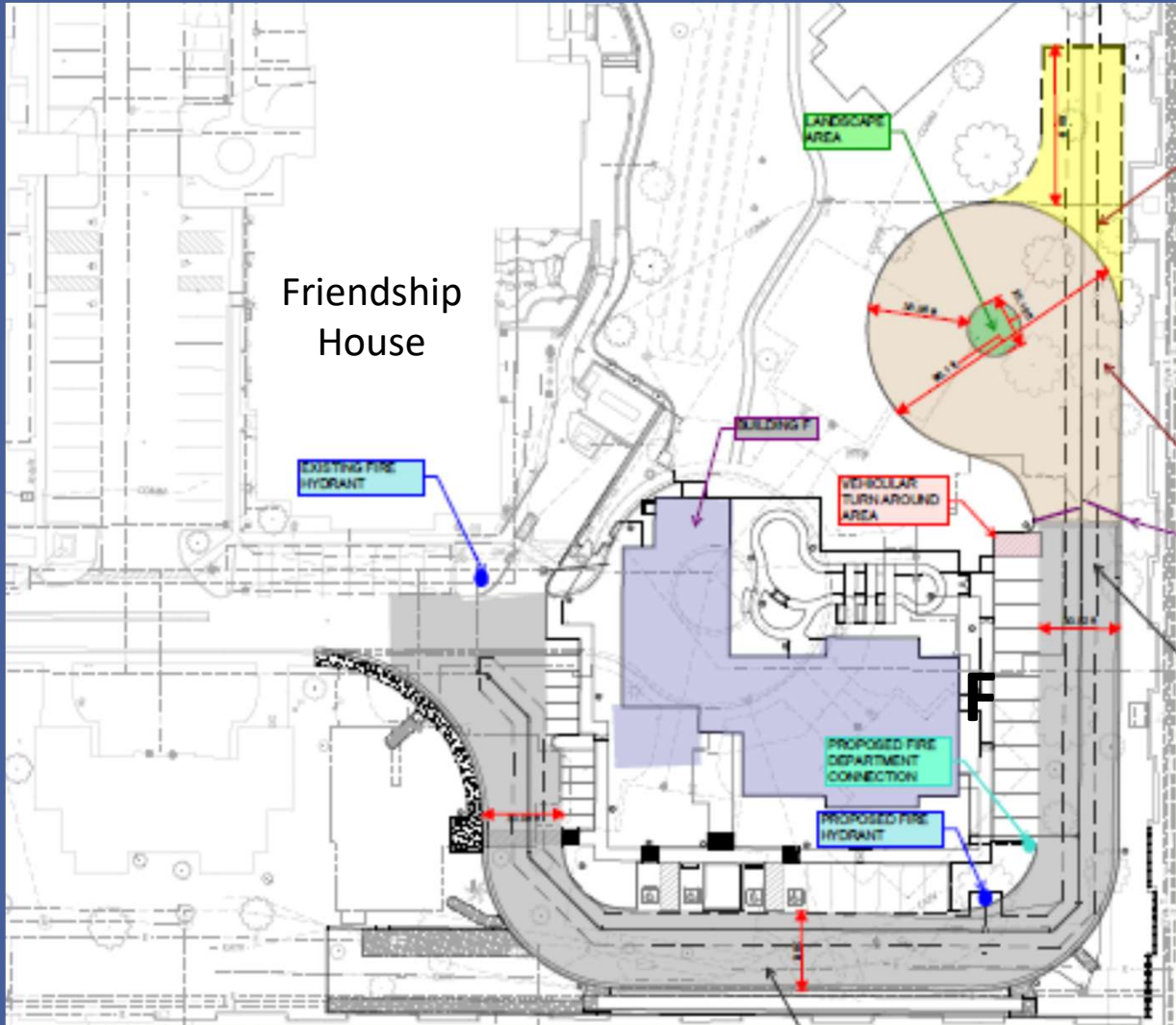


Royal Oaks: Parking Garage

Interior at "B" Bldg.

