



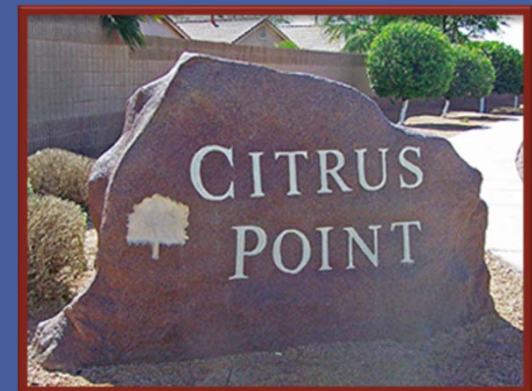
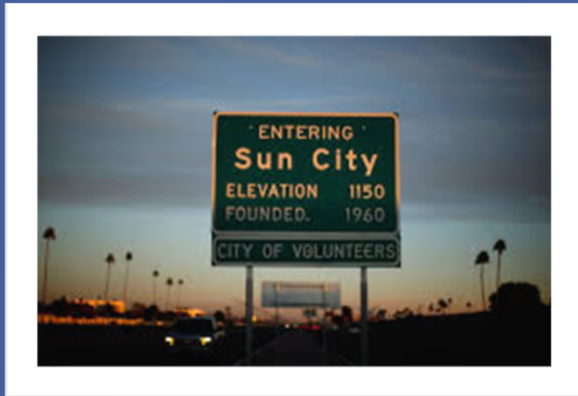
Sun City Fire District

Governing Board Meeting

Tuesday, June 28, 2022 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



David A. Mann
Board Chairman
Elected 2018



Timothy Wilmes
Board Clerk
Elected 2018



Phil LaBarbera
Board Member
Elected 2020



Stephen Arnold
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020

MEETING COMMENCEMENT

CALL TO
ORDER



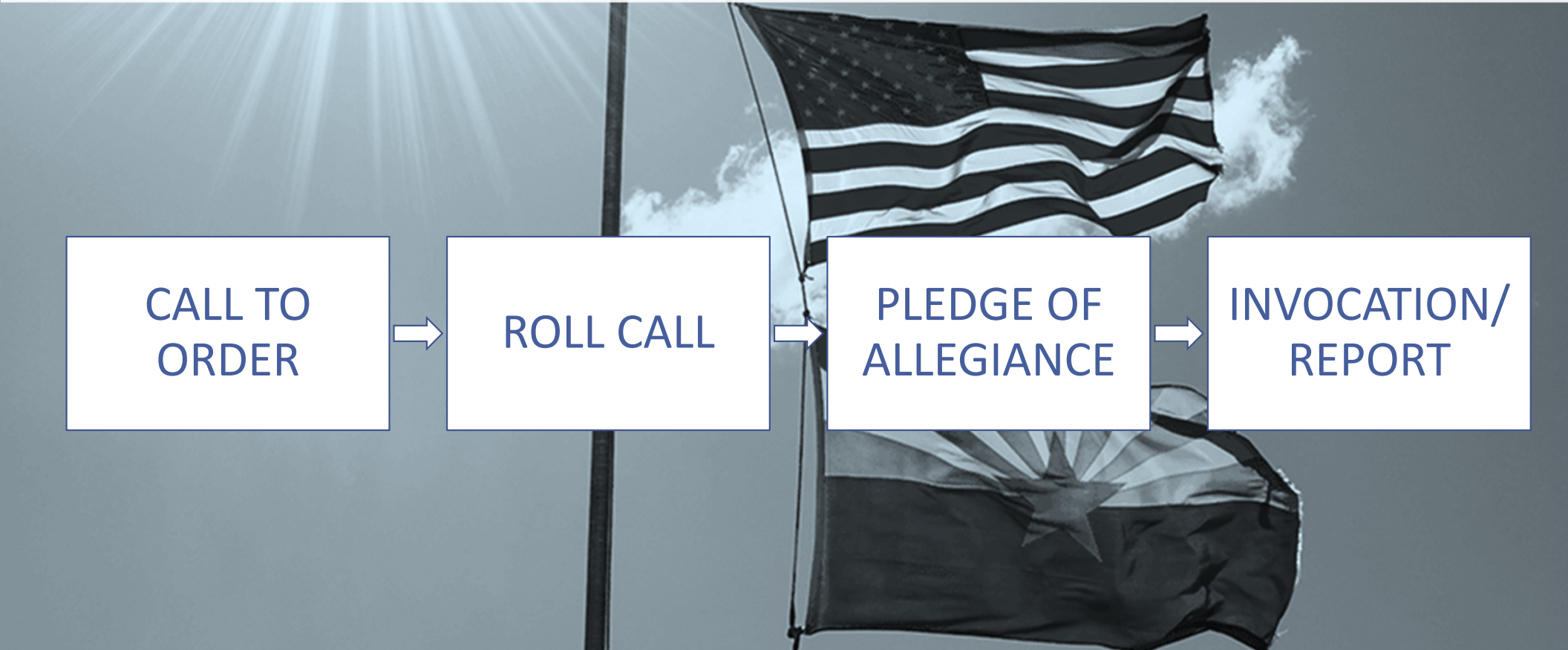
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

- A. Approve the Special Meeting Minutes of May 17, 2022.**
- B. Approve the Executive Session Meeting Minutes of May 17, 2022.**
- C. Approve the Board of Directors Monthly Meeting Minutes of May 24, 2022.**

