

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, JULY 26, 2022
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold

Members Absent: None

Staff: Acting Fire Chief Rob Schmitz, Deputy Chief Jason Casey, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, JVG Consultant Dominic Filosa (via Zoom), USCFFA Trustee Brandon Crossno, Office Manager Lisa Neubert

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board member Stephen Arnold made a motion to approve the consent agenda items which were the Board of Directors Workshop Meeting Minutes for June 21, 2022, and the Board of Directors Board Meeting Minutes for June 28, 2022. Board member Phil LaBarbera seconded the motion. The board voted to approve the consent agenda items. (M: Steve Arnold/S: Phil LaBarbera; Ayes: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nays: None)

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Chief Schmitz had four items of community appreciation as follows:

- i. Several sympathy cards sent to the department for the loss of Firefighter Shane Godbehere.
- ii. A thank you note from the Shon Taylor family for all the support they received from the department when Captain Taylor's brother passed away.
- iii. A thank you card from the Wilmes family for the flowers sent for the passing of Board member Tim Wilmes' mother.
- iv. An email from Captain Clark asking that the department recognize Joy and Mike Fanning, who deliver food to the crews on every holiday and other days during the year as well. The Fanning's have been doing this for several years. A card of appreciation and a 30-year Sun City Fire & Medical Department challenge coin were sent to the Fanning's.

B. Chief Schmitz reported on recent promotions and new hires as follows:

- i. Adam Lumbardo, promoted to captain on March 20, 2022.
- ii. Dustin Ashford, promoted to engineer on March 21, 2022.
- iii. Taylor Marquez, promoted to engineer on March 22, 2022.
- iv. Jason Casey, promoted to Deputy Chief on June 2, 2022.
- v. Adam Holliday, promoted to Battalion Chief on June 2, 2022.
- vi. New EMS EMTs Taylor Porter and Jackson Peters, hired on June 6, 2022.

C. Chief Schmitz recognized the July service anniversaries as follows: Captain Bryan Chamberlain, Battalion Chief Adam Holliday, and Firefighters Steve Ortega and Randy Tirman for 16 years of service; Fire Prevention Administrative. Assistant Theresa Perez for 24 years of service; EMS EMT Kyle Wilcox for three years of service; Rebecca Haro for three years of service.

D. There were no retirements.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Dominic Filosa, JVG consultant, presented the financial and bank reconciliation report for the month of June 2022. Board member Tim Wilmes made a motion to accept the June 2022 financial report. Board member Stephen Arnold seconded the motion. The board voted unanimously to accept the finance report

for the month of June 2022. (M: Tim Wilmes/S: Stephen Arnold; Vote – Aye: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None).

B. Legal and Insurance

1. No report.

C. Fire Department Operations

1. The report for fire department operations was given for June 2022, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

1. The ambulance operations report was presented for the month of June 2022. The report included the incident counts, types, and transports.
2. Chief Schmitz gave the following updates on the Emergency Medical Services/Ambulance Operations division:
 - i. All paramedic students are starting vehiculars.
 - ii. The department's contract with Zoi is expired. We are looking at ePCR options and are currently demoing ImageTrend. The decision has not been made to leave Zoi but our expired contract allows us to see what other options are out there.
 - iii. The EMS division is looking into grants for the Lucas device (a chest compression device) and stair chairs.

E. Resource Management

1. Chief Schmitz reported the following for fleet/apparatus:
 - i. The new Motorola APX8000HXE portable radios were programmed and placed on the fire units.
 - ii. We are hoping to secure a second grant to assist with replacing more radios and batteries.
 - iii. The RWC (Regional Wireless Cooperative) is looking to mandate a radio update (TDMA) that will narrow the channels and would require us to change a portion of our mobile rig radios.
 - iv. We updated our inventory with the RWC to ensure we are only paying for radios that are necessary.