- ✓ ERRC
- ✓ Fire Alarm
- ✓ CO Detection Comm.
- ✓ Ventilation Stages
- ✓ Egress
- ✓ Special Systems

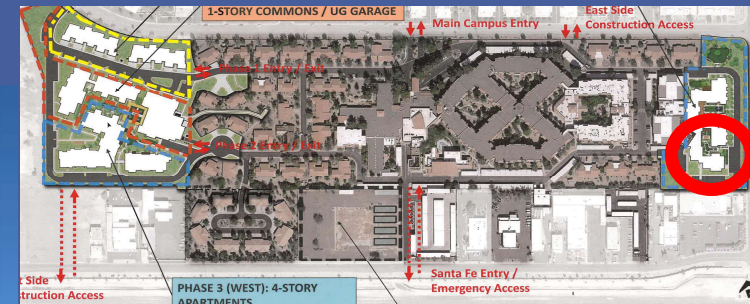




Royal Oaks: Vida (PH IV)

(Southeast Corner of Property)

Interior Construction



Royal Oaks: Vida Center (PH IV)

LARGE DISTRICT PROJECTS – YOUNGTOWN

- Ridgeview Residential Subdivision (125 lots) - Under Construction
54 FS Permits Issued (45%), 30 FS Pressure Tests Performed, 19 FS Final Insp.
- Enclave Off Olive Residential Subdivision (31 Lots) – Ready for Constr.
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction – Framing of New Bldgs.
- El Sol Battery Storage Facility – On Hold (Meeting with Invenergy on new submittals)

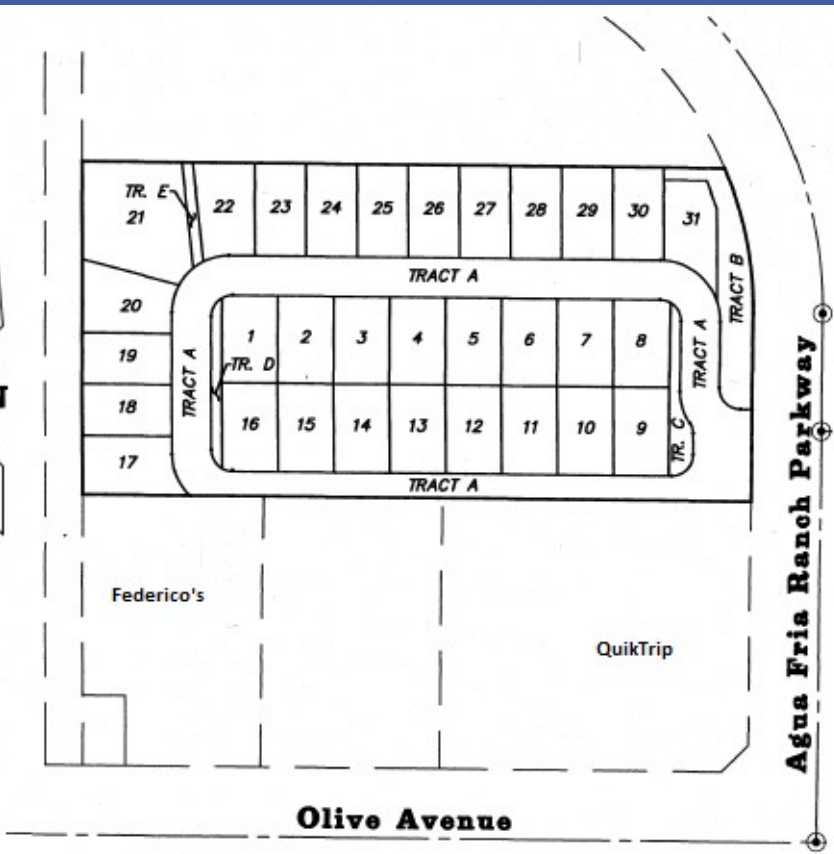
RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots