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

JUNE SERVICE ANNIVERSARIES



Jaime Soto
Captain/Paramedic
32 Year Anniversary
June 25, 1990



Damon Farrar
Firefighter/Paramedic
20 Year Anniversary
June 17, 2002



JUNE RETIREMENT RECOGNITION

**Richard C. Rivas
Engineer/Paramedic
32 Years of Service
April 30, 1990 – May 26, 2022**

III. COMMITTEE REPORTS

A. Budget and Finance

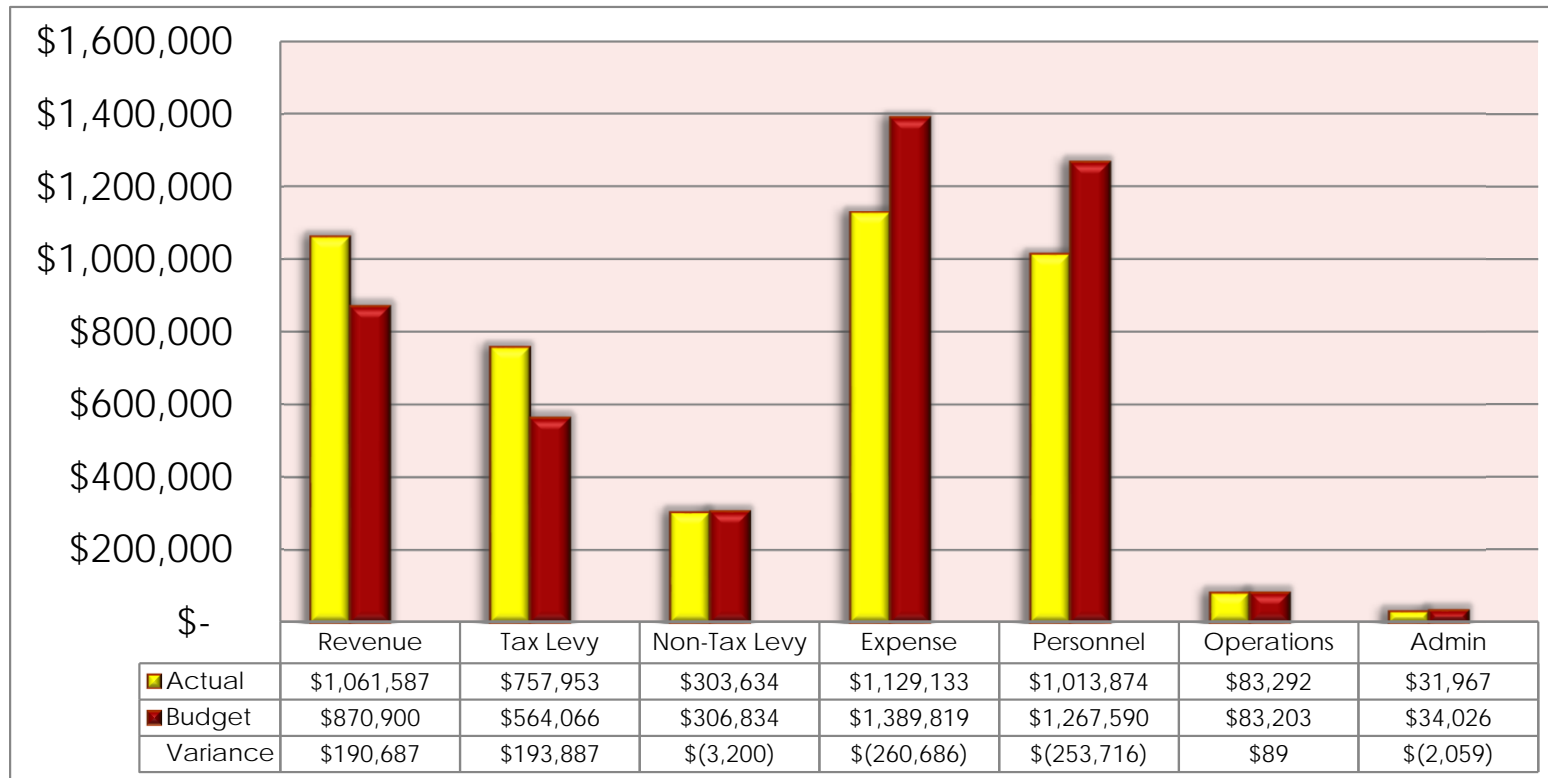
1. Financial Reports and Bank Reconciliations – May 2022



