



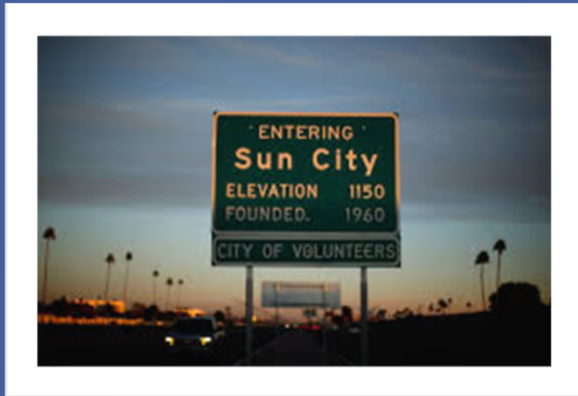
Sun City Fire District

Governing Board Meeting

Tuesday, November 15, 2022 – 09:30

SUN CITY FIRE & MEDICAL DEPARTMENT

Serving the Communities of Sun City, the Town of Youngtown, and Citrus Point





Sun City Fire District Elected Officials



David A. Mann
Board Chairman
Elected 2018



Timothy Wilmes
Board Clerk
Elected 2018



Phil LaBarbera
Board Member
Elected 2020



Stephen Arnold
Board Member
Elected 2020



David VanderNaalt
Board Member
Appointed 2020

MEETING COMMENCEMENT

CALL TO
ORDER



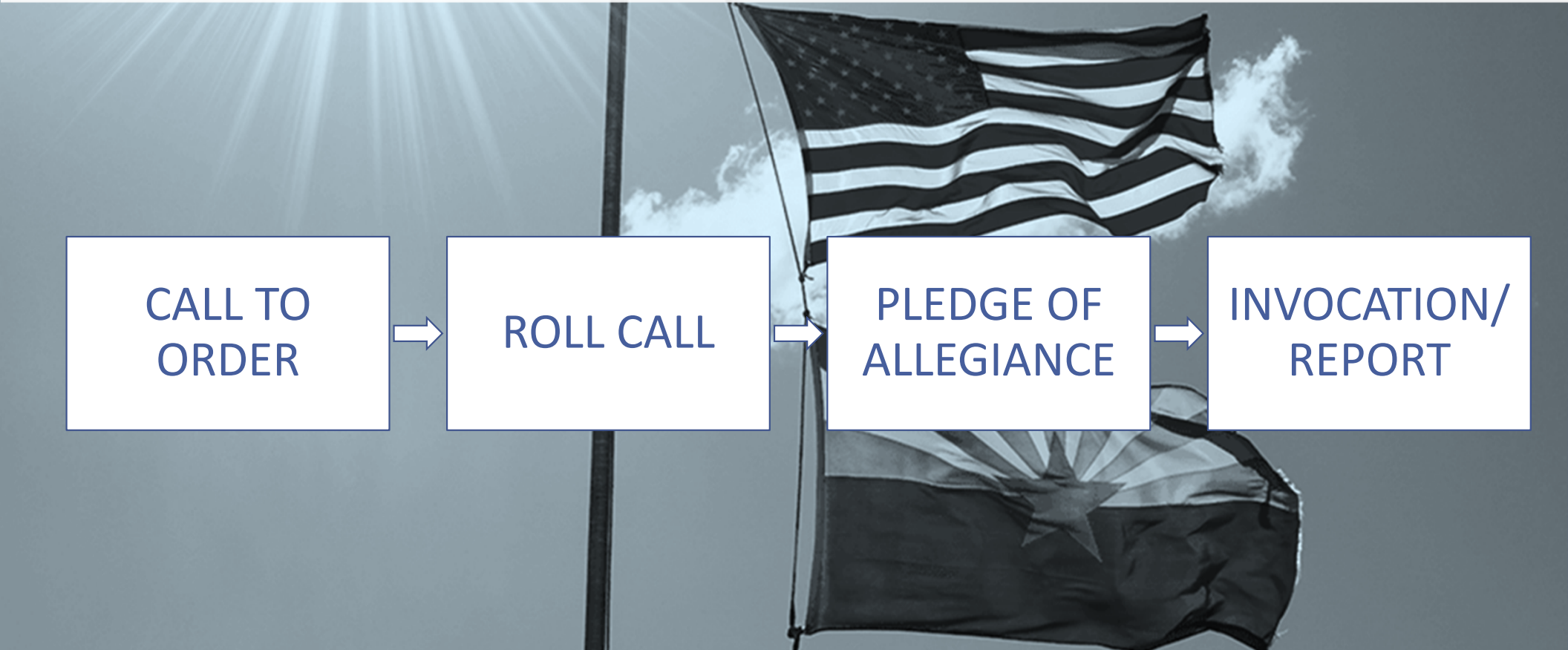
ROLL CALL



PLEDGE OF
ALLEGIANCE



INVOCATION/
REPORT



I. CONSENT AGENDA ITEMS

- A. Approve the Board of Directors Monthly Meeting Minutes of October 25, 2022.**

II. CORRESPONDENCE/SPECIAL RECOGNITION

- A. Community Appreciation Letters
- B. New Hires/Promotions
- C. Service Anniversaries
- D. Retirement Recognition



Rob Schmitz
Assistant Fire Chief

PROMOTIONS/NEW HIRES

POSITION	HIRE DATE	EMPLOYEE
ADM Clerk	October 31, 2022	Wendy Nolte

NOVEMBER SERVICE ANNIVERSARIES



Bryan Sapp
Captain/CEP
6 Years



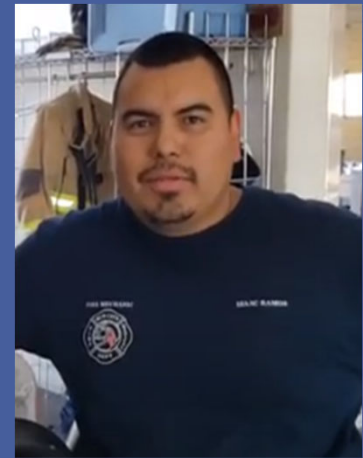
Rodney Bebee
Engineer/CEP
14 Years



Cindy McCloe
Receptionist
4 Years



Travis Marano
EMS Paramedic
1 Year



Izacc Ramos
Mechanic
1 Year

RETIREMENT RECOGNITION



Captain Steve Roe retired on October 25, 2022 with 25 years of service.