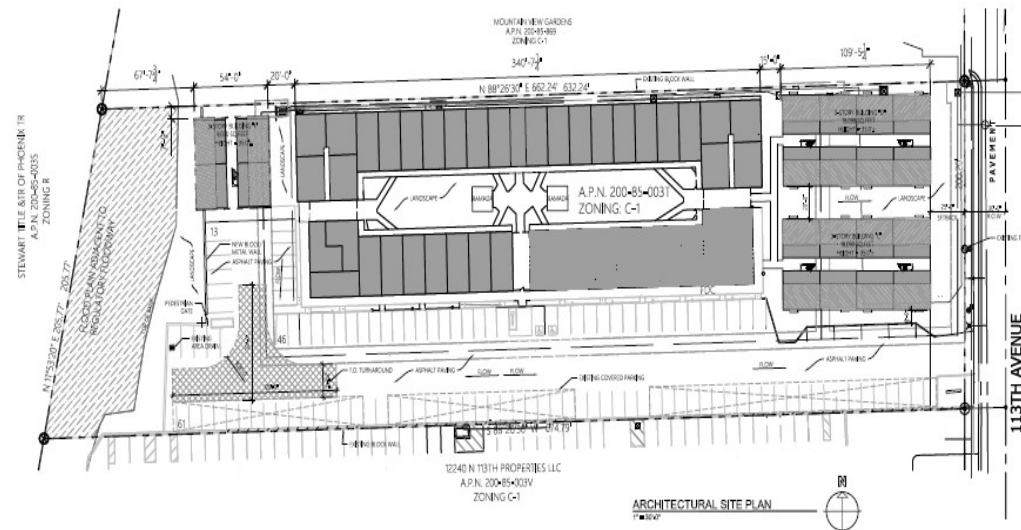
ENCLAVE ON OLIVE SUBDIVISION

Enclave Project 31 SFR Lots



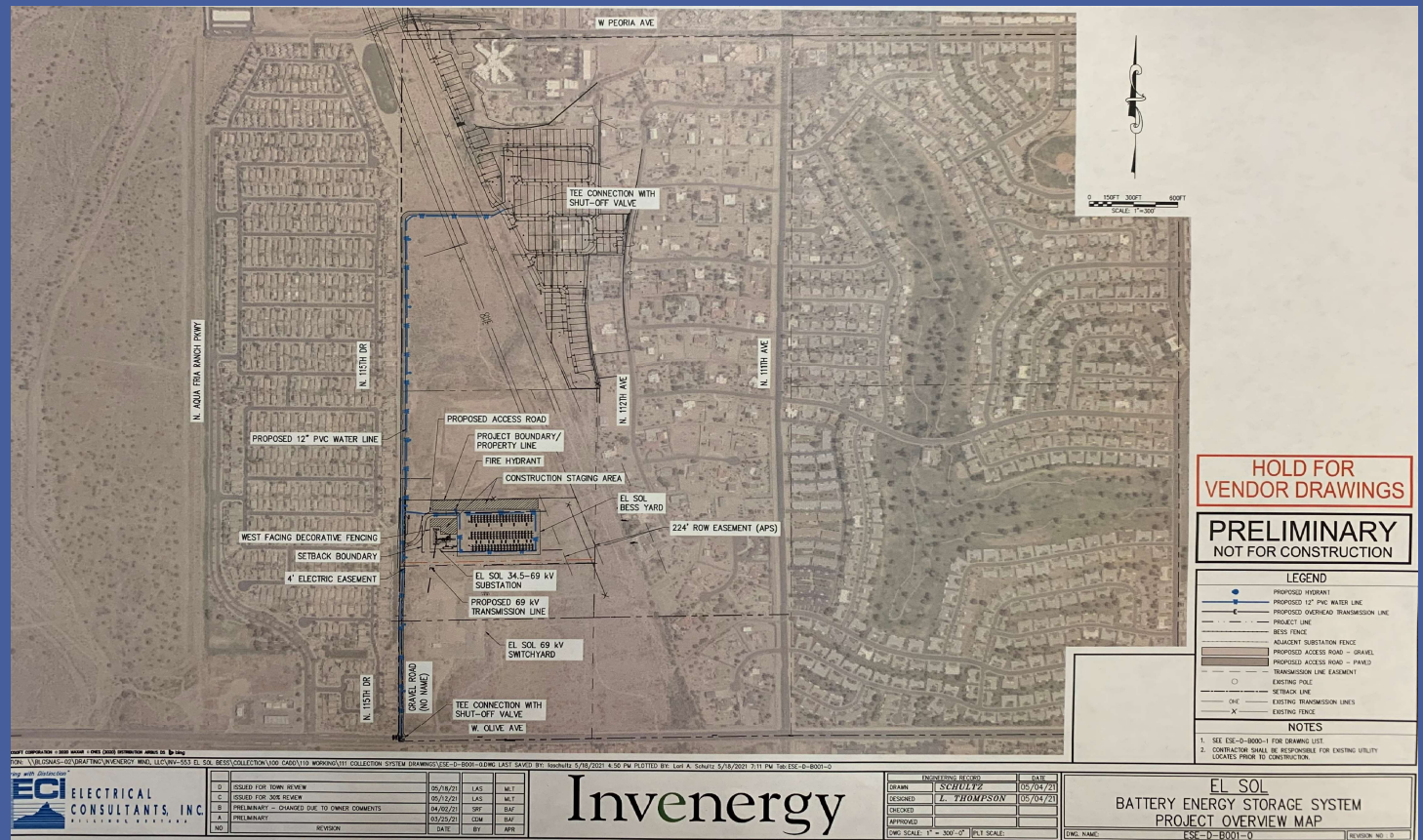
YOUNGTOWN FLATS PROJECT

113th Ave. Apartments (104 Units)



EL SOL BESS PROJECT - YT

Proposed Overall Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS



V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. Discussion Item – board room displays. (Board Chairman Tim Wilmes, Presenter)

VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, June 27, 2023 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, June 27, 2023 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: May 18, 2023 at 5:00 pm by Lisa Neubert**