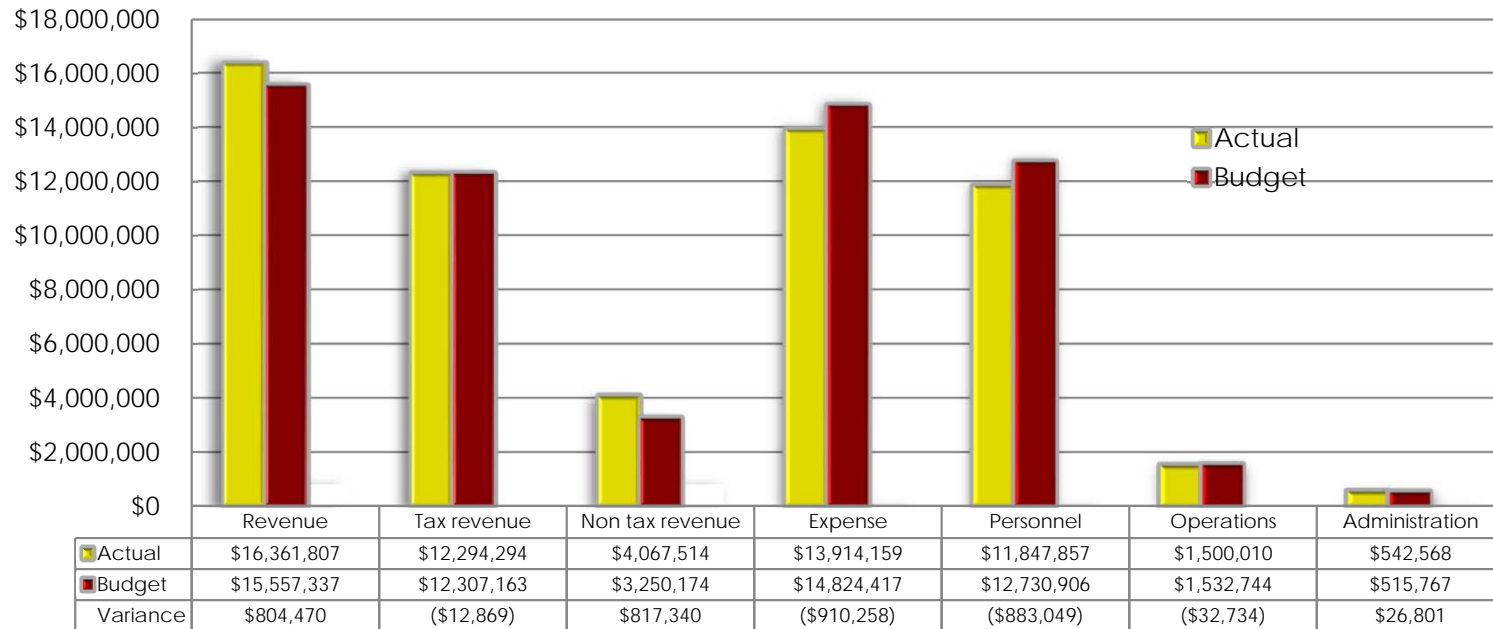
Sun City Fire District

May 2022 Financial Report

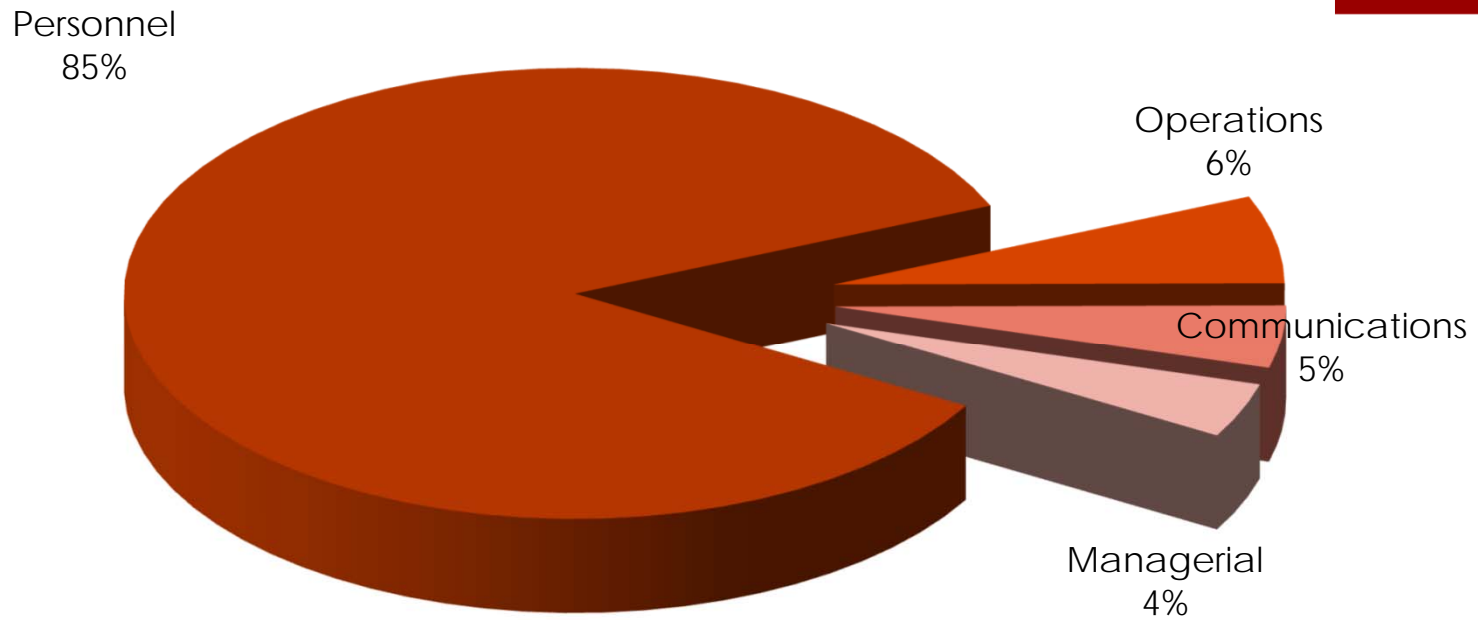
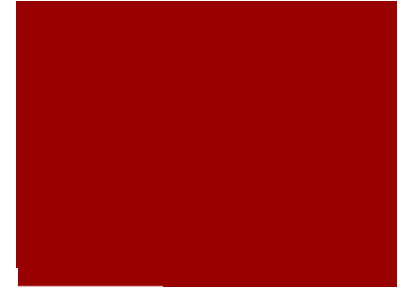
May 2022



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

A. Budget and Finance

2. **Action Item: Adopt FY 22/23 Budget (Finance Director Gabe Buldra, Presenter).** The Board Chairman will open a public hearing and entertain public comment on the proposed budget. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however individual Board Members may be permitted to respond to criticism directed at them. At the conclusion of the hearing, the Board, after discussion, should vote to adopt said budget.

III. COMMITTEE REPORTS

A. Budget and Finance

- 3. Action Item – Pension Funding Policy review and adoption (Finance Director Gabe Buldra, Presenter).**