III. COMMITTEE REPORTS

A. Budget and Finance

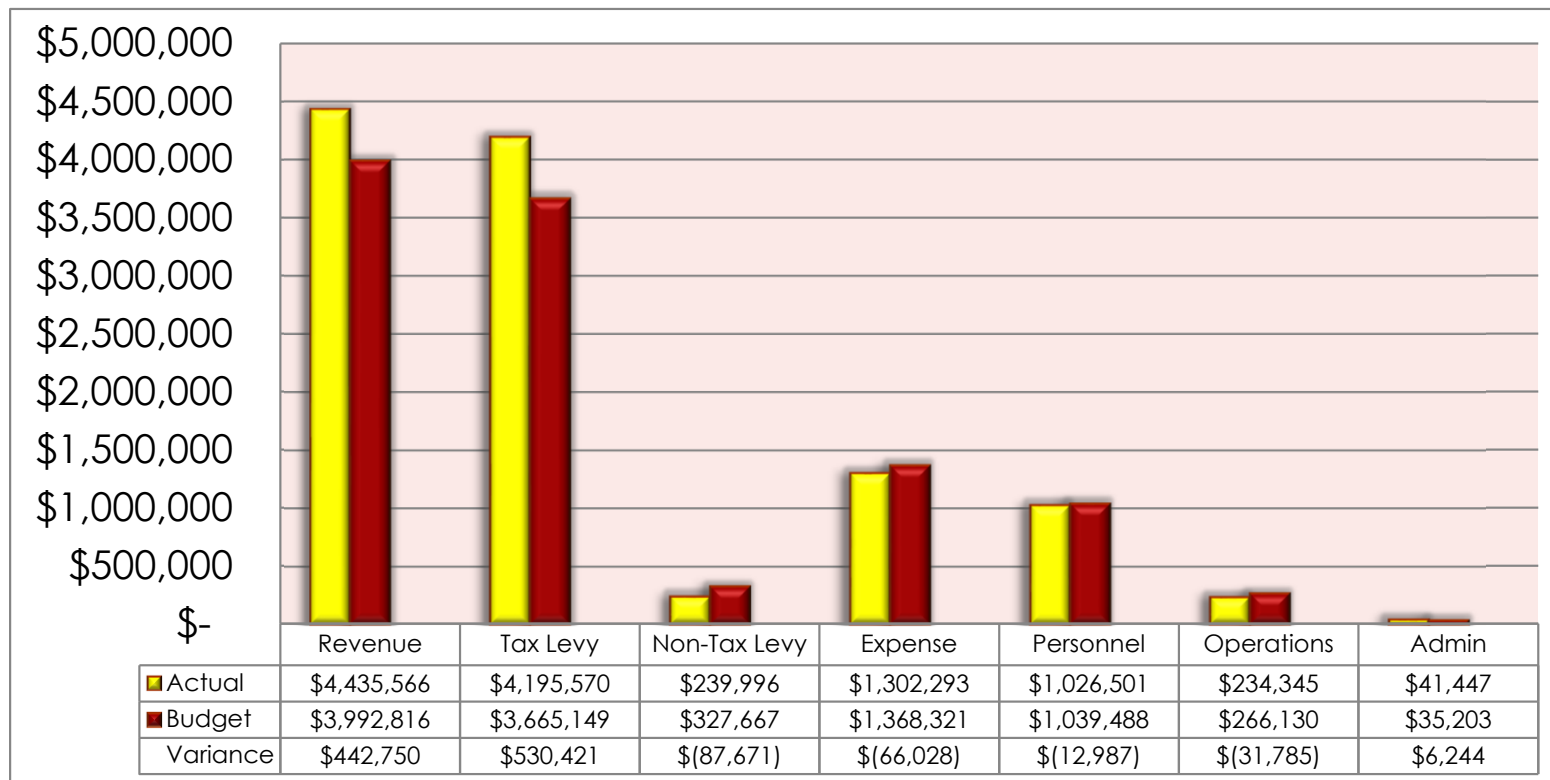
- 1. Financial Reports and Bank Reconciliations – October 2022. (Finance Director Gabe Buldra, Presenter)**
- 2. Action Item – Transfer of PSPRS contingency reserve funds to a Charles Schwab account. (Finance Director Gabe Buldra, Presenter)**



