

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, AUGUST 23, 2022
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Phil LaBarbera, David VanderNaalt, Stephen Arnold

Members Absent: Tim Wilmes (with notice)

Staff: Acting Fire Chief Rob Schmitz, Deputy Chief Jason Casey, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, USCFPA Trustee Brandon Crossno, Office Manager Lisa Neubert

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board member Stephen Arnold made a motion to approve the consent agenda items which were the Board of Directors Special Meeting Minutes for July 19, 2022, and the Board of Directors Board Meeting Minutes for July 26, 2022. Board member David VanderNaalt seconded the motion. The board voted to approve the consent agenda items. (M: Steve Arnold/S: David VanderNaalt; Ayes: David Mann, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nays: None)

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Chief Schmitz had four items of community appreciation as follows:

- i. A note of appreciation from Maureen Lehmann, who made a \$50 donation in the memory of a resident who recently passed away.

- B. Chief Schmitz reported on recent promotions and new hires as follows:**
 - i. William Damiani, promoted to firefighter on August 22, 2022.**
 - ii. Jackson Peters, promoted to firefighter on August 22, 2022.**
 - iii. Taylor Porter, promoted to firefighter on August 22, 2022.**
 - iv. New EMS EMTs Fabian Rodriguez and Samuel Herbst, hired on August 1, 2022.**
- C. Chief Schmitz recognized the July service anniversaries as follows: EMS Division EMTs Dustin Blada and Kyle Wilcox for 1 year of service and EMS Manager Rebecca Haro for 3 years of service.**
- D. There were no retirements.**

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. Finance Director Gabe Buldra presented the financial and bank reconciliation report for the month of July 2022. Board member Steve Arnold made a motion to accept the July 2022 financial report. Board member Phil LaBarbera seconded the motion. The board voted unanimously to accept the finance report for the month of July 2022. (M: Stephen Arnold/S: Phil LaBarbera; Vote – Aye: David Mann, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None).**

B. Legal and Insurance

- 1. No report.**

C. Fire Department Operations

- 1. The report for fire department operations was given for July 2022, which included an overview of the incident counts, types, and response times.**

D. Emergency Medical Services / Ambulance Operations

- 1. The ambulance operations report was presented for the month of July 2022. The report included the incident counts, types, and transports.**
- 2. Chief Schmitz gave the following updates on the Emergency Medical Services/Ambulance Operations division:**
 - i. All paramedic students are continuing vehiculars.**

- ii. The EMS division is currently field testing a stair chair unit and a Lucas device.
- iii. New EMTs are in the field for orientation.

E. Resource Management

1. Chief Schmitz reported the following for fleet/apparatus:

- a. The new Medix ambulance was delivered on August 8th after being delayed by a recall. It will take approximately a month to get it into service. Current M133 will be added into our reserve pool, and we will determine the future of the 2010 Dodge ambulance.
- b. Due to on-going issues with L131, Sutphen has agreed to take the truck back to Ohio and retrofit the truck with a completely different hydraulic, electrical, and programming system. Due to issues with parts, they don't anticipate being able to perform this work until early 2023. In the meantime, they've agreed to pay for repairs at H&E to keep the truck functional until the retrofit.
- c. The apparatus committee and ladder captains have had meetings to narrow down the search for a new ladder tender. Research was also done to on the feasibility of running the ladder as a solo unit and not replacing the LT. Initial discussions have determined the savings would not be significant, and our current ladder is unable to be trusted as a solo unit until the major repairs can be tested next year. Vendor selection has been narrowed to two and more specific quotes are being obtained for comparison. Hopefully an order can be placed soon.
- d. The finalizing of the sale of the 2012 Spartan has been pushed back due to more issues with water leaks.

2. Chief Schmitz reported the following for buildings/facilities:

- a. We have been plagued with roof leaks at FS132 and FS133. Glendale Roofing has been addressing FS132 and has donated considerable time in good faith to assist us. Progressive Roofing is working on issues as warranty issues so far.
- b. The Plymovent systems at FS131 & FS132 have not functioned as anticipated after the recent upgrades and are causing damage to the stations and their bay door components. The corrective repairs are to begin on August 22nd.

F. Training/Professional Development

1. Chief Schmitz reported the following:

- a. Recruit Class 22-2 is graduating on August 20th and will be hitting the streets on August 23rd.**
- b. Three current EMS employees were hired as firefighters and will begin the Glendale Fire Academy 22-3 on August 29th and graduation is tentatively scheduled for December 3rd.**
- c. Nine members were sent to the Virtual Command Center in Mesa for tactical training. They received great captain and battalion chief training. All members did great.**

G. Administrative/Special Projects

- 1. Chief Schmitz reported that he will be meeting with ESCI, the company conducting our feasibility study, next week to develop the scope of what the study will entail. The work on the study should begin in October.**

H. Public Education/Community Outreach

- 1. There were no prevention volunteer service awards for the month of July.**
- 2. Prevention volunteer hours summary.**
 - a. The summary of prevention hours for volunteers was presented for July 2022. The total number of volunteer hours was 77.**
- 3. Community relations program report.**
 - a. The report for Community Outreach program was given for July 2022. There was a total of 153 citizens served for July. Installations of lock boxes are scheduled through August 2022.**
- 4. There was one community event for the month of July 2022.**
- 5. The volunteer inspection summary report was given for the month of July. There was a total of 88 inspections completed.**

I. Fire Prevention

- 1. The construction inspection summary report was given for the month of July. There was a total of 23 inspections completed.**
- 2. Permits issued and revenue report.**

- a. The permit and revenue report were presented for July. There were 9 permits with a revenue of \$11,298.61

3. Fire investigation reports.

- a. The fire investigation report was given for July. There were three formal fire investigations performed.

4. Large community projects.

- a. An update was given on the large community projects within the Sun City District. There are currently ten large community projects in Sun City.
- b. There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. PSPRS/Prop 207 – Chief Schmitz reported that our district paid off our unfunded liability last year through the issuance of COP bonds. PSPRS has now told our district, along with several other districts who paid off their unfunded liabilities, that we have an outstanding unfunded liability balanced due to how the initial unfunded liability was calculated. We owe an approximate \$35,000 additional in unfunded liabilities. Chief Schmitz reported that PSPRS has agreed to a meeting with the fire chiefs of the affected districts.

V. EXECUTIVE SESSION

- A. No executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. None

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault stated that Governor Ducey vetoed a ballot measure that would have asked voters to extend Proposition 400, a transportation sales tax in metro Phoenix used to fund transportation projects. This is an important issue and with the growth of the Phoenix metropolitan area we cannot freeze transportation issues in their current state.
- B. Brandon Crossno, USCFFA Trustee, reported that the charities are busy with fundraising activities.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on September 27, 2022, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. Board member Stephen Arnold made a motion to adjourn the meeting at 12:13 p.m. Board member Phil LaBarbera seconded the motion. The board voted to adjourn the meeting at 10:42 a.m. (M: Stephen Arnold/S: Phil LaBarbera; Vote – Aye: David Mann, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None)

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- **NOTICE:** The governing board July go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board July attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: July 20, 2022, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.