



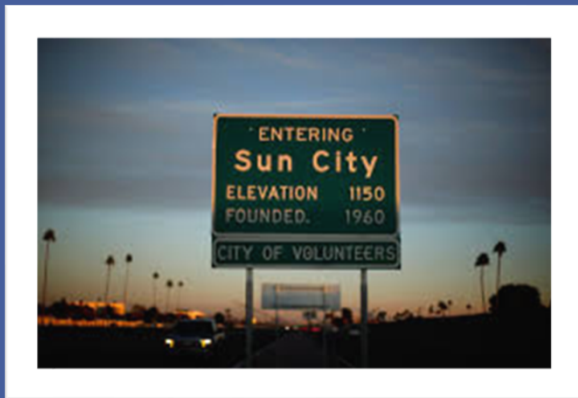
Sun City Fire District

Governing Board Meeting

Tuesday, October 25, 2022 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



David A. Mann
Board Chairman
Elected 2018



Timothy Wilmes
Board Clerk
Elected 2018



Phil LaBarbera
Board Member
Elected 2020



Stephen Arnold
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020

MEETING COMMENCEMENT

CALL TO
ORDER



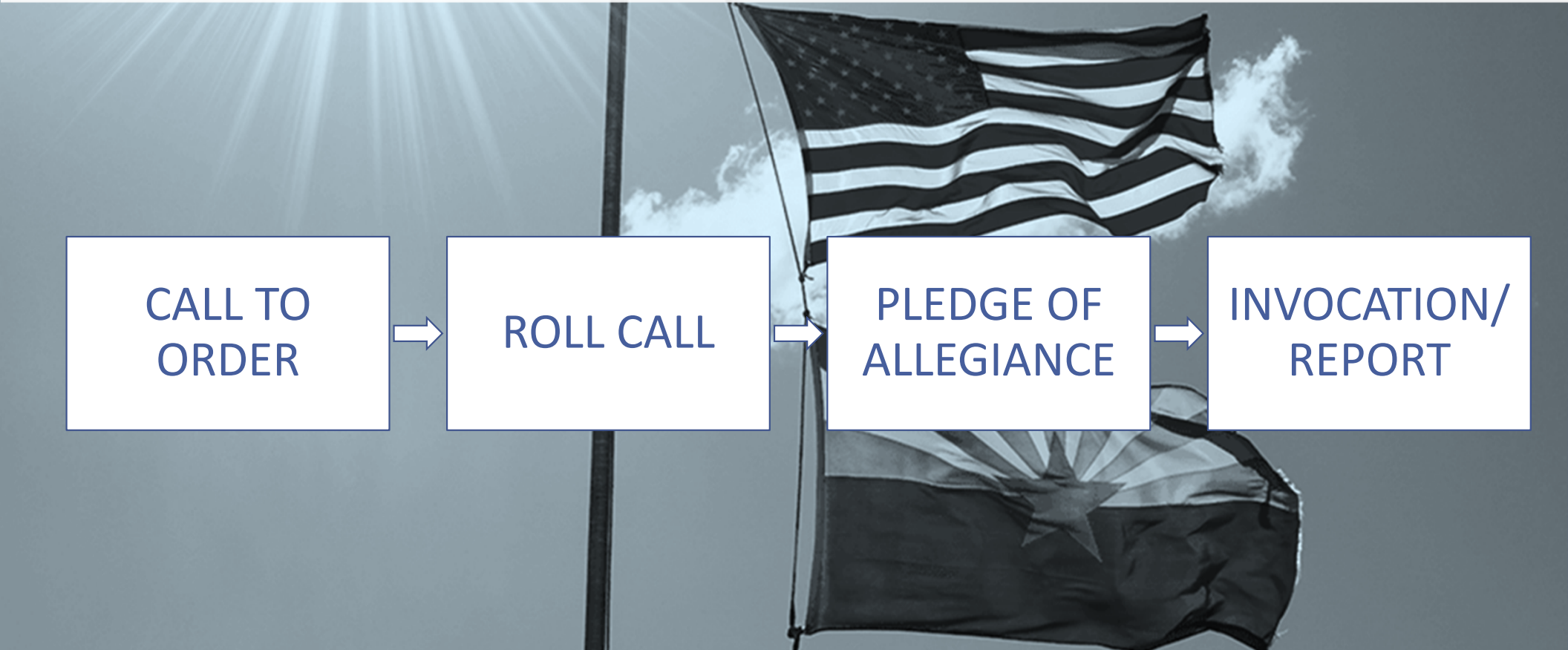
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

- A. Approve the Board of Directors Monthly Meeting Minutes of September 27, 2022.**