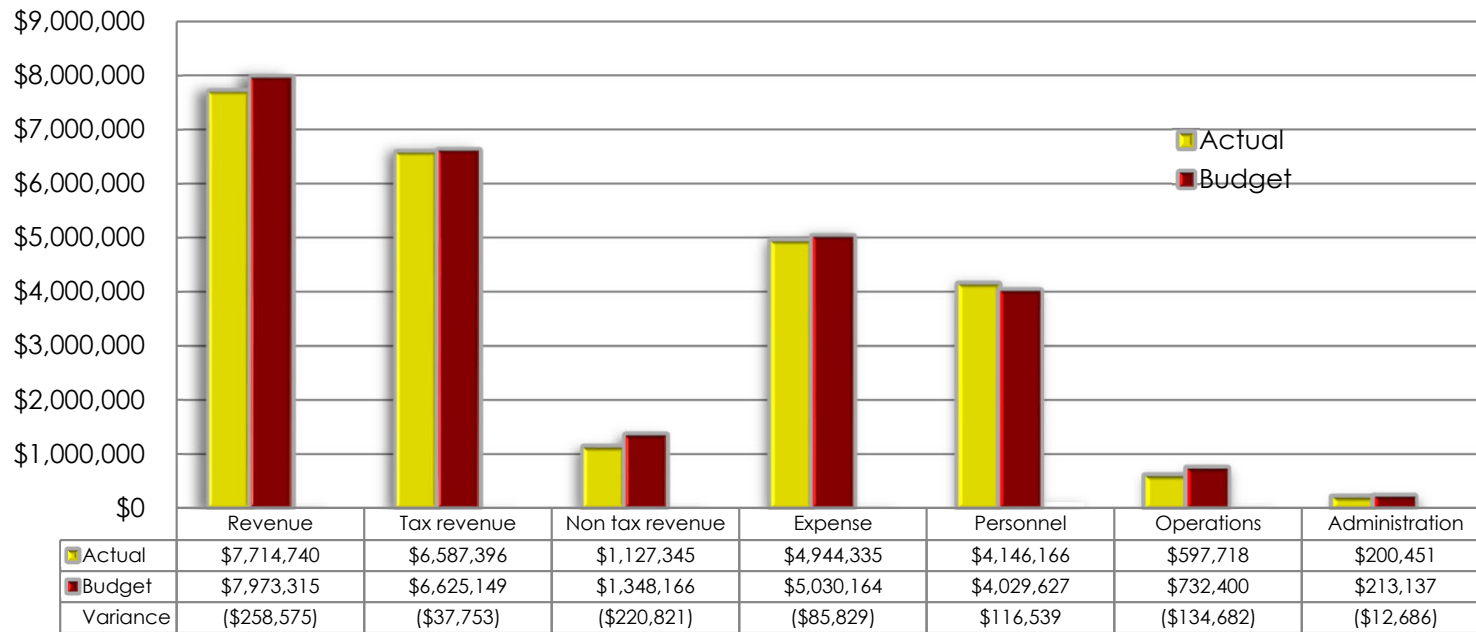
Sun City Fire District

October 2022 Financial Report

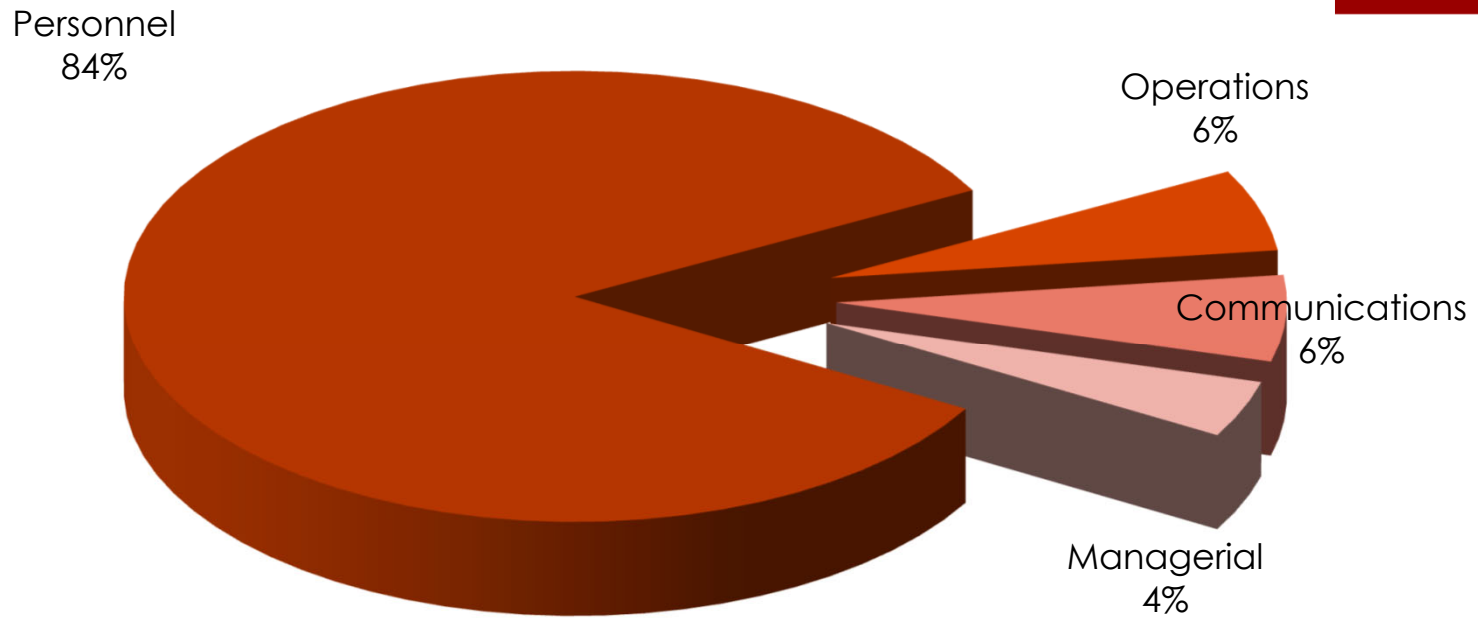
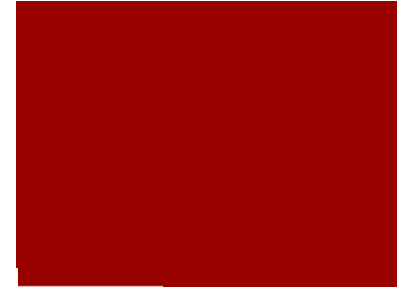
October 2022



