

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, AUGUST 24, 2021  
9:30 A.M.**

**CALL TO ORDER:** Chairman David Mann

**ROLL CALL:**

**Members Present:** David Mann, David VanderNaalt, Tim Wilmes

**Members Absent:** Phil LaBarbera and Steve Arnold (both with notice)

**Staff:** Fire Chief Mark Burdick, Assistant Fire Chief Schmitz, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, Office Manager/Human Resources Lisa Neubert.

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Board of Directors Workshop Meeting Minutes for July 20, 2021 were approved for filing.**
- B. Board of Directors Board Meeting Minutes for July 27, 2021 were approved for filing.**

**II. CORRESPONDENCE AND SPECIAL RECOGNITION**

**A. Community Appreciation Letters**

- 1. Chief Schmitz read a letter of appreciation from a citizen who received medical services from our department.**
- 2. Chief Schmitz publicly acknowledged his appreciation of Assistant Fire Marshal Kenny Kovac, who was able to get several items donated to the department. Home Depot donated a new microwave to the administrative building, Sub-Zero Wolf donated a new refrigerator to the administrative building, and Costco donated a pallet (48 cases) of bottled water and a \$100 gift card to the department.**

3. Chief Schmitz reported that the department was recognized by Senator Debbie Lesko's office for the hard work done by department members during the COVID-19 pandemic.

**B. Promotions/Badge Pinning.**

1. Dan Carroll was promoted to Captain effective February 15, 2021.
2. Mike O'Farrell was promoted to Engineer effective July 26, 2021.

**C. Service anniversaries**

1. There were no August service anniversaries.

**D. Retirement recognition.**

1. Captain Michael A. Godleski retired on August 8, 2021, with 25 years of service.

**III. COMMITTEE REPORTS**

**A. Budget and Finance**

1. Finance Manager Gabe Buldra presented the financial and bank reconciliation report for the month of July 2021. The board voted to accept the financial report for the month of July 2021. (M: Tim Wilmes/S:David VanderNaalt ; Vote – Aye: David Mann, Tim Wilmes, David VanderNaalt; Nay: None)
2. Finance Director Gabe Buldra reviewed the three options the Board has with respect to PSPRS unfunded liability payment plan options. The board could choose to remain status quo and pay the unfunded liability by a percentage established yearly based on a yearly actuarial report performed on the district's PSPRS account. This percentage changes yearly. The other option is to fund the pension liability through the issuance of pension obligation bonds (POBs). Two POB options were presented. The first POB option would be to issue bonds for 100% of the unfunded liability amount. The second POB option would be to issue bonds for 90% of the unfunded liability amount. Before any decision about which POB option should be considered, the board needed to vote on either remaining status quo with respect to the PSPRS unfunded liability payment plan or going forward with issuing POBs. Board member Wilmes made a motion to proceed with the POB option for the PSPRS unfunded liability payment plan. The motion was seconded by board member VanderNaalt and there was a unanimous vote (Ayes: Dave Mann, David VanderNaalt, Tim Wilmes; Nay: None). Finance Director Buldra then reviewed the two POB options. The 100% funding option is projected to save the district \$18,646,202 and the 90% funding option is projected to save the district \$15,398,000. Board member Wilmes made a motion that the district go with the 100% POB funding option. The motion was seconded by board member VanderNaalt and there was a unanimous vote (Aye: Dave Mann, David VanderNaalt, Tim Wilmes; Nay: None)

**B. Legal and Insurance**

1. No legal and insurance report.

**C. Fire Department Operations**

1. The report for fire department operations was given for July 2021, which included an overview of the incident counts, types, and response times.

**D. Emergency Medical Services / Ambulance Operations**

1. The ambulance operations report was presented for the month of July 2021. The report included the incident counts, types, and transports.

**F. Resource Management**

1. Chief Schmitz reported that E137 has been moved from Cummins to H&E Equipment Services. Preconstruction for the new ambulance should begin in September. Annual hose and ladder testing will be performed by Fire Catt. The hose testing (17,000+ feet) should be completed in two days. This is a more efficient way for testing, inventorying, and record keeping. Testing will be scheduled sometime between October and December.
2. Youngtown Mayor LeVault reported on the good relations the town and the department have had over the years. He stated that the town wanted to exhibit their commitment to the important work of the fire department in their community by providing the funding for the purchase of a new ambulance.
3. Chief Schmitz reported that gate work has been completed at the administration offices and FS133. FS132 bay floor project is almost completed. Roof repair work is being scheduled for the administration building and FS131 will have new coolers installed.

**G. Administrative/Special Projects**

1. Chief Schmitz gave an update on EMS new hire orientation and fire recruit Michael Laier.

**H. Public Education/Community Outreach**

1. Prevention volunteer service anniversaries – George Neisz was recognized for two years of service and Vicki Foelsch was recognized for nine years of service.
2. Prevention volunteer hours summary.
  - a. The summary of prevention hours for volunteers was presented for July 2021. The total number of volunteer hours was 101.
3. Community relations program report.

- a. The report for Community Outreach program was given for July 2021. There was a total of 104 citizens served for July. Installations of lock boxes are scheduled through mid-August 2021.

4. Community events.

- a. There were no community events for the month of July 2021.

I. Fire Prevention

- 1. The construction inspection summary report was given for the month of July. There was a total of 23 inspection completed.

2. Permits issued and revenue report.

- a) The permit and revenue report were presented for July. There were 11 permits with a revenue of \$16,746.00.

3. Fire investigation reports.

- a) The fire investigation report was given for July; there were no formal investigations.

4. Large community projects.

- a) An update was given on the large community projects within the Sun City District.
- b) There are currently ten large community projects in Sun City.
- c) There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. Board member Wilmes reported that the district should be receiving funding for Prop 207 for the most recent quarter that ended.
- B. Board member Wilmes reported that COVID-19 funding has been extended through the end of the year

V. EXECUTIVE SESSION

- A. There was no executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. There were no new business/future agenda items.

VII. PUBLIC COMMENTS

A. Posse Commander Dave Miller expressed his appreciation for the working relationship between the department and the posse.

B. United Sun City Firefighters Association Report

1. There was no USCFFA report.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on September 28, 2021, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The meeting adjourned at 10:30 a.m. (M: Dave VanderNaalt/S: Tim Wilmes) *Motion Carried* (Aye: Dave Mann, Dave VanderNaalt, Tim Wilmes; Nay: None)

FOR THE BOARD

Tim Wilmes  
Clerk of the Board

TW/lbn

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
  - ❖ Posted: August 18, 2021, at 5:00 PM by Lisa Neubert

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.*