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

No promotions/new hires

OCTOBER SERVICE ANNIVERSARIES



Rob Schmitz
Acting Fire Chief
17 Years



Drew Holzer
Firefighter/EMT
7 Years



Matt Schall
Firefighter/EMT
6 Years



Thomas Smock, Jr.
Paramedic
1 Year

RETIREMENTS

Steven C. Roe
Captain/CEP

September 2, 1997

To

October 25, 2022

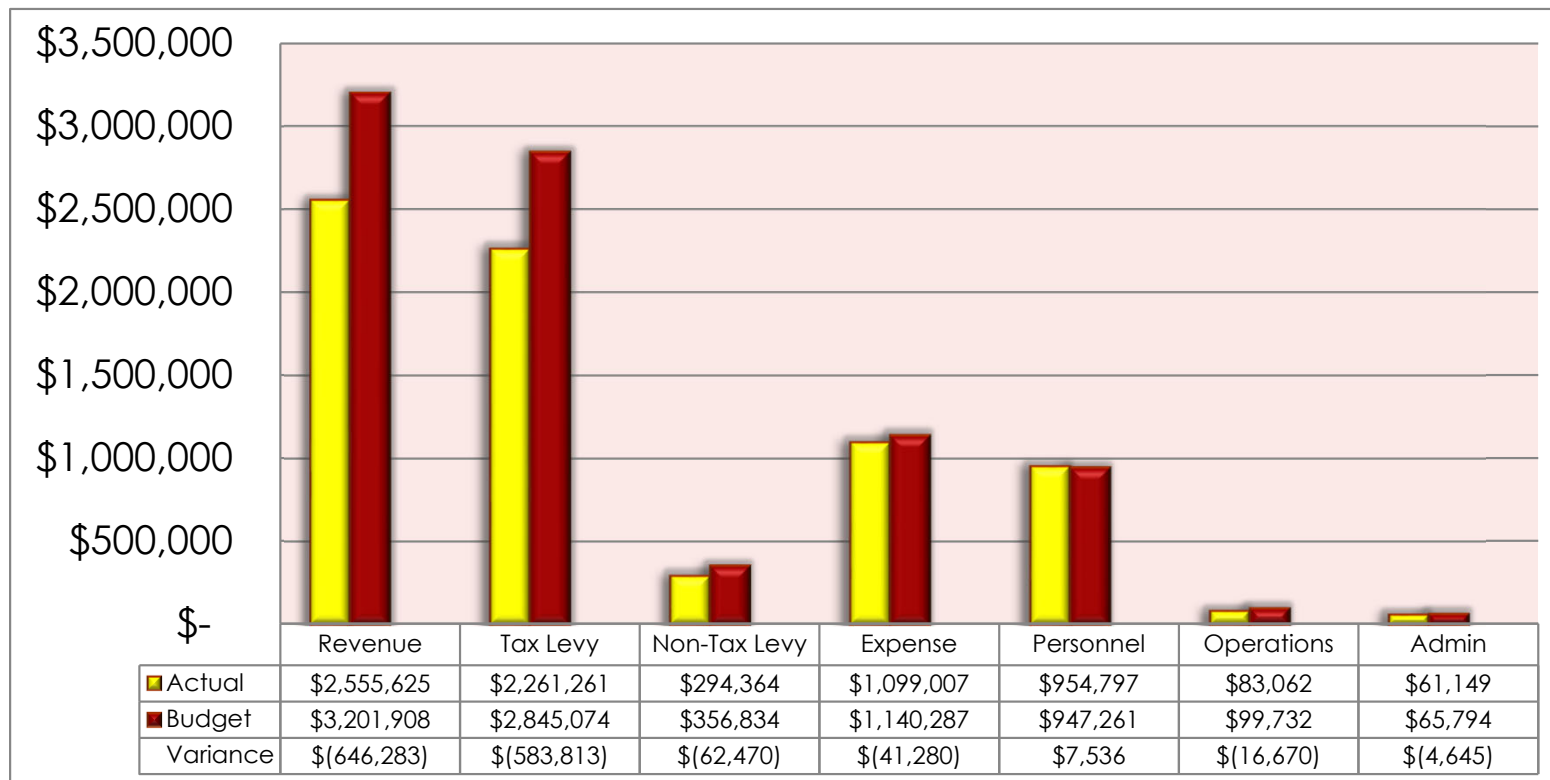




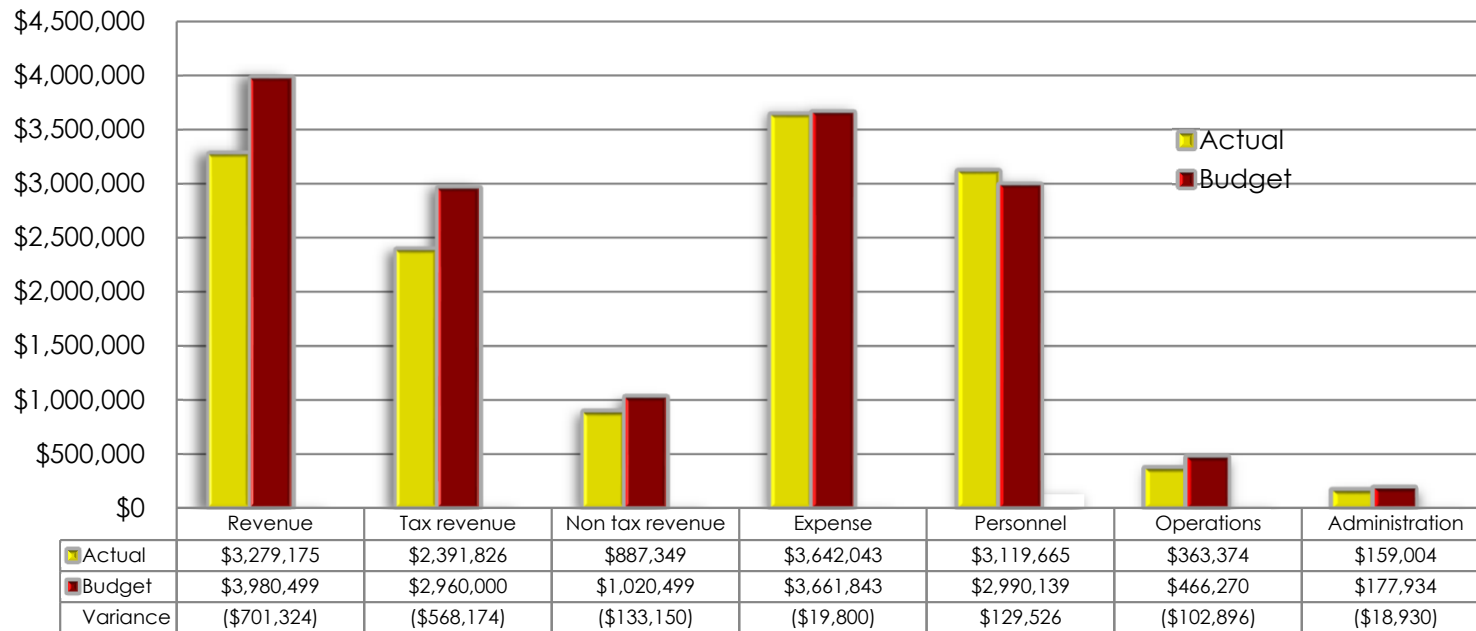
Sun City Fire District

September 2022 Financial Report

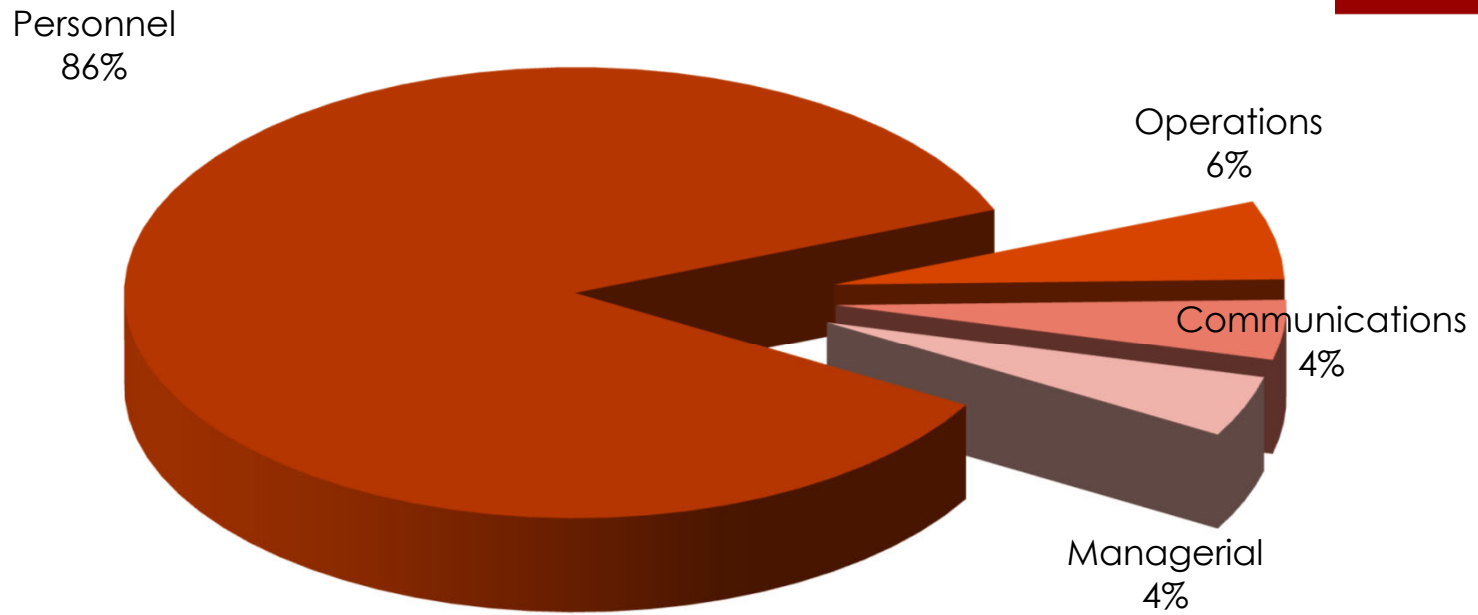
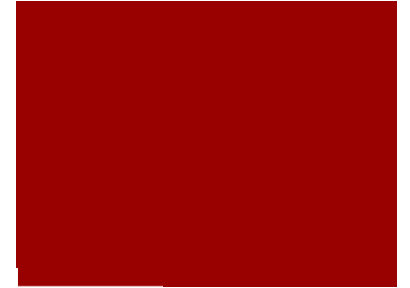
September 2022