Fiscal Year Budget to Actual



Percentage of Expenses Year to Date



Personnel	80%
Operations	5%
Communications	4%
Managerial	11%

III. COMMITTEE REPORTS

B. Legal and Insurance

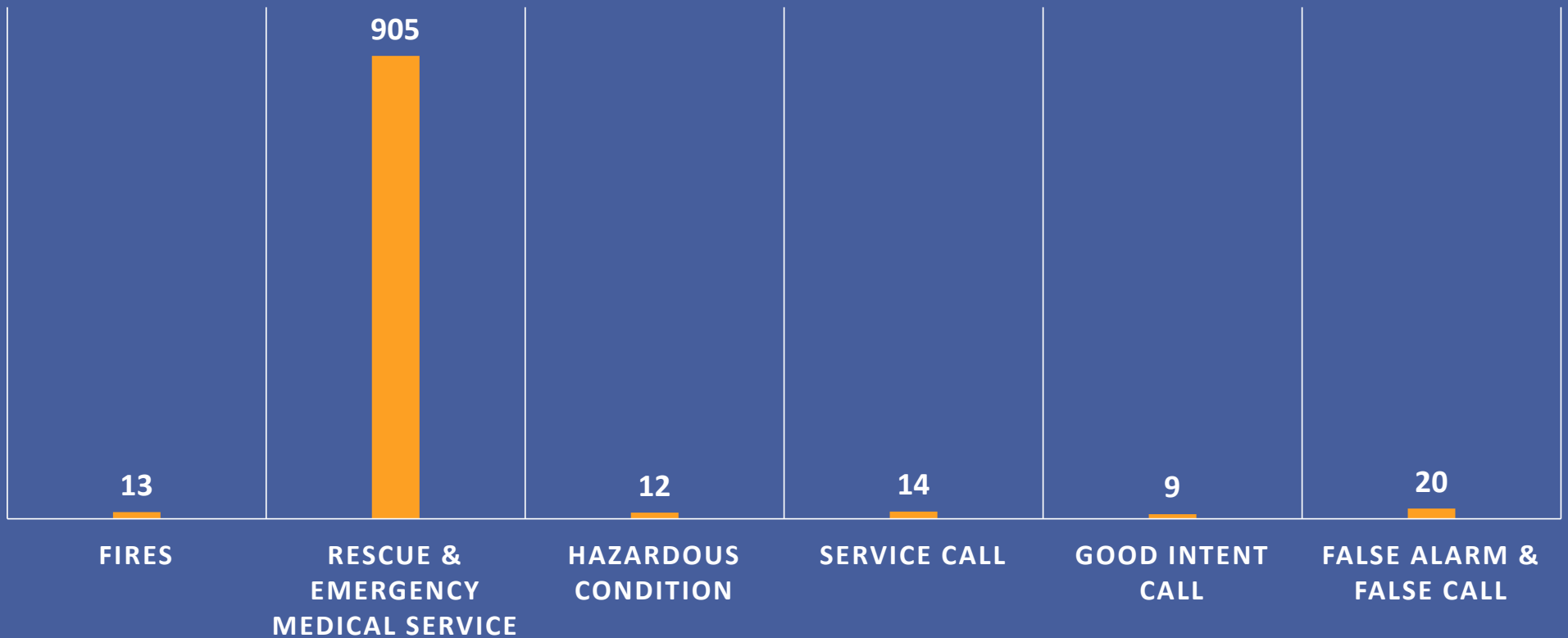
1. PSPRS/Prop 207 (Board Clerk Tim Wilmes, Presenter)
2. Action Item – Regional Metropolitan Phoenix Automatic Aid Agreement renewal (Acting Fire Chief Rob Schmitz, Presenter)