III. COMMITTEE REPORTS

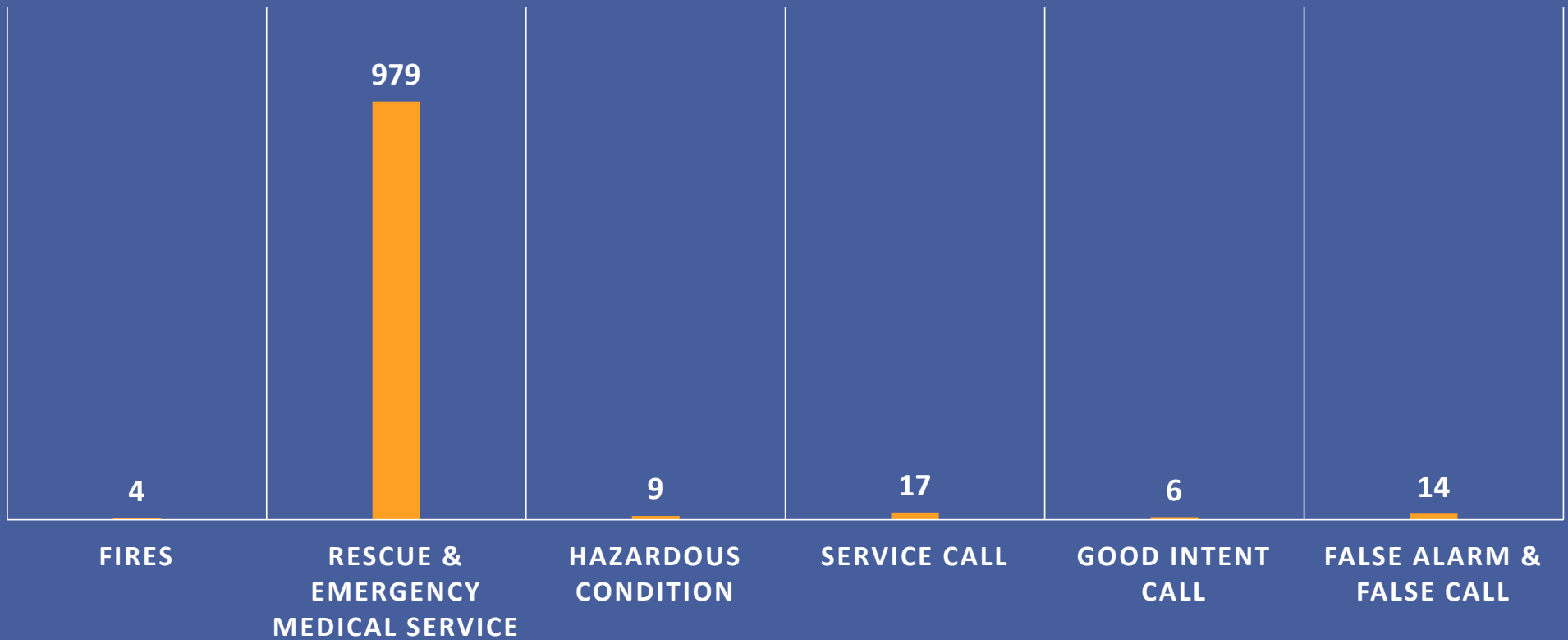
B. Legal and Insurance

III. COMMITTEE REPORTS

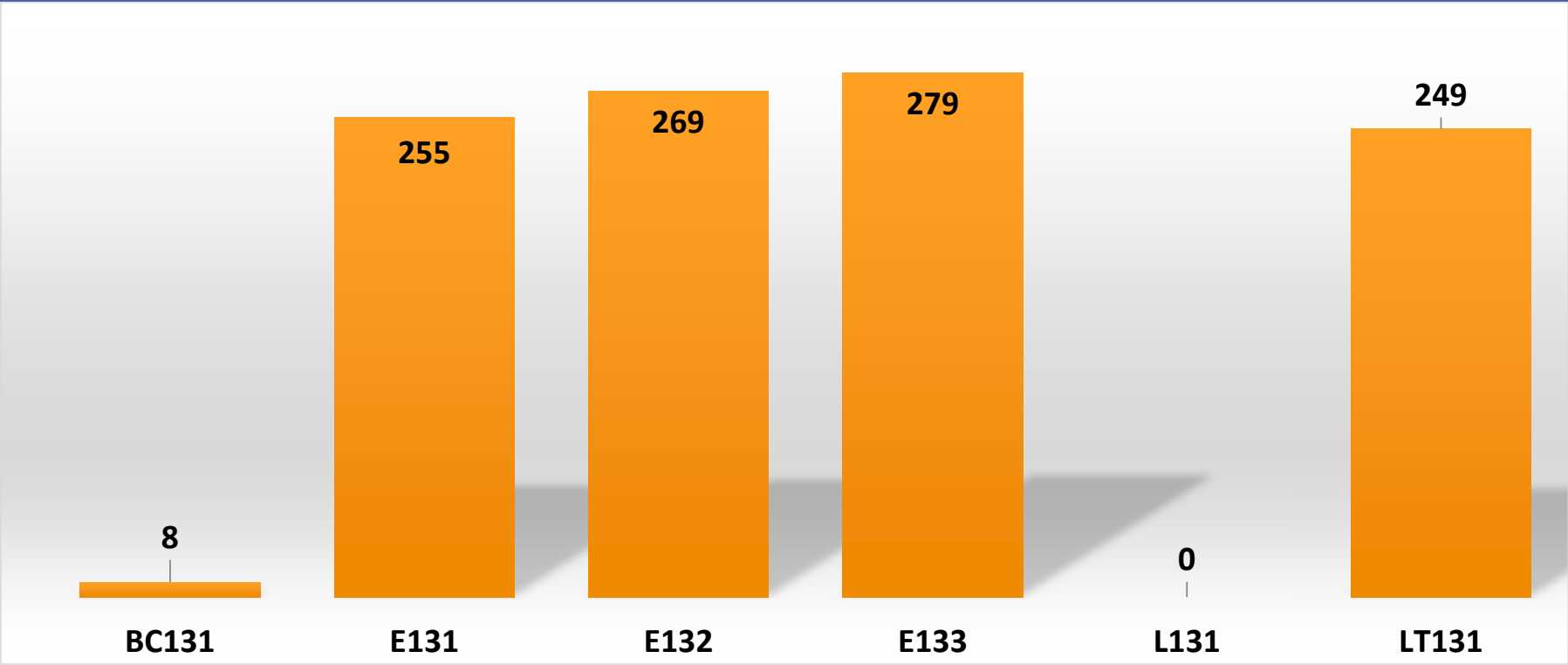
C. SCFMD Operations



MAJOR INCIDENT TYPES – MAY 2022



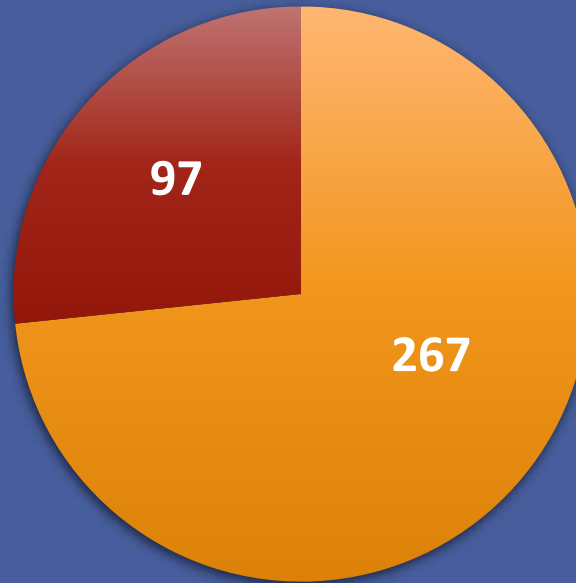
ON-SCENE INCIDENT COUNTS – MAY 2022



INCIDENT STATISTICS – MAY 2022

Response
Times
5:47

Overlapping
Calls
76.81%



■ Auto Aid Given ■ Auto Aid Received

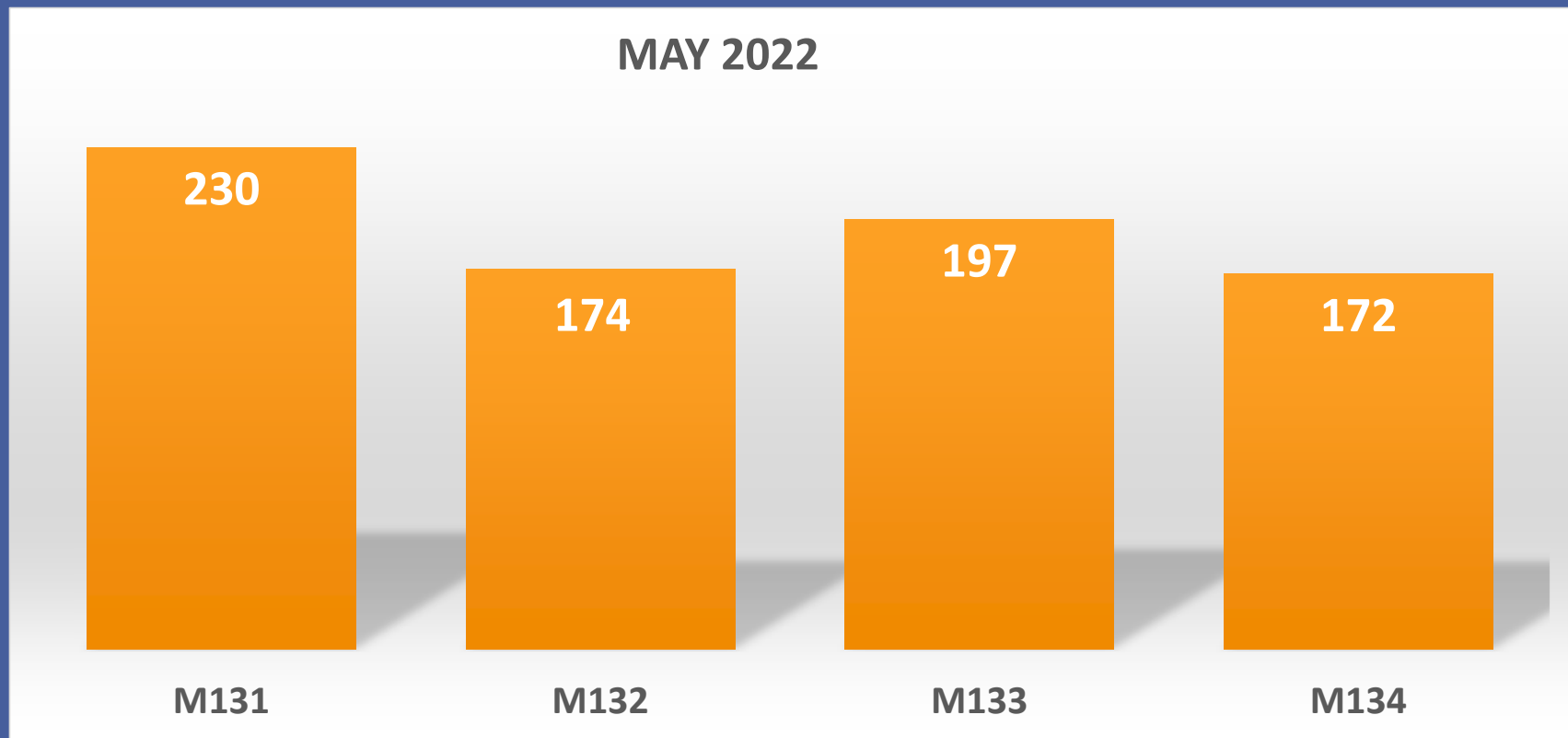
19:53
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