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

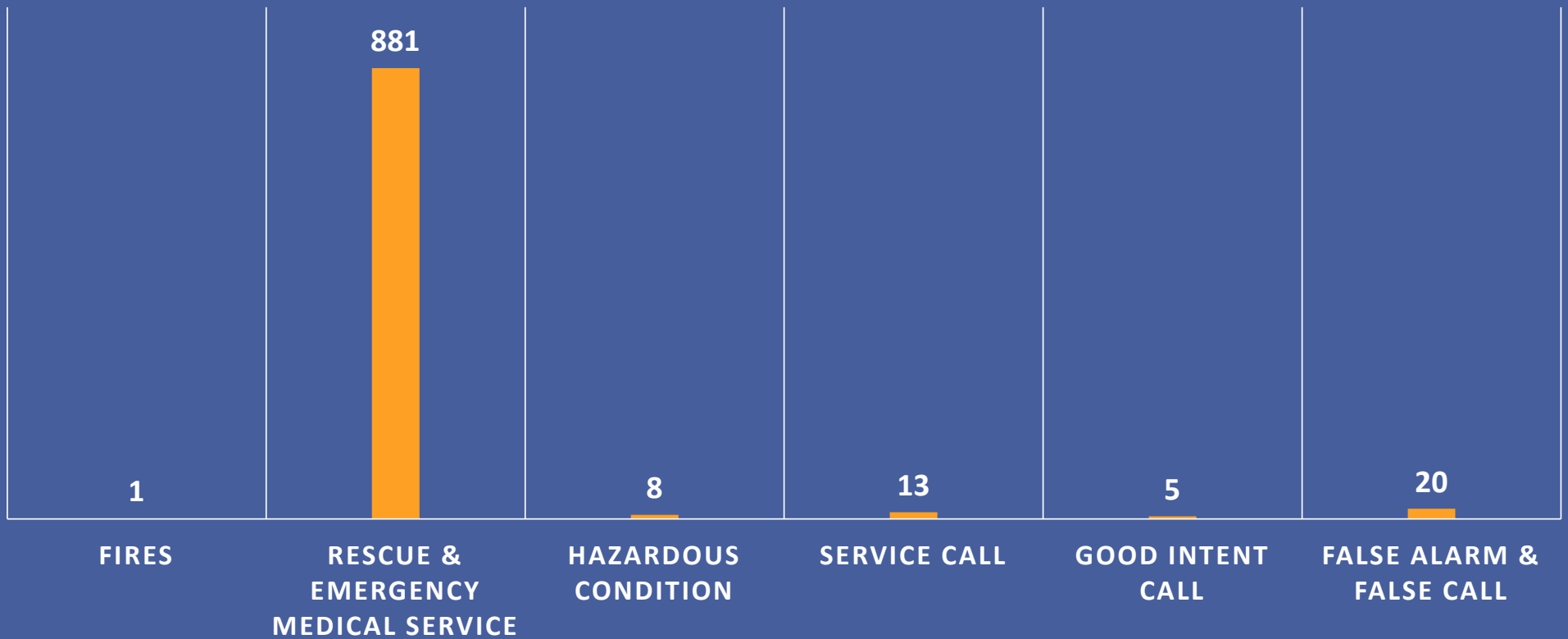
B. Legal and Insurance

III. COMMITTEE REPORTS

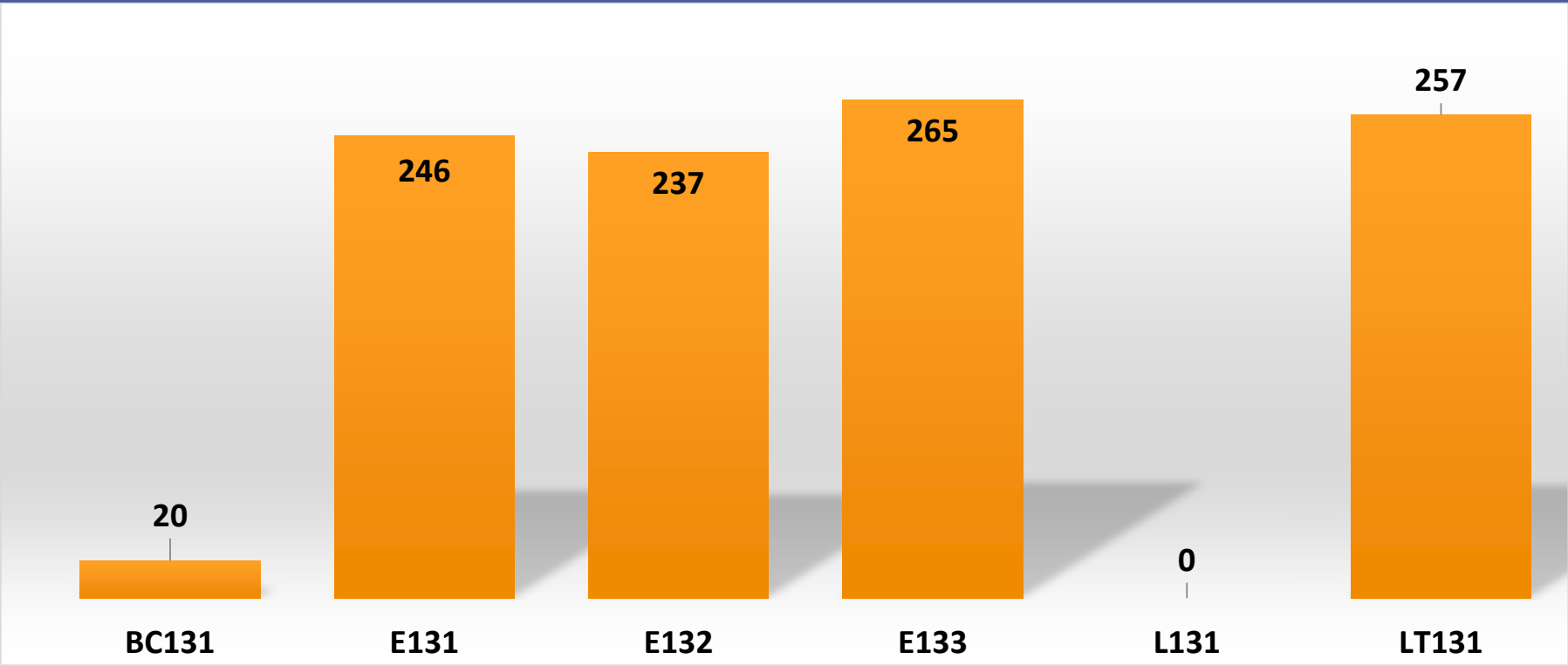
C. SCFMD Operations



MAJOR INCIDENT TYPES – SEPTEMBER 2022



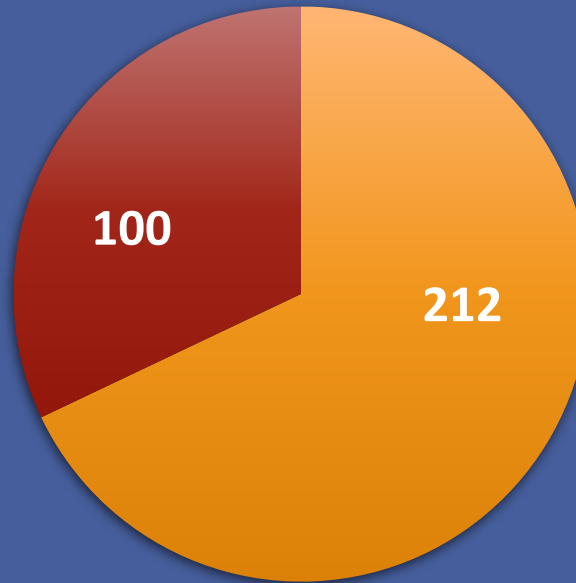
ON-SCENE INCIDENT COUNTS – SEPTEMBER 2022



INCIDENT STATISTICS – SEPTEMBER 2022

Response
Times
6:03

Overlapping
Calls
79.64%



■ Auto Aid Given ■ Auto Aid Received

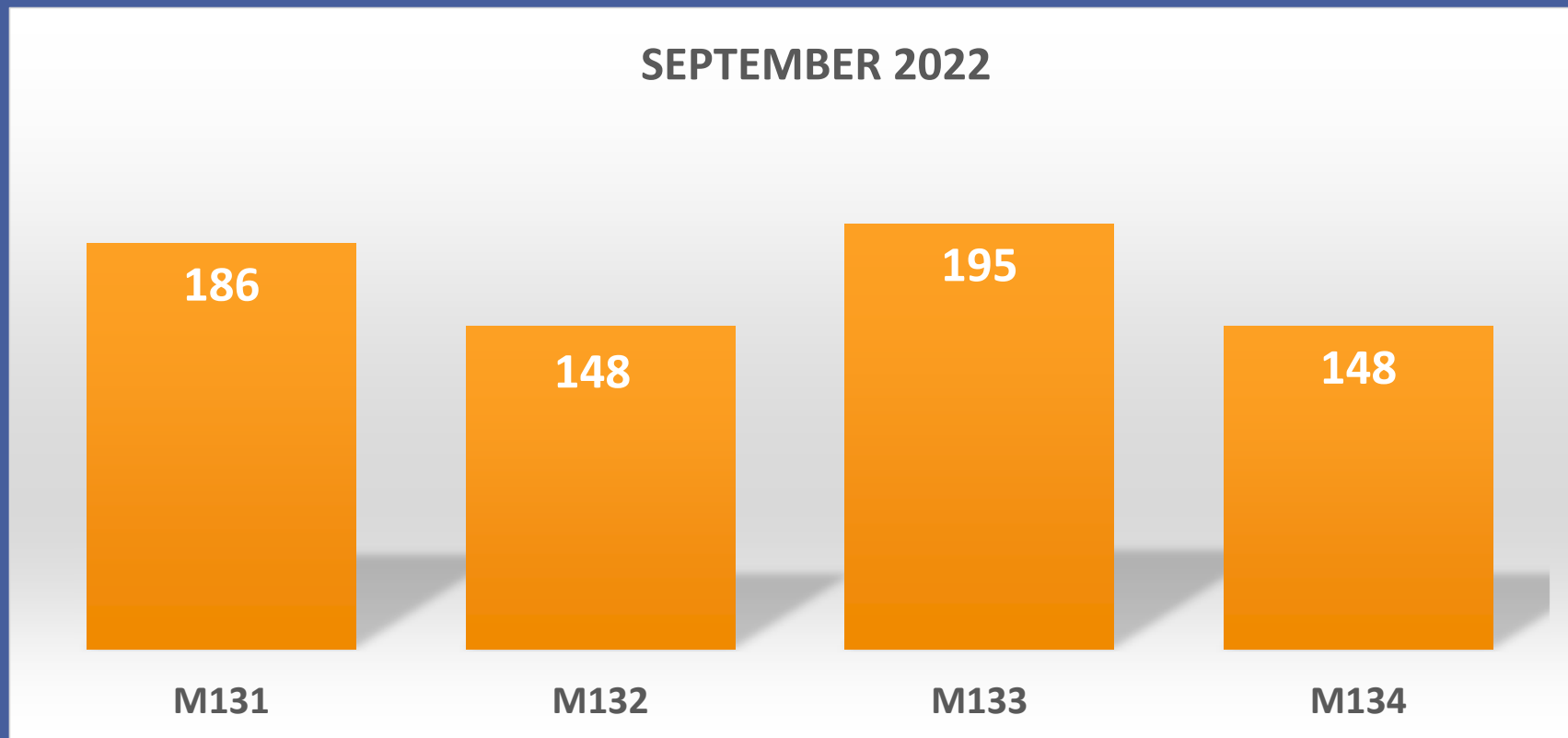
19:01
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

SEPTEMBER 2022

M131 – 155 Transports
M132 – 108 Transports
M133 – 166 Transports
M134 – 123 Transports
TOTAL - 552 Transports



Receiving Hospital

510	Boswell
15	Thunderbird
19	St. Joes West
4	Arrowhead
3	Del Webb
1	North Peoria EC

EMS/Ambulance Operations

1. Certifications are moving from ASHI to AHA as of January 1, 2023.
2. AMB billing and PCS collection agency are now sharing data and A/R should reflect all collections so far.
3. Lucas compression device trial will begin October 31st at FS132 & FS133.
4. Zoi has improved our PCR platform and multiple changes have been implemented to make it easier for the crews.
5. Multiple meetings with AFMA and Surprise, Peoria, and Buckeye Valley fire departments to share “ideas and best practices”.
6. Two CQI meetings with over 45 charts reviewed.

EMS/Ambulance Operations

7. Paramedic student update – Taylor Marquez and Matt Schall graduated from paramedic school on October 21st. Chris Marin and Ana Estrada are finishing up their vehicular training with the Phoenix College paramedic program and are preparing for “hell” week AKA National Registry Preparation.
8. The heart monitors have all been through preventative maintenance.
9. The EMS division did an EMS standby for a pickleball tournament at the Marionette Recreation Center. No major incidents, only minor Band-Aid distribution.
10. DHS inspections have been completed on all ambulances that were due inspections.
11. Dedication ceremony for the new M33 Youngtown ambulance was held on October 24th.