III. COMMITTEE REPORTS

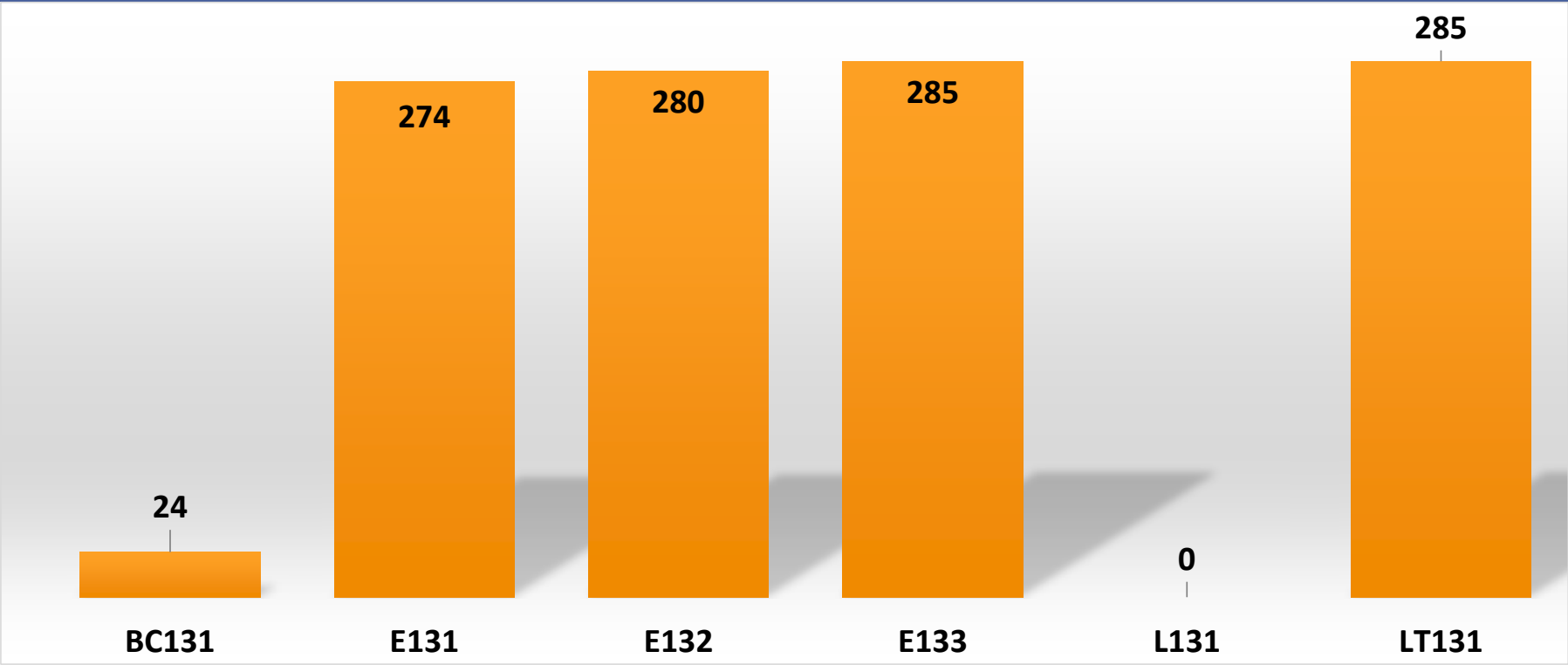
C. SCFMD Operations



MAJOR INCIDENT TYPES – OCTOBER 2022



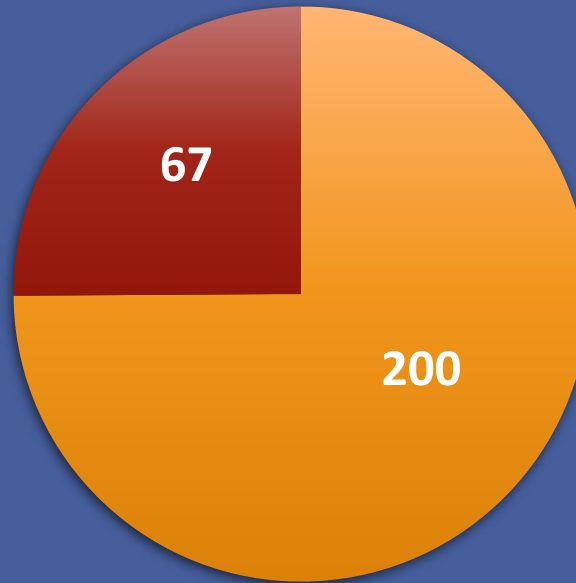
ON-SCENE INCIDENT COUNTS – OCTOBER 2022



INCIDENT STATISTICS – OCTOBER 2022

Response
Times
5:44

Overlapping
Calls
80.88%



■ Auto Aid Given ■ Auto Aid Received

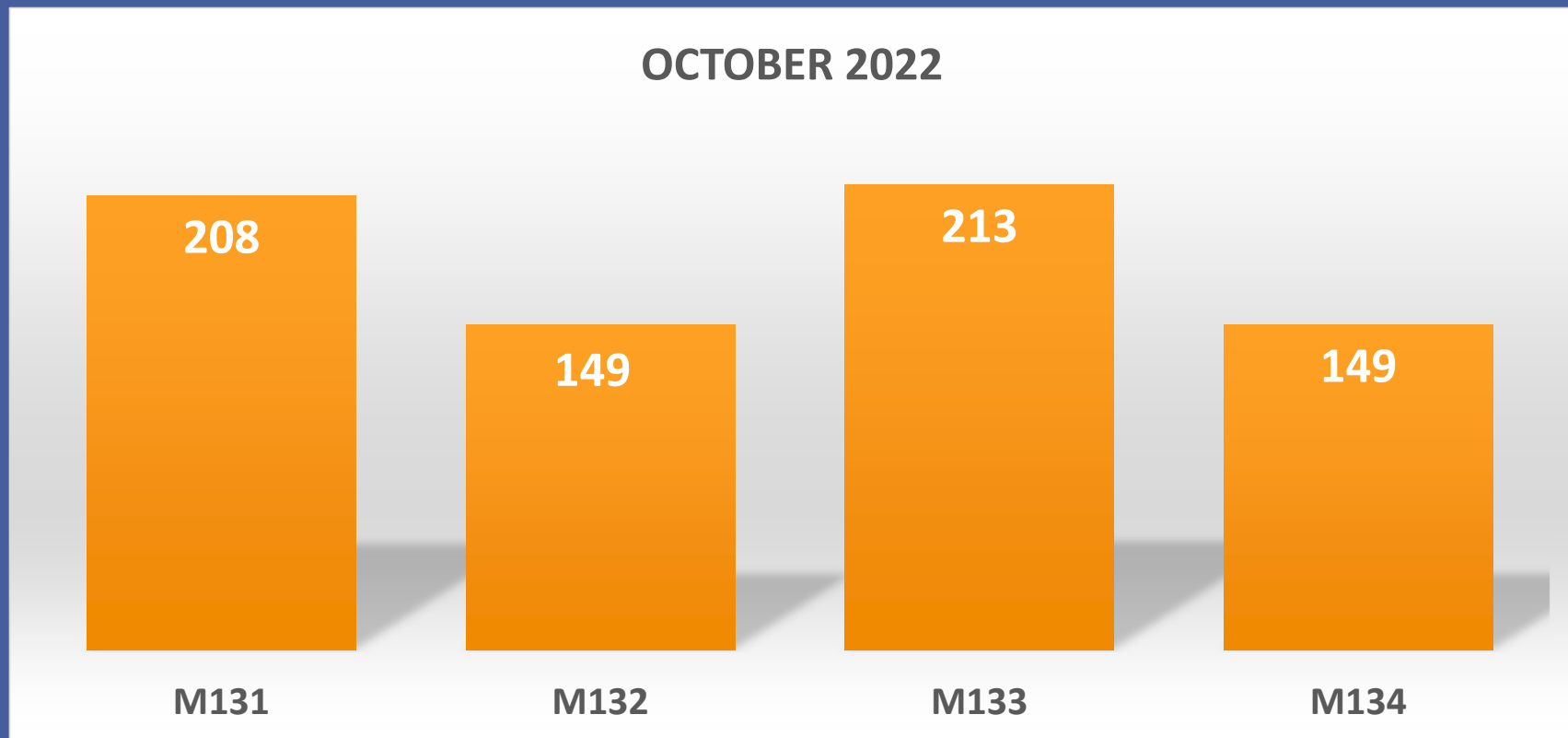
20:57
Operations
Average
On-Scene
Time

III. COMMITTEE REPORTS

D. EMS/Ambulance Operations



AMBULANCE ON-SCENE INCIDENT COUNTS



AMBULANCE ALS TRANSPORTS

OCTOBER 2022

M131 – 169 Transports
M132 – 123 Transports
M133 – 165 Transports
M134 – 121 Transports
TOTAL - 578 Transports



Receiving Hospital

520	Boswell
15	Thunderbird
27	St. Joes West
10	Arrowhead
2	Del Webb
1	Estrella
1	West Valley
1	JCL North
1	St. Joes+

EMS/Ambulance Operations

1. Matt Schall and Taylor Marquez have completed paramedic school and are now functioning as paramedics for the department.
2. Chris Marin and Ana Estrada have finished National Registry prep week and took their NREMT exam this past weekend. They will graduate on November 18th.
3. Lucas training has been completed. A 60-day trial of the device is underway.
4. EMS manager Rebecca Haro retired on October 27th.