MAY 2022

M131 – 187 Transports
M132 – 131 Transports
M133 – 148 Transports
M134 – 132 Transports
TOTAL - 598 Transports



Receiving Hospital

533	Boswell
16	Thunderbird
29	St. Joes West
13	Arrowhead
6	Del Webb
1	Estrella

EMS/Ambulance Operations

Boswell Team for Excellence Awards



Justin Bruce was awarded **Pre-Hospital Stroke Provider of the Year**

Steven Van was awarded Pre-Hospital Stroke Provider of the Year



Steven Van, Travis Lang, Michael Laier, Kyle Netzel, Ann Giamundo and Steven Roe received the **Gold Heart Award for Excellence in STEMI Recognition and Care**



Steven Van was awarded **Pre-Hospital Stroke Provider of the Year**

EMS/Ambulance Operations

1. Taylor Marquez and Matt Schall are beginning the vehicular portion of paramedic school.
2. The EMS Division is currently creating a job posting for publication for the billing manager position.
3. Quarterly training will be over documentation.

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. The new ambulance (M133) is complete but held up in Indiana due to a manufacturer recall. There is no updated timeline.**
- 2. The new handheld radios have been delayed from being deployed due to a delay with programming for the MSA airpaks.**
- 3. LT131 is out of service due to multiple mechanical issues but is anticipated to return to service by the end of June. This unit is starting to show signs of engine and transmission wear, in addition to obvious aesthetic aging, and should be considered a priority for replacement.**
- 4. L131 finally returned to service on June 16th after being unavailable since mid-February due to mechanical problems and operations issues with the aerial ladder. Sutphen worked closely with H&E to determine an appropriate repair and sent a technician from Ohio to complete reprogramming. Due to our frustrations with on-going mechanical concerns, Sutphen pledged to cover all aerial repairs.**

RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

5. E137 (red refurbished Quantum) appears to finally have been repaired of its on-going starting issues. W.W. Williams attempted multiple times to resolve this matter and stood behind their work to finally complete the repair.
6. Golden Shores Fire District is still waiting to accept the 2012 custom Spartan. We are continuing to communicate with Chief Villamor in regard to the physical transfer of the unit. It is currently at H&E and should be completed soon.
7. We are working with Cummins to address a recall notice regarding the fuel system on all of our Sutphen pumpers.
8. Fire mechanic Izacc Ramos has been an invaluable asset in resource management since accepting the position. He has decreased out of service time on our front-line units and has been able to address minor repairs and PM schedules more efficiently than ever before. His addition to the agency has been appreciated by all members.

RESOURCE MANAGEMENT – APPARATUS

New M133
ambulance



RESOURCE MANAGEMENT - FACILITIES

- 1. All Plymovent work related to station 133 and change over to the magnetic system is complete. We are attempting to troubleshoot some interface issues.
- 2. Station 131 received installation of a new commercial ice maker after being without one for the last few months due to supply chain issues.

RESOURCE MANAGEMENT – FACILITIES

New magnetic
Plymovent system



III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. Recruit Class 22-2 (recruits Berl, Dewell, Haugen, & Humphries) along with RTO Captain Matt Lucking, had their first live fire training a week ago. This live fire training is called “Intro to Heat”. All recruits are doing well in the academy and learning a ton. They are currently in week 6 of the academy.
2. Our two newest EMS hires, Taylor Porter and Jackson Peters, began orientation on June 6th and are currently training in the field.

TRAINING/ PROFESSIONAL DEVELOPMENT

Intro to Heat Live Fire Training

Glendale Fire
Academy

Recruit Class 22-2



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Discussion Item – Zoom presentations for feasibility study proposals as follows:

- A. 10:30 a.m. – ESCI**
- B. 11:00 a.m. – CPSM**
- C. 11:30 a.m. – Facets Consulting**

III. COMMITTEE REPORTS

**FIRE PREVENTION:
Public Education &
Community
Outreach**



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

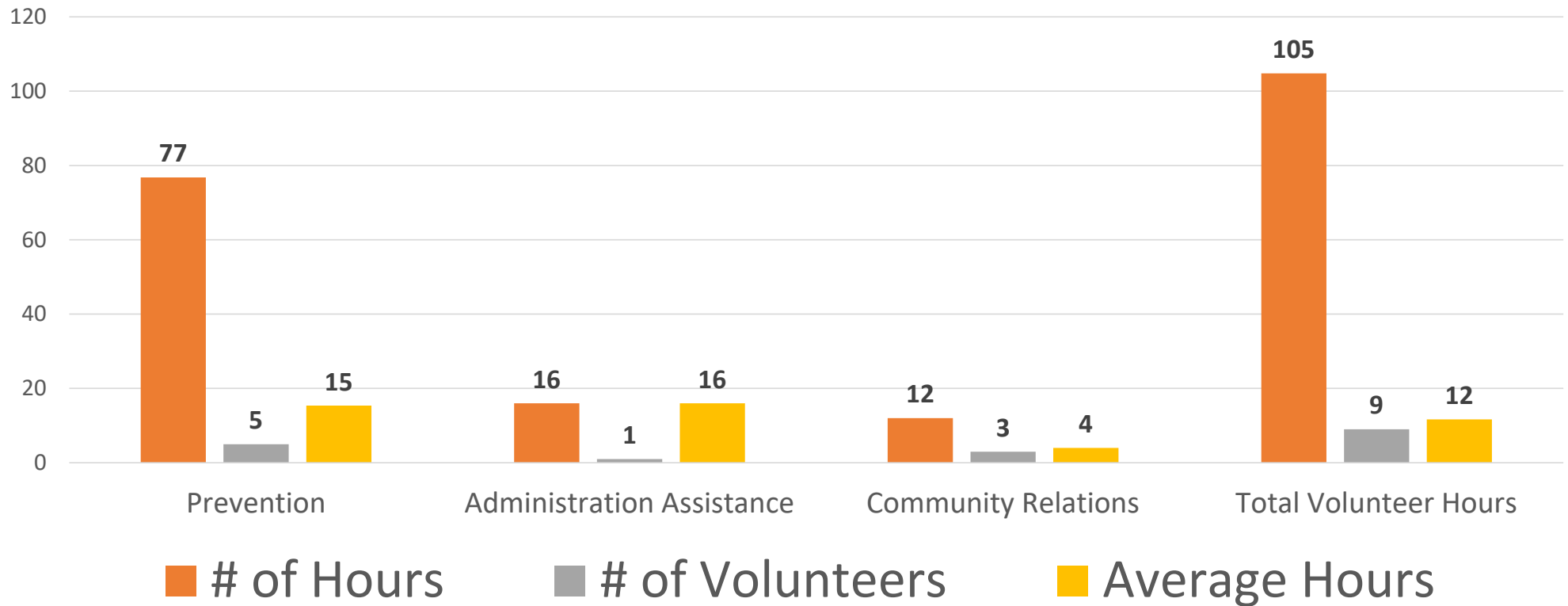
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

May 2022



COMMUNITY OUTREACH PROGRAM REPORT

Over 127 Citizens Served in May by
the Fire Prevention Team!