III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. The new Medix ambulance is complete and was dedicated on October 24th to the Town of Youngtown. It was placed in service as M133 following the ceremony and the old unit will be added to our reserve fleet. We are looking into selling one reserve unit.
- 2. Sutphen picked up L131 on September 29th to drive it back to Ohio to replace all hydraulic, electrical, and programming modules for the aerial platform. They will be adding a roof mounted A/C to this unit to match our other units as well.
- 3. Sutphen states that our new pumper in production is still projected to be completed in May 2023.
- 4. We are ironing out the last few details with Rosenbauer before we commit to a new ladder tender. We're still attempting to commit to the safer and larger custom chassis while staying within budget. This is causing some negotiating with design updates and should be confirmed by October 31st.
- 5. Mechanic Izacc Ramos has begun enrolling and attending training and coursework that will further certify him as an EVT and allow him to address more issues in-house. He continues to handle our day-to-day maintenance and has been proactive in building relationships with vendors and neighboring agencies to save the district time and financial resources while decreasing apparatus out of service time.

RESOURCE MANAGEMENT - FACILITIES

1. The Plymovent exhaust motor at FS132 failed and is in the process of being replaced.
2. We continue to work with Glendale Roofing on reoccurring issues at FS132. In addition, we're working on quotes to reseal other sections of the roof which are no longer under warranty.
3. Glendale Roofing is also scheduling repairs at FS131 as recent rainstorms have exposed a significant leak in the laundry room area.
4. Tree specialists were hired to maintain the large palm trees at FS132 as the old clusters of palm fronds were becoming a safety and aesthetic issue.
5. A department account has been created at Public Surplus Auctions to begin listing department property that has been removed from service and no longer serves a purpose. The hope is that we can reduce clutter and make a little profit in return.

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. Chief Schmitz graduated from the Arizona Fire Chiefs Association (AFCA) Chief Executive Officer program on Friday, October 14th.



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update.

III. COMMITTEE REPORTS

**FIRE PREVENTION:
Public Education &
Community
Outreach**



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

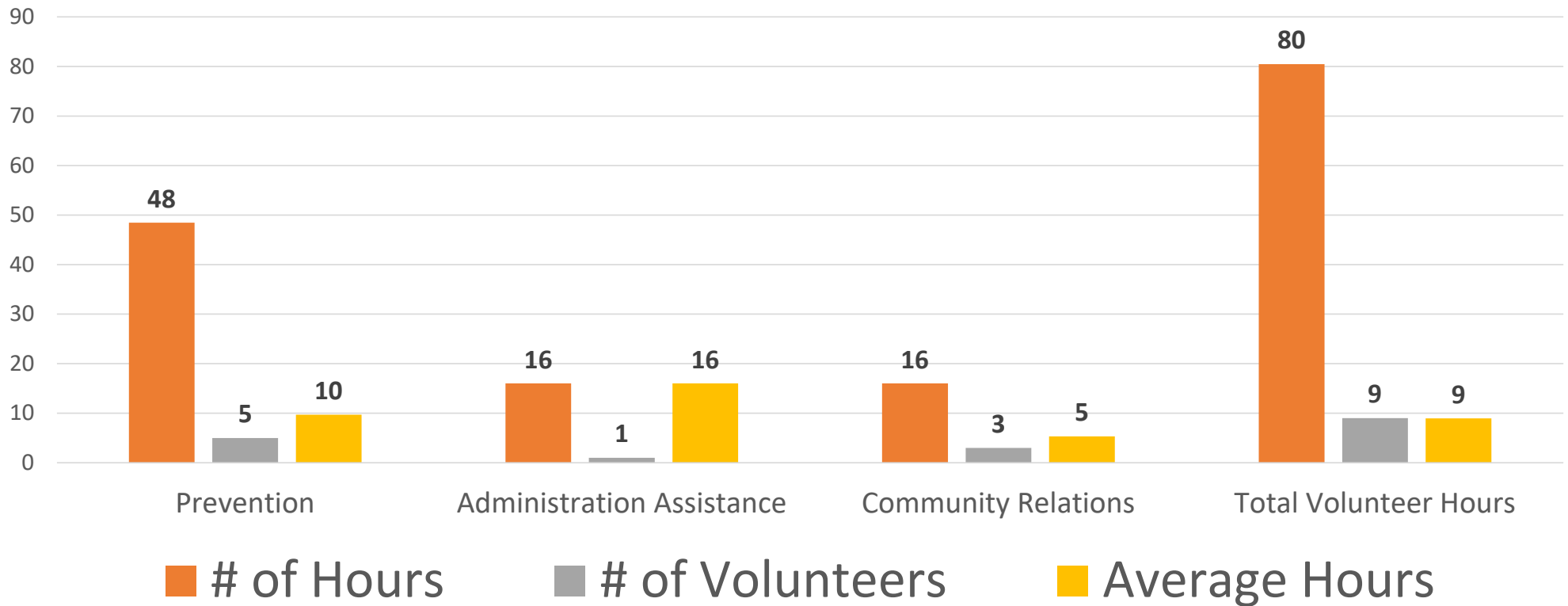
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

September 2022



COMMUNITY OUTREACH PROGRAM REPORT

Over 121 Citizens Served in
September by the Fire Prevention
Team!

- 53 Home Safety Surveys
- 44 Lockbox Installations
- 11 Lockbox Key Changes
- 09 Smoke Detector Installations
- 04 Lockbox Remounts



Lockbox
Appointments
Booked through
End of October

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - September 2022

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	12	3	15	3
Business	44	8	52	9
Educational	0	0	0	0
Institutional	4	1	5	0
Mercantile	6	0	6	0
Special Property & Other	6	3	9	2
Total Inspections	72	15	87	14

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - September 2022				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			1	
Fire Sprinkler Final			3	
Fire Alarm			2	
Flow Test			0	
Construction			10	
Hood and Duct			0	
Other Inspection			3	
Total Inspections			19	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	7
<u>Permit/Plan Review Fees:</u>	\$ 4,613.45
<u>Lockbox Revenue:</u>	\$ 1,520.00
<u>Contractor Registration Renewal:</u>	\$ 150.00
<u>Operational Permit Fees:</u>	\$ 490.00 (99.85%)



FIRE INVESTIGATION REPORTS

September 2022

No Fires Investigated



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Constr.
- Heritage Condos F.A. - 99th Ave. – Permitted
- Olive Branch Senior Center – 103rd/Santa Fe
- Archwell Medical Office(99th/Bell) – Under Construction
- Centerwell Medical Office(LaRonde East) – Under Construction
- Apricus Imaging (LaRonde East) – Under Construction
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F004183

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grt. Purpose.

