

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, JANUARY 25, 2022
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Steve Arnold, Phil LaBarbera (via Zoom), David VanderNaalt (via Zoom)

Members Absent: None

Staff: Fire Chief Mark Burdick, Assistant Fire Chief Schmitz, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, USCFFA Vice President Adam Holliday, USCFFA Trustee David Musselman, USCFFA Charities President Matt O'Reilly and Vice President Sarah Sale

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board of Directors Board Meeting Minutes for December 14, 2021 were approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Community Appreciation Letters – no community appreciation letters.

B. Promotions/Badge Pinning – no promotions/badge pinnings.

C. Service anniversaries – Captain Matt Lohr was recognized for 25 years of service; Captain Kelley was recognized for 24 years of service; Battalion Chief Jason Casey and Captain James Flesher were recognized for 23 years of service; Engineer Tom Andersen was recognized for 22 years of service; Captains Ken Murphy, Paul Neal, and Dan Carroll were recognized for 21 years of service; Engineer Richard Dykstra was recognized for 14 years of service; Firefighters Cody Aschebrock, Dustin Ashford, Adam Cogsdill, Anne Giamundo, Adam Gustafson, Josh Lanham, Matt O'Reilly, Taylor Marquez, Jesus Sandoval and Engineer Michael O'Farrell were recognized for 6 years of service; Firefighter Rudy Ramirez was recognized for 4 years of service; Assistant Fire Marshal Kenny Kovac and Firefighter Michael Laier were recognized for 3 years of service.

D. Retirement recognition – no retirements.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Finance Manager Gabe Buldra presented the financial and bank reconciliation report for the month of December 2021. The board voted to accept the finance report for the month of December 2021. (M: Steve Arnold/S: Tim Wilmes; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, Phil LaBarbera; David VanderNaalt. Nay: None)

B. Legal and Insurance

1. Chief Schmitz presented a Memorandum of Understanding (MOU) Assistance to Firefighters Grant (AFG) Regional Grant Award 2021. This is for a regional radio grant with agency Arizona Fire and Medical Authority through FEMA. The board voted to approve the MOU for the AFG 2021 Regional Grant Award. (M: Tim Wilmes/S: Steve Arnold; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, Phil LaBarbera; David VanderNaalt. Nay: None)

C. Fire Department Operations

1. The report for fire department operations was given for December 2021, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

1. The ambulance operations report was presented for the month of December 2021. The report included the incident counts, types, and transports.
2. Chief Schmitz reported that Drew Holzer and Anne Giamundo passed their National Registry exam and are working in the field. Taylor Marquez and Matt Schall have begun the Phoenix Fire Department paramedic program. They are scheduled to graduate in October 2022.

F. Resource Management

1. Chief Schmitz reported that Izacc Ramos, our new mechanic, has completed the EVT class for his F5 aerial ladder apparatus certification. He has taken the exam and will get the results in a few weeks. Additionally, the annual hose and ground ladder testing was completed on December 17th & 18th by Fire Catt. There was 19,800 feet of hose tested, of which 1,075 feet failed. This represents a fail rate of 5.43%, which is within Fire Catt's typical fire year failure rate range of 3 – 7 %. There was 387 feet of ground ladders tested with zero failures.
2. Chief Schmitz reported that the Bay 9 gym conversion is coming along. Additionally, the Plymovent equipment installation at FS133 has been completed. Equipment to upgrade FS131 & FS132 has been ordered but there is no installation date yet.

G. Administrative/Special Projects

1. There was no action on the appointment of a lay member to the Sun City Fire Fighter Relief and Pension Fund Board. This item has been tabled to the February 2022 regular board meeting.

H. Public Education/Community Outreach

1. Prevention volunteer hours summary.
 - a. The summary of prevention hours for volunteers was presented for December 2021. The total number of volunteer hours was 96.
2. Community relations program report.
 - a. The report for Community Outreach program was given for December 2021. There was a total of 101 citizens served for December. Installations of lock boxes are scheduled through January 2022.
3. There were no community events for the month of December 2021.
4. The volunteer inspection summary report was given for the month of December. There was a total of 47 inspections completed.

I. Fire Prevention

1. The construction inspection summary report was given for the month of December. There was a total of 8 inspections completed.
2. Permits issued and revenue report.
 - a. The permit and revenue report were presented for December. There were 10 permits with a revenue of \$45,411.95.
3. Fire investigation reports.
 - a. The fire investigation report was given for December. There was one formal fire investigation performed at a residential occupancy.
4. Large community projects.
 - a. An update was given on the large community projects within the Sun City District. There are currently eight large community projects in Sun City.
 - b. There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. PSPRS / Prop 207 – Mr. Wilmes reported that many of the agencies in the PSPRS system have paid off their unfunded liability.

V. EXECUTIVE SESSION

A. There was no executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. There were no new business/future agenda items.

VII. PUBLIC COMMENTS

A. There were no public comments.

B. USCFFA Vice President Adam Holliday, USCFFA Charities President Matt O'Reilly, and USCFFA Charities Vice President Sarah Sale gave a report on December charitable events such as the toy drive to benefit Southwest Key, a facility for undocumented and unchaperoned minors and the adopt-a-family event,

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on February 22, 2022, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The meeting adjourned at 10:40 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: January 20, 2022, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.