III. COMMITTEE REPORTS

- E. Resource Management – Apparatus & Facilities



RESOURCE MANAGEMENT – APPARATUS & EQUIPMENT

- 1. LT131 continues to sit at FS133 out of service due to a bad ECM and harness. We were able to purchase a new ECM but are having difficulty with the harness and electrical components.
 2. Sutphen has L131 and is currently in the process of replacing all hydraulic, electrical, and programming modules for the aerial platform. They have already added a roof mounted A/C to this unit and are on track to have the project completed in a month.
 3. Sutphen states that our new pumper in production is still projected to be completed in May 2023.
 4. We received updated specs and quotes from Rosenbauer for a semi-custom General Chassis Ladder Tender. The apparatus committee is in the final review process but is looking to commit as they're expecting a 15% increase on December 1st.
 5. The new Medix Ambulance has a minor paint defect and interior cabinet door issue that we're working with the manufacturer on for a solution.
 6. We continue to cycle our fire apparatus through Cummins for issues being caused by the "clean" exhaust systems. E133 was completed the week of November 1st and E132 is currently being addressed.

RESOURCE MANAGEMENT - FACILITIES

- 1. The Plymovent exhaust motor at FS132 failed and is in the process of being replaced.**
- 2. We continue to work with Glendale Roofing on reoccurring issues at FS132. In addition, we're working on quotes to reseal other sections of the roof which are no longer under warranty.**
- 3. Replacement parts for the bay door at FS133 have finally been delivered. Installation is scheduled for the week of November 14th.**

III. COMMITTEE REPORTS

F. Training/Professional Development



TRAINING/PROFESSIONAL DEVELOPMENT

1. Firefighter Brad Stockwell successfully completed his move-up engineer testing program in October. This adds him to the pool of available members qualified to drive and pump our engines.
2. Two members, Chief Holliday and Engineer Ashford, attended a 3-day Emergency Vehicle Operator Course at the Glendale Academy with other regional partners. This class was useful in preparing them to lead the rest of the department through our annual drivers' training course.
3. Two other members, Captain Murphy and Firefighter Schall, attended a 1-day course for Personal Protective Equipment inspection. This qualifies them under NFPA 1581 to help inspect our members' gear. The training was led by Arizona PPE, who we have also partnered with to do annual inspections and repairs of our turnouts.



III. COMMITTEE REPORTS

G. Administrative/ Special Projects



ADMINISTRATIVE & SPECIAL PROJECTS

1. Feasibility study update.

III. COMMITTEE REPORTS

FIRE PREVENTION:

Public Education & Community Outreach



III. COMMITTEE REPORTS

H. Public Education/Community Outreach

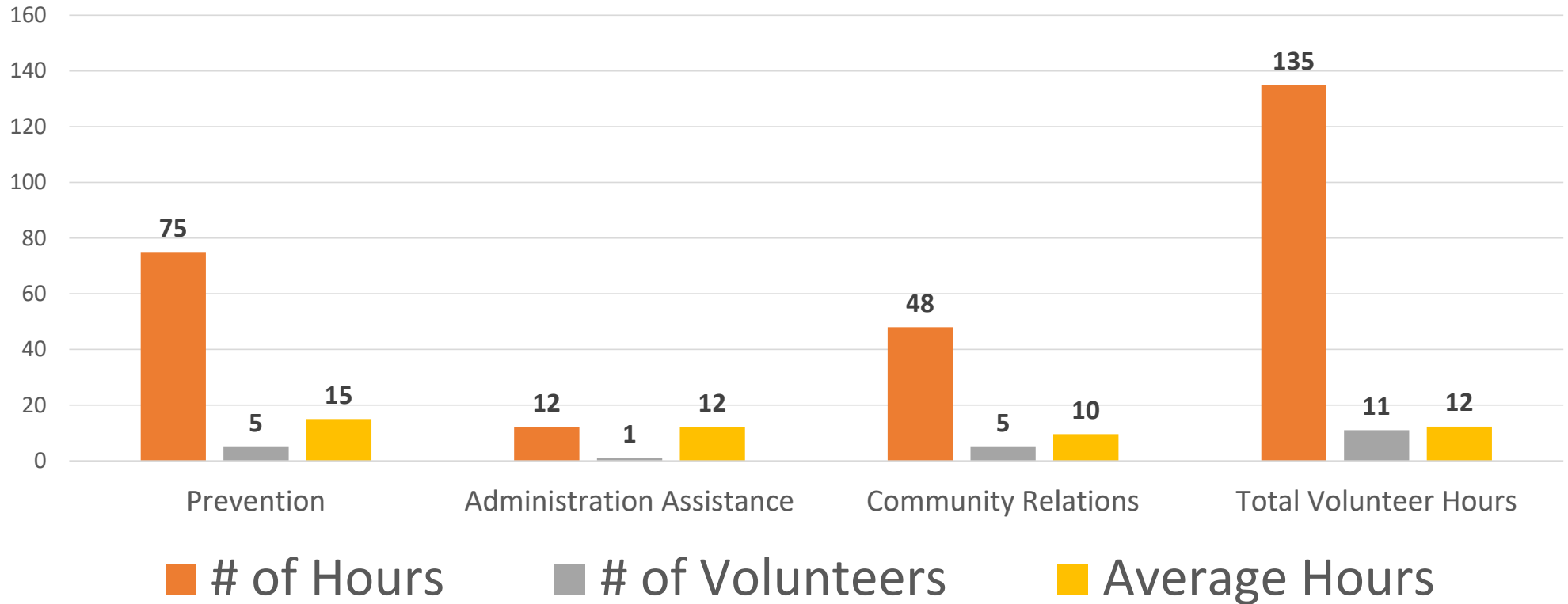
1. Prevention Volunteer Service Anniversaries
2. Prevention Volunteer Hours Summary
3. Community Relations Program Report
4. Community Events
5. Volunteer Inspections Report Summary