- 35 Home Safety Surveys
- 32 Lockbox Installations
- 30 Lockbox Key Changes
- 03 Smoke Detector Installations
- 03 Lockbox Remounts
- 24 Public Speaking



Lockbox
Appointments
Booked through
End of June

FIRE PREVENTION INSPECTION SUMMARY

Prevention <i>Annual</i> Inspection Summary - May 2022				
Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	10	2	12	4
Business	59	4	63	8
Educational	0	0	0	0
Institutional	2	0	2	0
Mercantile	9	1	10	1
Special Property & Other	22	0	22	1
Total Inspections	102	7	109	14

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - May 2022				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			3	
Fire Sprinkler Final			1	
Fire Alarm			3	
Flow Test			0	
Construction			13	
Hood and Duct			3	
Other Inspection			2	
Total Inspections			25	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	12
<u>Permit/Plan Review Fees:</u>	\$ 13,695.25
<u>Lockbox Revenue:</u>	\$ 1,400.00
<u>Contractor Registration Renewal:</u>	\$ 75.00
<u>Operational Permit Fees:</u>	\$ 3,700.00 (90.3%)



FIRE INVESTIGATION REPORTS

May 2022

No Formal Investigations



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Constr.
- Heritage Condos F.A. - 99th Ave. – Permitted
- BBMC Cath Lab PH2 (TI) – **Completed**
- Enterprise Rent A Car – **Completed**
- Olive Branch Senior Center – 103rd/Santa Fe – Framing
- Lakes Maintenance Building – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F004183

RESPONSIBLE PROJECT INDIVIDUAL
TODD GANTNER - 602-763-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grt. Purpose.

SUNDT



**CANYON
ELEC**

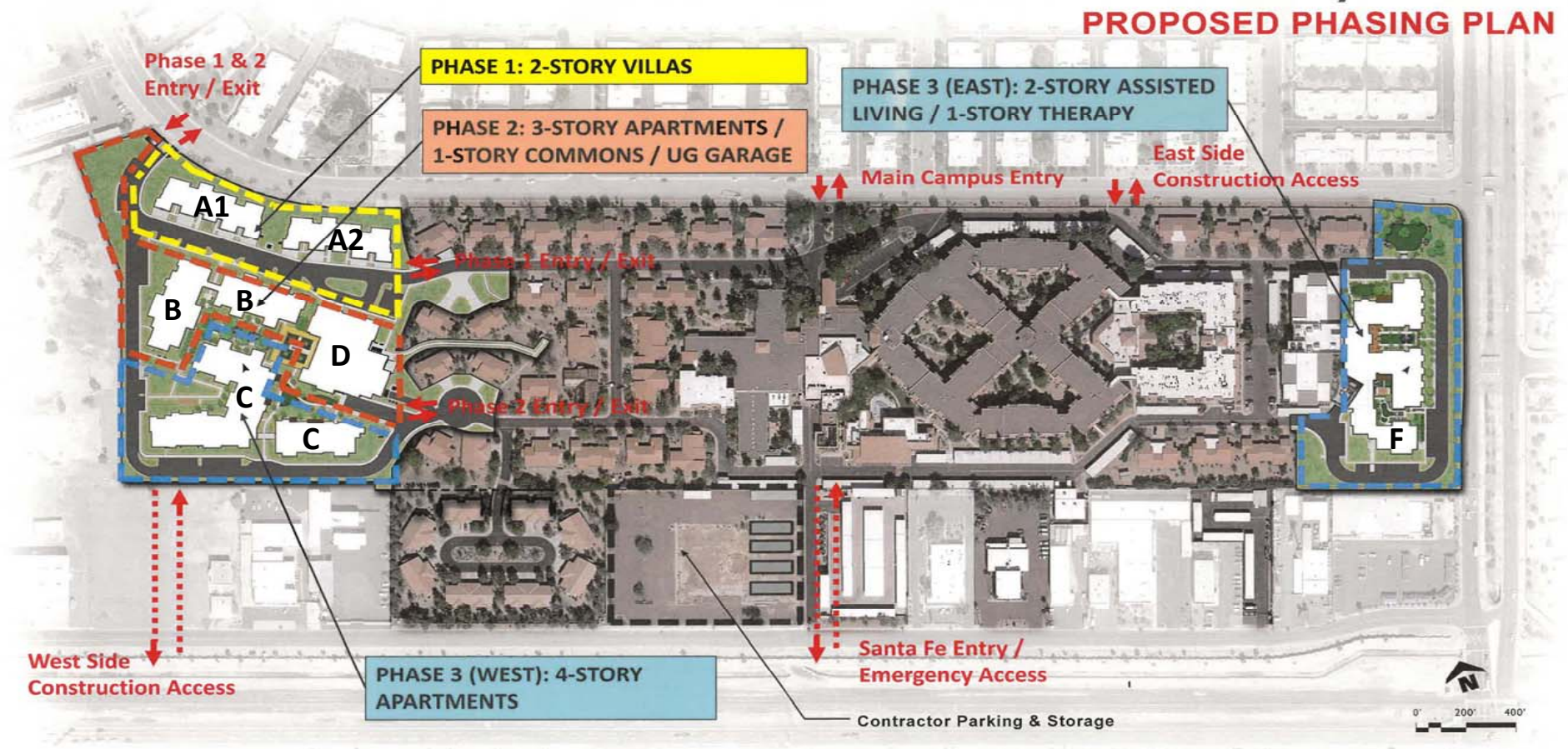


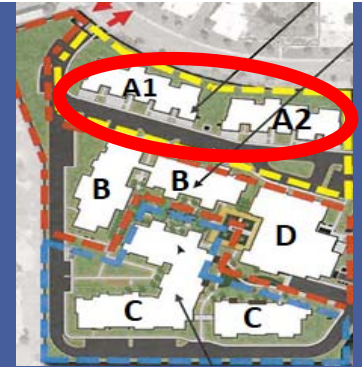
SUNDT
Skill. Grt. Purpose.