SUNDT



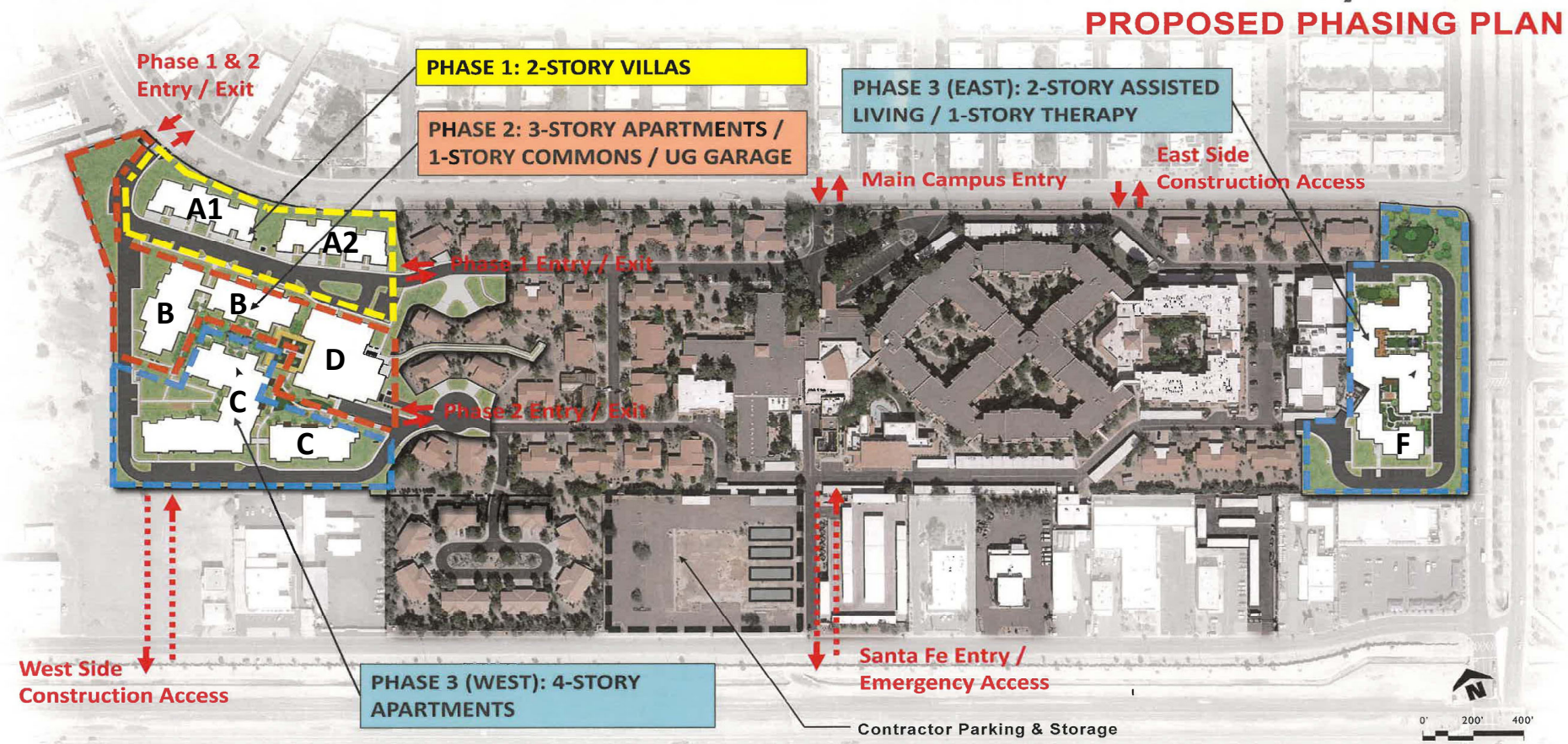
**CANYON
ELEC**

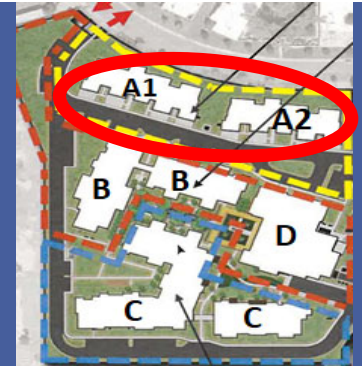


SUNDT
Skill. Grt. Purpose.



Royal Oaks PROPOSED PHASING PLAN

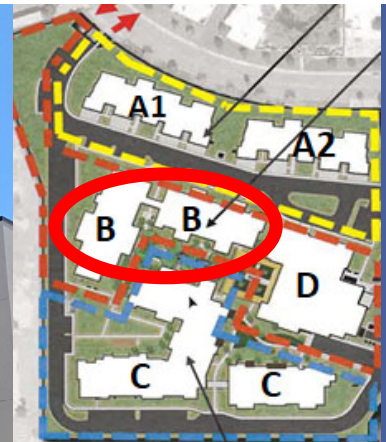




Royal Oaks:
Bldgs. A1, A2

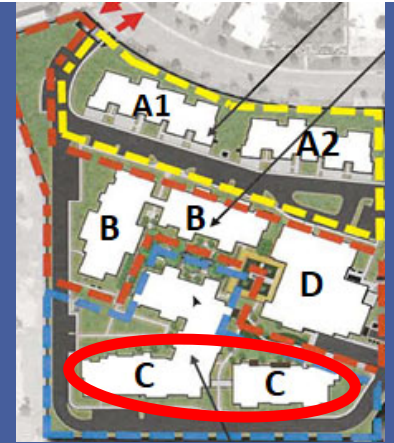
2 story Condos
16 Units

Completed,
Occupied



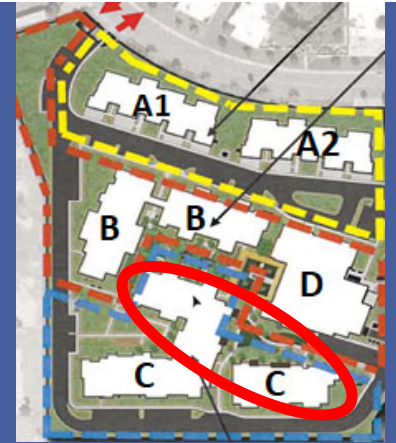
**Royal Oaks:
Building B1 / B2
3 Story**

**Drywall Stage
Fire Standpipes**



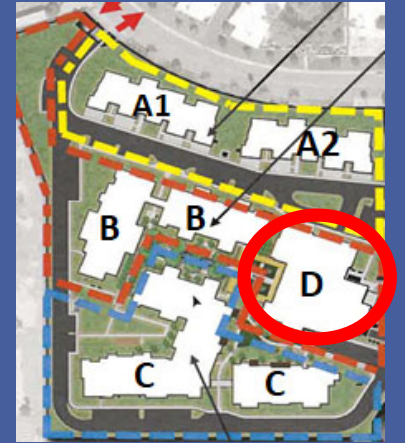
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Framing &
Drywall Stage**



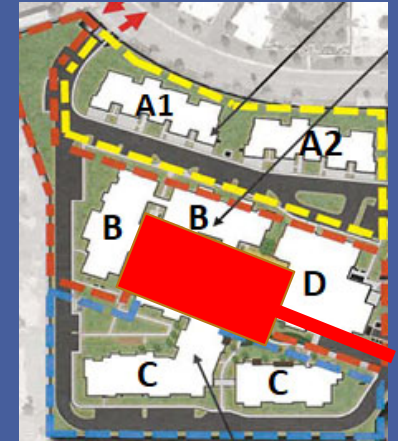
**Royal Oaks:
Building C1/C2
(North, West)**