Kenny Kovac
Assistant Fire Marshal
Fire Investigator
Public Education

PREVENTION VOLUNTEER HOURS SUMMARY

October 2022



COMMUNITY OUTREACH PROGRAM REPORT

Over 395 Citizens Served in
October by the Fire Prevention
Team!

- 48 Home Safety Surveys
- 41 Lockbox Installations
- 14 Lockbox Key Changes
- 10 Smoke Detector Installations
- 02 Lockbox Remounts
- 280 Public Speaking



Lockbox
Appointments
Booked through
End of November

FIRE PREVENTION INSPECTION SUMMARY

Prevention *Annual* Inspection Summary - October 2022

Property Use	Initial Inspections	Reinspections	Total Inspections	Total Violations
Assembly/Assembly Restaurants	15	6	21	3
Business	51	3	54	14
Educational	0	0	0	0
Institutional	9	1	10	75
Mercantile	10	0	10	0
Special Property & Other	18	3	21	2
Total Inspections	103	13	116	94

III. COMMITTEE REPORTS

I. Fire Prevention

1. Annual Inspection Report Summary
2. Permits Issued / Revenue Report
3. Fire Investigation Reports
4. Large Community Projects



Jim Fox
Fire Marshal
Fire Investigator
Public Information Officer
Fire Prevention Bureau

FIRE PREVENTION CONSTRUCTION SUMMARY

Prevention <i>Construction</i> Inspection Summary - October 2022				
Specific Use			Total Inspections	
Fire Sprinkler Pressure Test			2	
Fire Sprinkler Final			0	
Fire Alarm			4	
Flow Test			0	
Construction			11	
Hood and Duct			0	
Other Inspection			2	
Total Inspections			19	

PERMITS ISSUED/REVENUE

<u>Permits Issued:</u>	7
<u>Permit/Plan Review Fees:</u>	\$ 3,700.00
<u>Lockbox Revenue:</u>	\$ 3,220.00
<u>Contractor Registration Renewal:</u>	\$ 150.00
<u>Operational Permit Fees:</u>	\$ 1,400.00 (100%)
<u>Compliance Engine:</u>	\$ 2,072.60



FIRE INVESTIGATION REPORTS

October 2022

11400 N 113th Ave.
Ignition Source: Unknown



LARGE DISTRICT PROJECTS – SUN CITY

- Royal Oaks Campus Expansion – Under Construction
- Royal Oaks Vida Health Care Center – Under Construction
- Heritage Condos F.A. - 99th Ave. – Under Construction
- Olive Branch Senior Center (103rd/Santa Fe) - Under Construction
- Archwell Medical Office(99th/Bell) – Under Construction
- Centerwell Medical Office(LaRonde East) – Completed
- Apricus Imaging (LaRonde East) – On Hold
- Banner Endoscopy (Former BBMC ER Suite 2nd Floor) – Under Construction

Royal Oaks Campus

**FIRE
DEPARTMENT**

**CONSTRUCTION
ENTRANCE**



SUNDT

ROYAL OAKS CAMPUS
EXPANSION
Sundt Construction Inc.
Permit #F004183

RESPONSIBLE PROJECT INDIVIDUAL:
TODD GANTNER - 602-703-7154

DUST COMPLAINTS:
CALL MARICOPA COUNTY
AIR QUALITY DEPARTMENT
602-506-6010 or 602-372-2703

Skill. Grit. Purpose.