SAFETY STARTS HERE



Royal Oaks PROPOSED PHASING PLAN

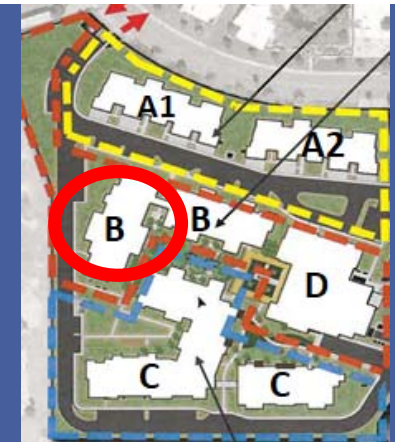




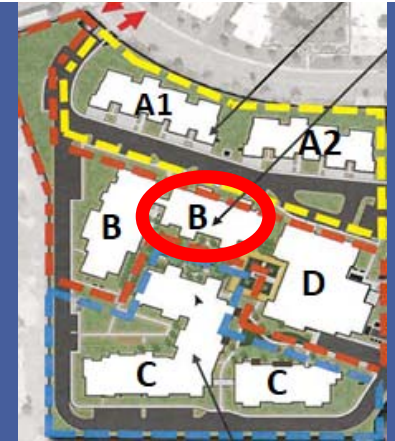
**Royal Oaks:
Bldgs. A1, A2**

**2 story Condos
16 Units**

**Completed,
Occupying**

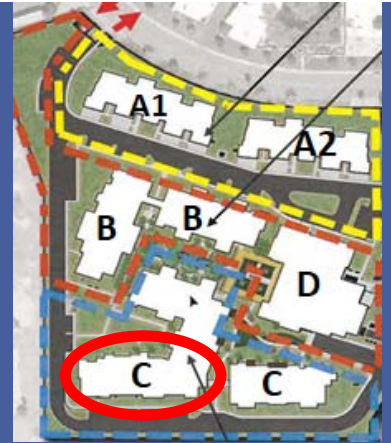


**Royal Oaks:
Building B1 -
Drywall Stage**



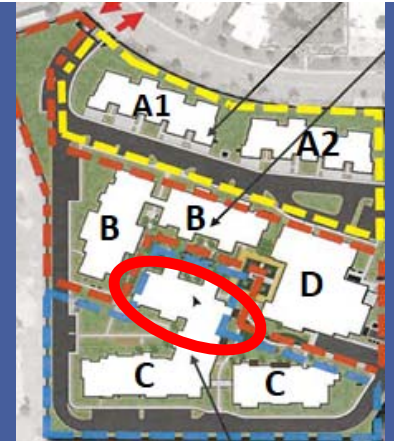
Royal Oaks:
Building B2 -

4-story
Framing



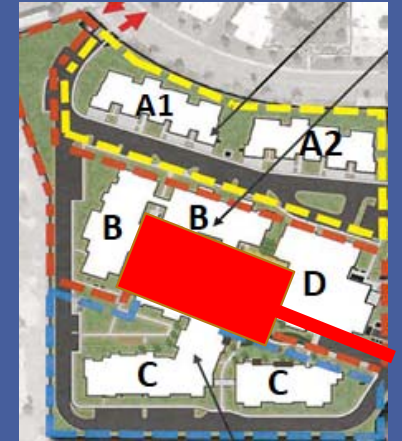
**Royal Oaks:
Building C
(West)**

**4 Story
Drywall Stage**



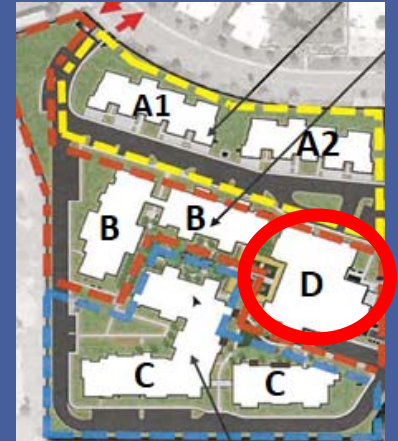
**Royal Oaks:
Building C
(Northwest)**

**3 Story
Framing Stage**



Royal Oaks: Parking Garage/D1

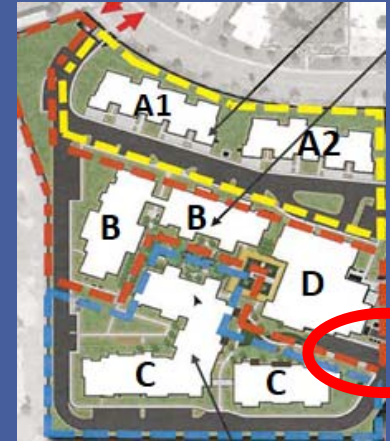
Entrance to
Underground
Parking Garage
& D1



**Royal Oaks:
Building D1 &
D2**

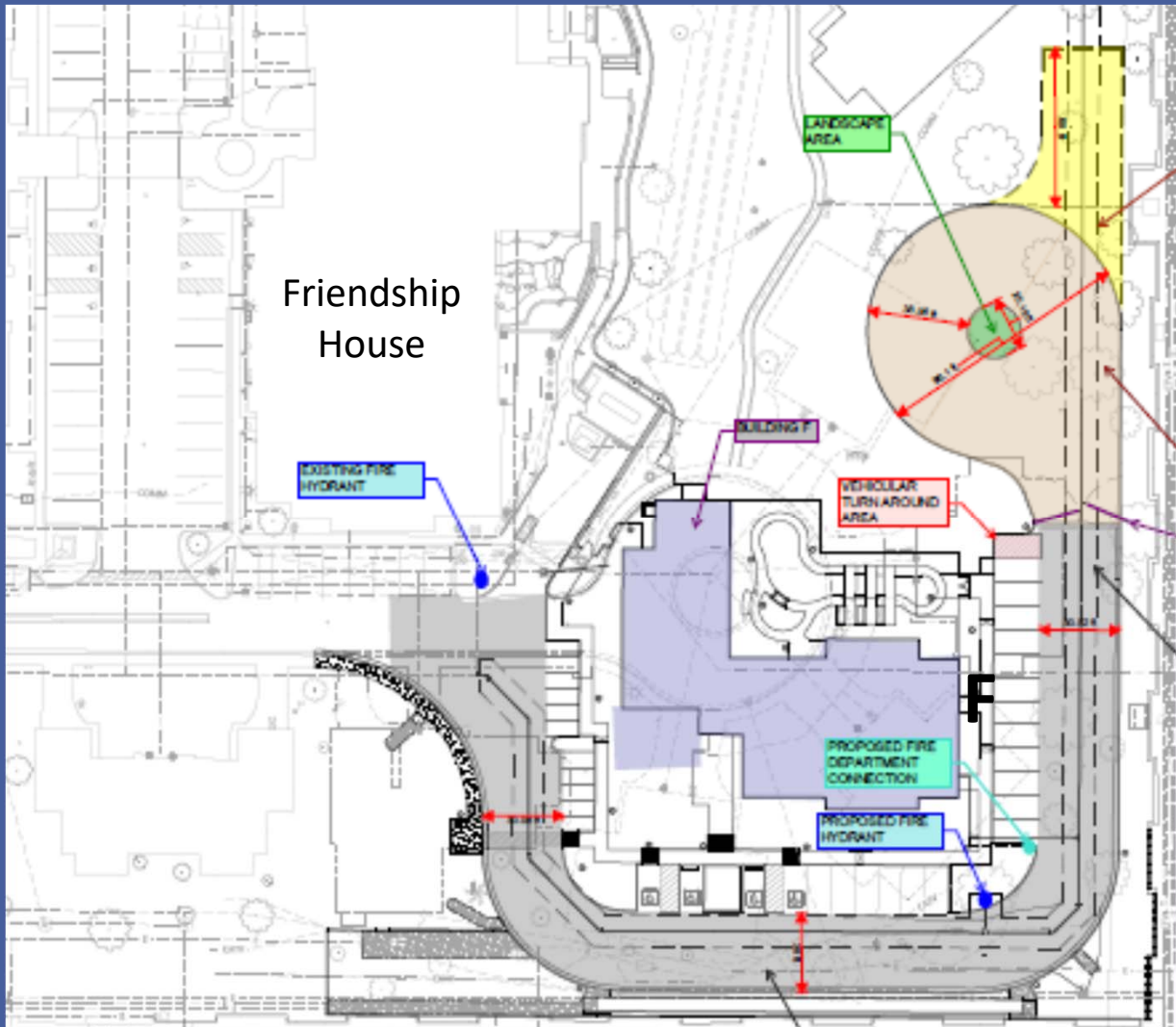


**Framing and
Sheathing**



**Royal Oaks:
Streets
(connections)**

**Southern Cul-de-sac
next to Entrance to
Underground
Parking Garage**



Royal Oaks: Vida (PH IV)