**4 Story
Framing Stage**



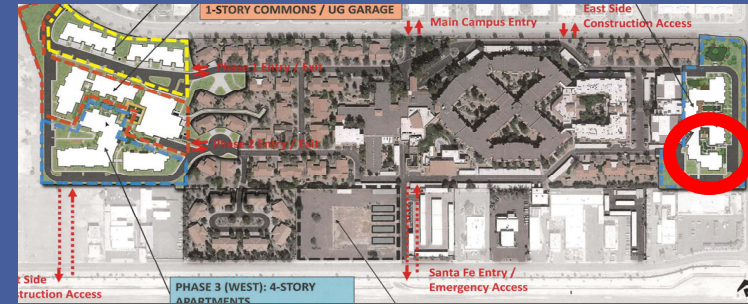
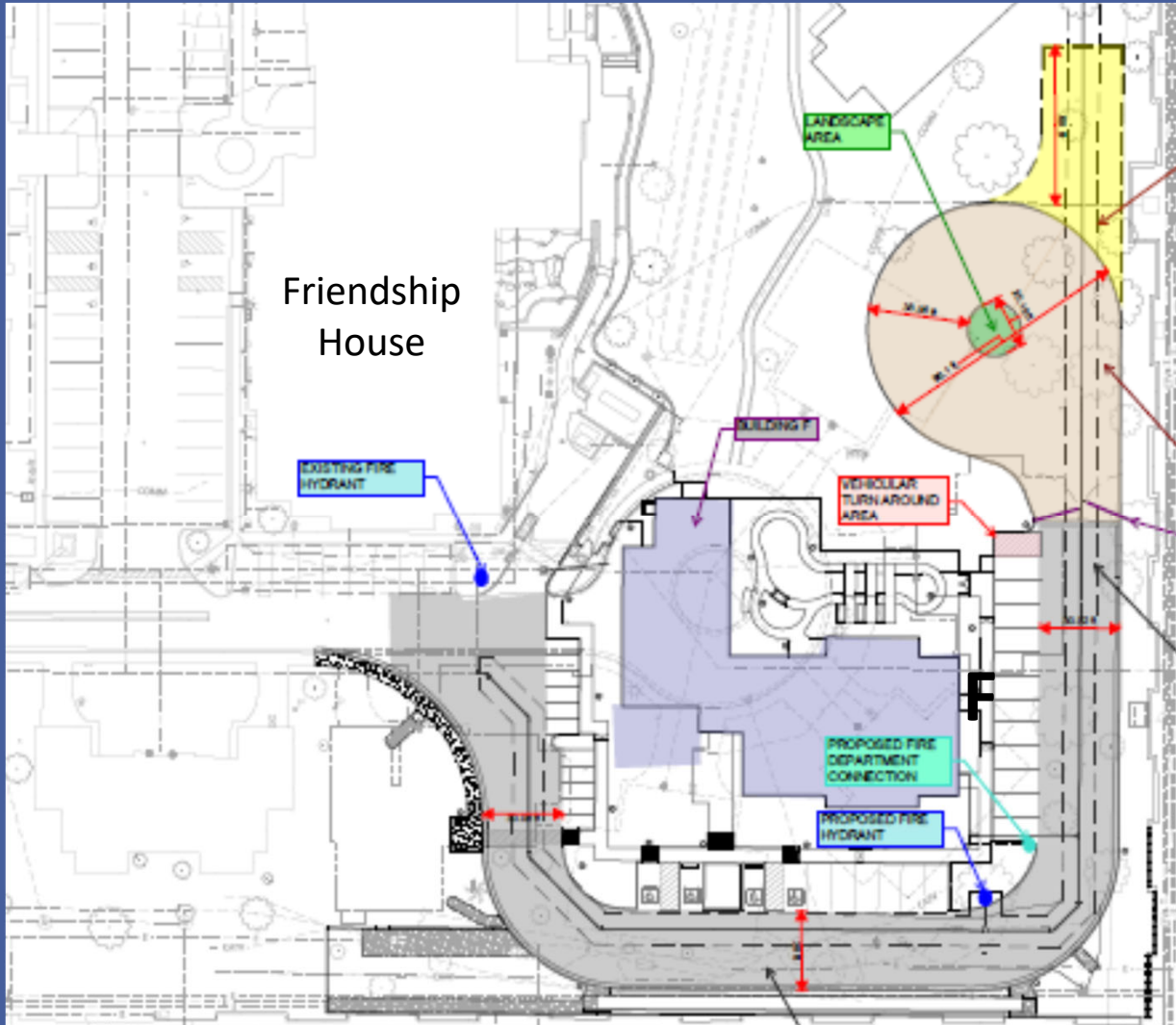
**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

**Interior
Buildout**



**Royal Oaks:
Parking
Garage/D1**

**Entrance to
Underground
Parking Garage
& D1**



Royal Oaks: Vida (PH IV)

Site Plan
(Southeast
Corner of
Property)

LARGE DISTRICT PROJECTS – YOUNGTOWN

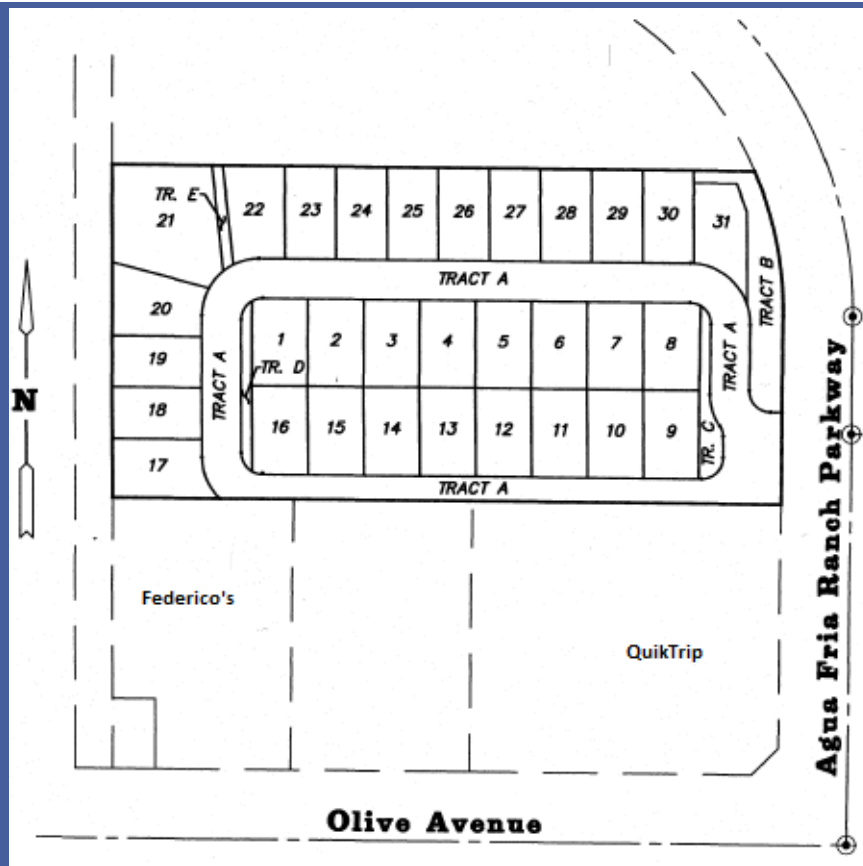
- Ridgeview Residential Subdivision (125 lots) - Under Constr.
- Enclave Off Olive Residential Subdivision (31 Lots) – Site Utilities
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction
- Women’s International Pharmacy – PH2 Under Construction
- El Sol Battery Storage Facility – On Hold