- v. L131 has been in service for a few weeks and is having electrical issues again. Sutphen has been contacted and continues to work to with us in rectifying the issues. In addition, the aerial platform needs to be inspected and stress tested after a minor incident while parked on a medical call.
 - vi. LT131 continues to have minor mechanical issues that have kept it mostly out of service. This unit has been well used and is showing initial signs of needing an engine and transmission rebuild.
2. Chief Schmitz reported at the June 19, 2022, workshop meeting that LT131 is in need of replacement. It is currently the oldest unit in our fleet and is incurring very expensive repairs. He reported at the workshop meeting that four proposals had been received from vendors as follows:
- i. Sutphen - \$532,600
 - ii. Rosenbauer - \$468,000 (HGAC Contract through Phoenix Fire Department)
 - iii. SVI - \$546,000
 - iv. E-One - \$517,700

Chief Schmitz noted that all proposals include a commercial versus custom cab, which reduces the cost by approximately \$100,000. The proposals are good for a 30-day period. Battalion Chief Van Roekel is scheduling an apparatus committee meeting. The committee will review the bids and make a decision on the vendor proposal they would like to see awarded. Chief Schmitz asked that at this time the Board approve up to \$600,000 for the purchase of a new ladder tender. Board member Tim Wilmes made a motion that the board approve up to \$600,000 for the purchase of a new ladder tender. Board member David VanderNaalt seconded the motion. The board voted to approve the amount of up to \$600,000 for the purchase of a new ladder tender. (M: Tim Wilmes/S: David VanderNaalt; Vote – Aye: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None).

3. Chief Schmitz reported the following for buildings/facilities:
- i. We continue to have roof leaks at FS132 and have Glendale Roofing working on troubleshooting the issue.
 - ii. The Plymovent systems at FS131 & FS132 have not functioned as anticipated after the recent upgrades and are causing damage to the

stations and their bay door components. We're in communication with Plymovent about corrections and associated costs.

F. Training/Professional Development

1. Chief Schmitz reported that Recruit Class 22-2 is in week 10. L131 C shift went to the training academy and went over vehicle stabilization and extrication. They are now learning functional hose lays and have more live burns. Graduation is August 20, 2022.

G. Administrative/Special Projects

1. No report.

H. Public Education/Community Outreach

1. There were no prevention volunteer service awards for the month of July.
2. Prevention volunteer hours summary.
 - a. The summary of prevention hours for volunteers was presented for June 2022. The total number of volunteer hours was 114.
3. Community relations program report.
 - a. The report for Community Outreach program was given for June 2022. There was a total of 135 citizens served for June. Installations of lock boxes are scheduled through August 2022.
4. There was one community event for the month of June 2022.
5. The volunteer inspection summary report was given for the month of June. There was a total of 111 inspections completed.

I. Fire Prevention

1. The construction inspection summary report was given for the month of June. There was a total of 22 inspections completed.
2. Permits issued and revenue report.
 - a. The permit and revenue report were presented for June. There were 3 permits with a revenue of \$30,853.19
3. Fire investigation reports.

- a. The fire investigation report was given for June. There was one formal fire investigation performed

4. Large community projects.

- a. An update was given on the large community projects within the Sun City District. There are currently five large community projects in Sun City.
- b. There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. PSPRS/Prop 207 - Board member Tim Wilmes reported that PSPRS has announced that \$2.858 billion was eliminated in unfunded liability for fiscal year 2022. Arizona legislature has extended the DROP maximum of 60 months (5 years) to 84 months (7 years). Members currently in the DROP must get employer approval to extend their DROP period. New DROP participants can elect up to 7 years but must be at least 54 years old and have 24.5 years of service to be eligible. Chief Schmitz reported that PSPRS has notified us that we will have an approximate \$50,000 increase in pension liabilities this year. The reason has to do with our unfunded liability payoff being based on market value rather than actuarial value.
- B. Chief Schmitz reported that ESCI will start with the feasibility study in either September or October. He is awaiting the arrival of the contract.

V. EXECUTIVE SESSION

- A. No executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. None

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault thanked the department for the job they are doing. He said the town will be addressing the street parking in Agua Fria Ranch as it impedes emergency vehicles from gaining access at times. He also discussed the homeless population and said that since the beginning of the year, Youngtown has had six deaths caused by overdose.
- B. Brandon Crossno, USCFFA Trustee, reported that the local is busy supporting the passage of Proposition 310 in this November's election.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on August 23, 2022, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. Board member Stephen Arnold made a motion to adjourn the meeting at 12:13 p.m. Board member Phil LaBarbera seconded the motion. The board voted to adjourn the meeting at 10:42 a.m. (M: Stephen Arnold/S: Phil LaBarbera; Vote – Aye: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None)

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- **NOTICE:** The governing board June go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board June attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: July 20, 2022, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.