Site Plan (Southeast Corner of Property)

LARGE DISTRICT PROJECTS – YOUNGTOWN

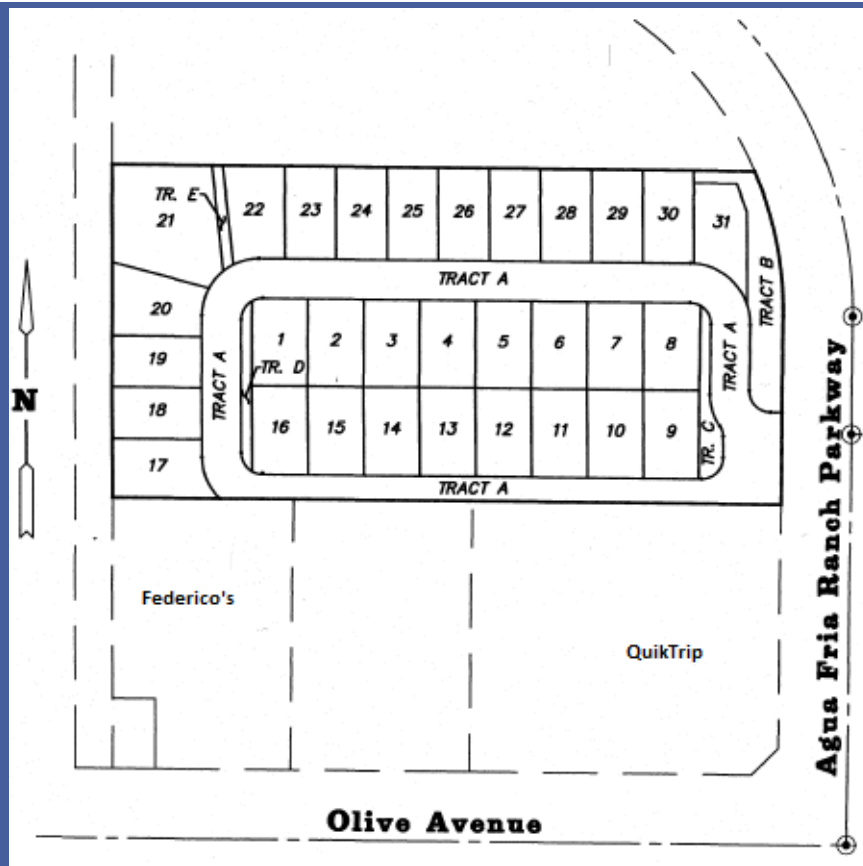
- Ridgeview Residential Subdivision (125 lots)
- Enclave Off Olive Residential Subdivision (31 Lots)
- 113th Avenue Apartments (formerly Business offices) (104 Apts.)
- Women's International Pharmacy
- El Sol BESS (200 MWh Battery Energy Storage System) On HOLD

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

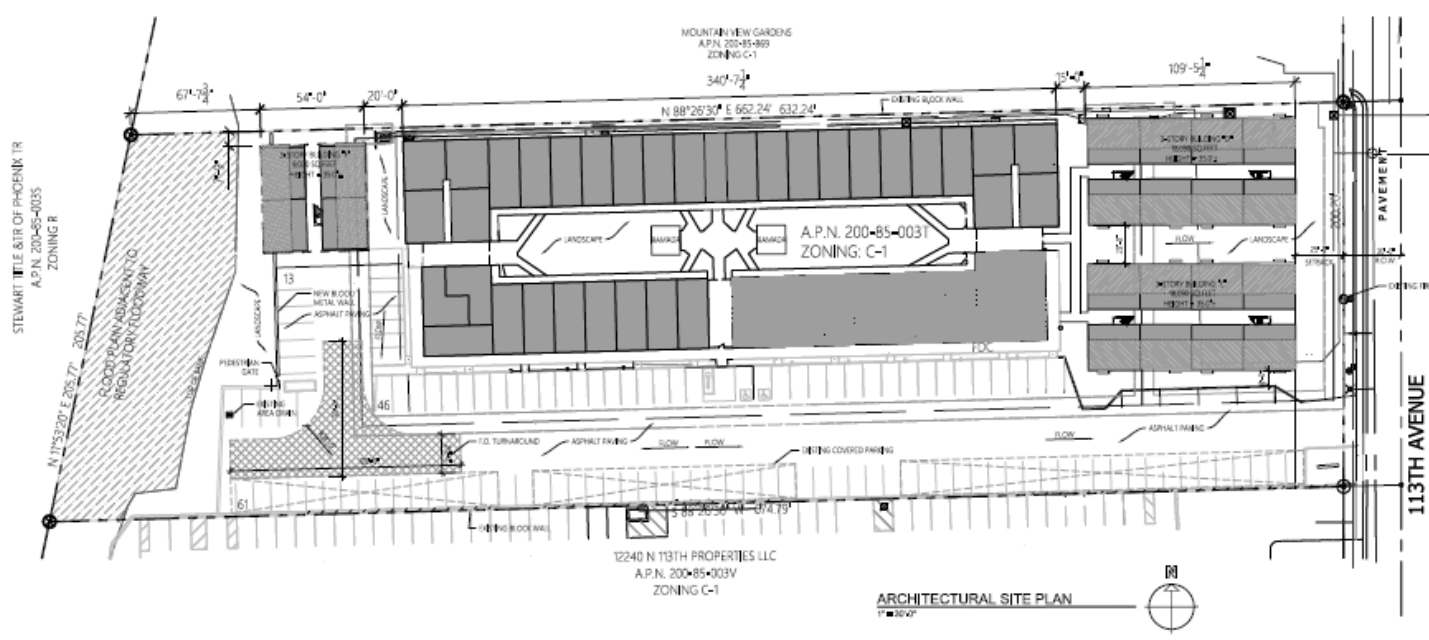


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

**1. Public Safety Personnel Retirement System/Prop
207 Update (Board Clerk Tim Wilmes, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION

- A. At this time pursuant to A.R.S Section 38.431.03(A)(1) the board may vote to go into Executive Session for the purposes of discussing the employment contract of the Assistant Fire Chief/Acting Fire Chief.**

VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, July 26, 2022 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, July 26, 2022 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: June 23, 2022 at 5:00 pm by Lisa Neubert**