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

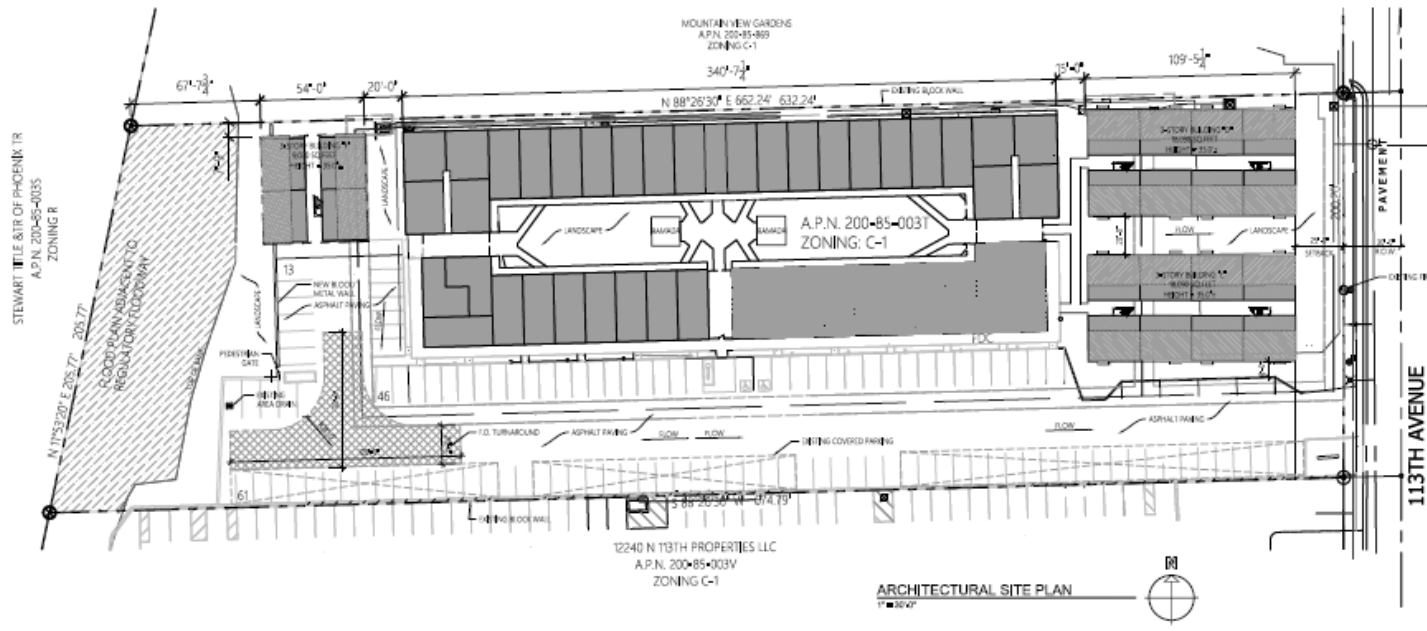


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

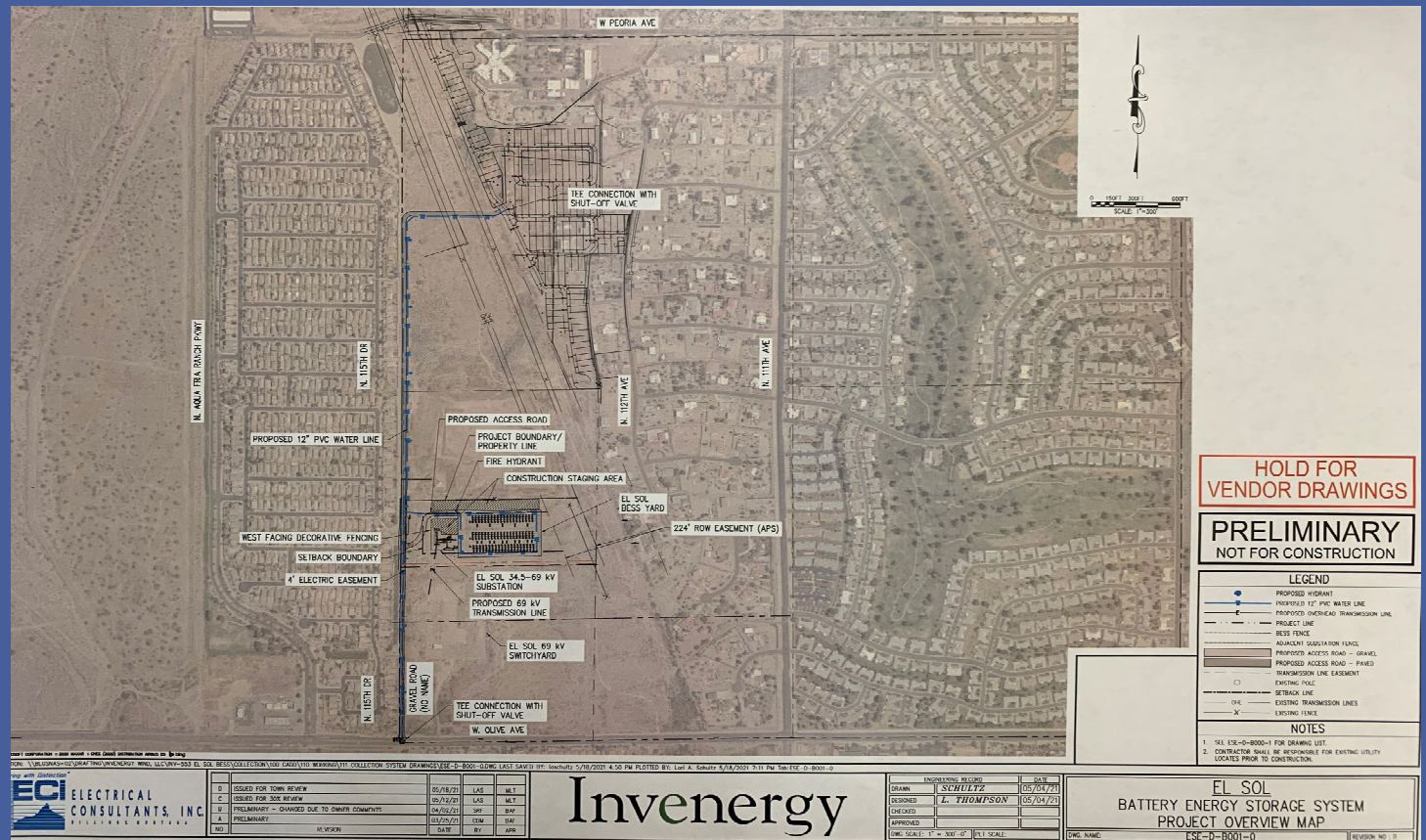
YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

EL SOL BESS PROJECT - YT

Proposed Overall Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS

**1. Public Safety Personnel Retirement System/Prop
207 Update (Board Clerk Tim Wilmes, Presenter)**

V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, November 22, 2022 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, November 22, 2022 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: October 20, 2022 at 5:00 pm by Lisa Neubert**