

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, FEBRUARY 22, 2022
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt (via Zoom)

Members Absent: Phil LaBarbera, with notice

Staff: Fire Chief Mark Burdick, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, USCFFA Vice President Adam Holliday, USCFFA Trustee David Musselman, Office Manager Lisa Neubert

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board of Directors Board Meeting Minutes for January 25, 2022 were approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Community Appreciation Letters – no community appreciation letters.

B. Promotions/Badge Pinning – Tony Van Roekel, promoted to Battalion Chief on February 6, 2022; Christopher Clark, promoted to Captain on February 6, 2022; Richard Dykstra, promoted to Engineer on January 17, 2022. Steve Arnold, on behalf of the fire board, presented Battalion Chief Van Roekel, Captain Clark, and Engineer Dykstra with a “short snorter” \$2 bill to commemorate the ceremony.

C. Service anniversaries – Office Manager Lisa Neubert was recognized for 33 years of service; Battalion Chief Ton Van Roekel and Firefighter George Perreault were recognized for 19 years of service; Engineer Kevin Brown was recognized for 18 years of service; Fire Marshal Jim Fox was recognized for 9 years of service; Firefighter Chris Marin was

recognized for 3 years of service; EMS EMTs Emil Pierzchala and Travis Lang were recognized for one year of service.

D. Retirement recognition – no retirements.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Finance Director Gabe Buldra gave a brief overview on some aspects of the upcoming fiscal year 2022-23 budget. The district will have a projected increase of approximately \$1 million dollars in tax revenues due to the increased assessed values in the district. The Department of Health Services has increased the allowed ambulance billing rates by approximately 11%. Workers compensation insurance will see an unknown increase due COVID and presumptive cancer claims.
2. Finance Manager Gabe Buldra presented the financial and bank reconciliation report for the month of January 2022. The board voted to accept the finance report for the month of January 2022. (M: Tim Wilmes/S: Steve Arnold; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt. Nay: None)

B. Legal and Insurance

1. Lydia Hunter of Beach Fleishman presented a PowerPoint, via Zoom, of the Sun City Fire District's 2021 financial audit. The audit received an unmodified opinion, which means the auditor was satisfied with the financial statements and that the statements met the requirements demanded by regulations. Ms. Hunter stated this is the best audit rating one can get. The audit report was accepted unanimously by the board. (M: Steve Arnold/S: Tim Wilmes; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt. Nay: None)
2. Fire Marshal Jim Fox presented a revised fee schedule for fees assessed through the fire prevention division. This update will bring the fire district's fee schedule in line with fees assessed by Maricopa County Planning and Development. The board voted unanimously to adopt the revised fee schedule. (M: Tim Wilmes/S: Steve Arnold; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt. Nay: None)
3. Chief Burdick presented an agreement for services with the Town of Youngtown. This agreement covers the donation of an ambulance to the fire district. This ambulance will be stationed at fire station 133 in Youngtown and will primarily serve the citizens of Youngtown. A dedication ceremony will be held in the future once ambulance is received and placed into service. The board unanimously approved the agreement for services with the Town of Youngtown. (M: Steve Arnold/S: Tim Wilmes; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt. Nay: None)

C. Fire Department Operations

1. The report for fire department operations was given for January 2022, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

- 1. The ambulance operations report was presented for the month of January 2022. The report included the incident counts, types, and transports.**
- 2. Chief Burdick reported that Taylor Marquez and Matt Schall are doing well in paramedic school and should graduate in October. The department is currently testing an Autovent in the field.**

F. Resource Management

- 1. The resource management division is transitioning from Acting Battalion Chief Paul Neal to newly promoted Battalion Chief Tony Van Roekel.**
- 2. The Apparatus Committee has selected representatives (Chief Tony Van Roekel, Firefighter John Shedler, and Mechanic Izacc Ramos) to attend the pre-construction meeting in March in Ohio for the new Sutphen fire engine**
- 3. The Bay 9 gym conversion is nearing completion.**

G. Training/Professional Development

- 1. The captains promotional process is completed. An eligibility list has been established and is good through 2024. Chris Clark was promoted to captain from this process.**
- 2. The battalion chief's promotional process is completed. An eligibility list has been established and is good through 2024. Tony Van Roekel was promoted to battalion chief from this process.**
- 3. Two firefighter recruits (William Mettler and Joseph Rivera) started at the fire academy at the Glendale Public Safety Training Center on January 24th. Captain Matt Lucking is their RTO and both recruits are doing well.**
- 4. The redeployment of L131 to FS133 and E132 to FS131 will occur on February 17th. Personnel moved from our November rebid process will also occur on February 17th.**

H. Administrative/Special Projects

- 1. Board member Steve Arnold presented a brief biography of Maria Coesens, a Sun City Fire District resident, whom he believes would be a good fit as the lay person for the Sun City Fire Firefighters Relief and Pension Fund (SCFFRPF) board. Ms. Coesens is the only nominee for the position currently. The board voted unanimously to appoint Ms. Coesens as the lay person on the SCFFRPF board. (Chief Mark Burdick, Presenter)**

I. Public Education/Community Outreach

- 1. Prevention volunteer service anniversaries – Inspector Donna Schelin was recognized for four years of service; Inspector Jonathan Myers was recognized with two years of**

service; Public Education volunteer Michael Adams was recognized with two years of service.

2. Prevention volunteer hours summary.

a. The summary of prevention hours for volunteers was presented for January 2022. The total number of volunteer hours was 119.

3. Community relations program report.

a. The report for Community Outreach program was given for January 2022. There was a total of 634 citizens served for January. Installations of lock boxes are scheduled through February 2022.

4. There was one community event for the month of January 2022.

5. The volunteer inspection summary report was given for the month of January. There was a total of 96 inspections completed.

J. Fire Prevention

1. The construction inspection summary report was given for the month of January. There was a total of 21 inspections completed.

2. Permits issued and revenue report.

a. The permit and revenue report were presented for December. There were 23 permits with a revenue of \$70,387.83.

3. Fire investigation reports.

a. The fire investigation report was given for January. There were two formal fire investigations performed at a residential occupancy.

4. Large community projects.

a. An update was given on the large community projects within the Sun City District. There are currently seven large community projects in Sun City.

b. There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.

IV. UNFINISHED BUSINESS

A. PSPRS / Prop 207 – Board member Tim Wilmes gave an update on PSPRS's financial position.

V. EXECUTIVE SESSION

A. There was no executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. There were no new business/future agenda items.

VII. PUBLIC COMMENTS

A. There were no public comments.

B. Adam Holliday, United Sun City Firefighters Association Vice President, gave a presentation on bill HCR2004, Fire District Safety Act. This bill would enact a 1/10 cent statewide sales tax that would be spread among fire districts based on their size. This bill will need 300,000 signatures to get on the November election ballot.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on March 22, 2022, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The meeting adjourned at 11:25 a.m. (M: Tim Wilmes/S: Steve Arnold; Vote – Aye: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt. Nay: None)

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: February 17, 2022, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.