SUNDT



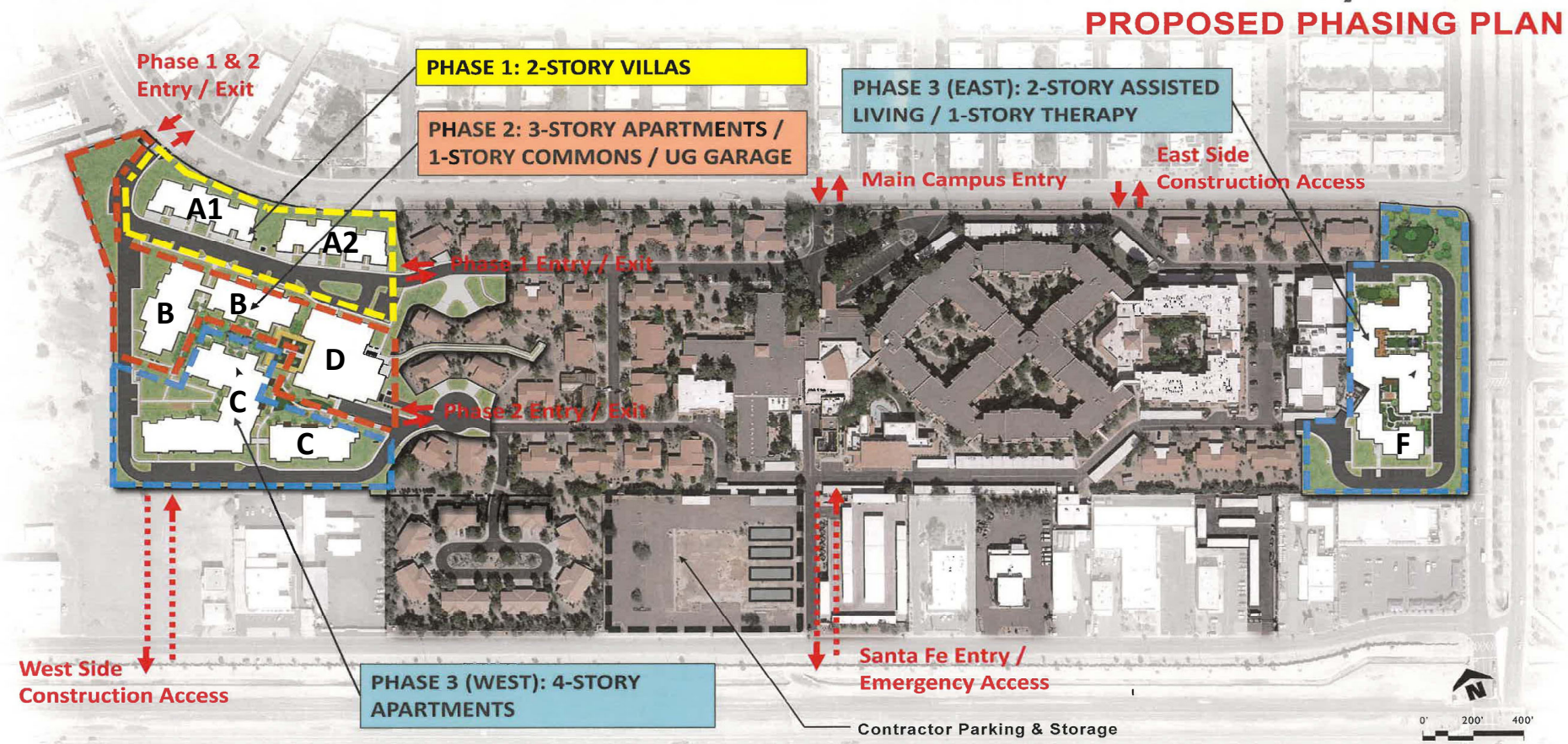
**CANYON
ELEC**

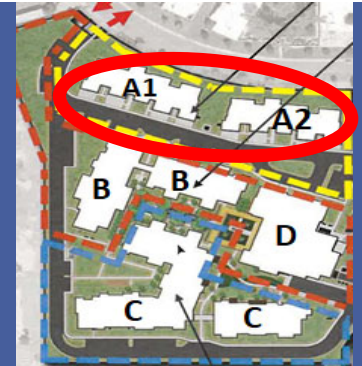


SUNDT
Skill. Grit. Purpose.



Royal Oaks PROPOSED PHASING PLAN

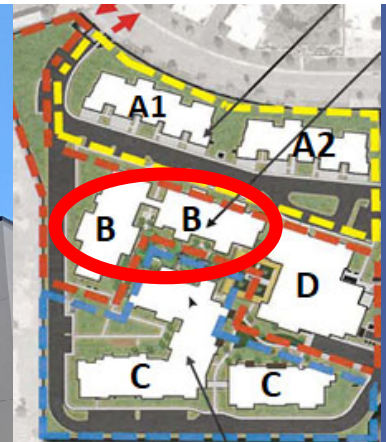




Royal Oaks:
Bldgs. A1, A2

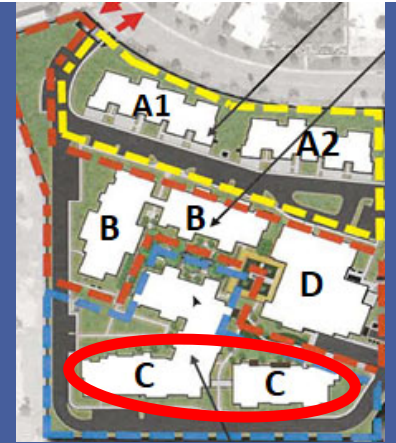
2 story Condos
16 Units

Completed,
Occupied



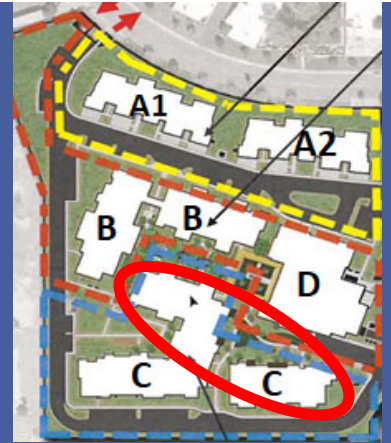
**Royal Oaks:
Building B1 / B2
3 Story**

**Drywall Stage
Fire Standpipes**



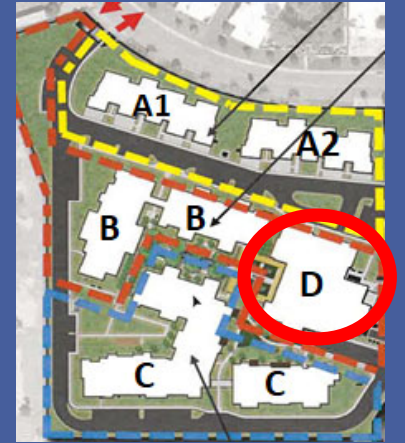
**Royal Oaks:
Building C1 / C2
South Exterior**

**4 Story:
Framing &
Drywall Stage**



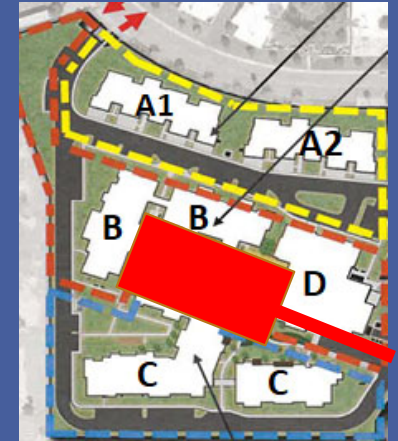
**Royal Oaks:
Building C1/C2
(North, West)**

**4 Story
Framing Stage**



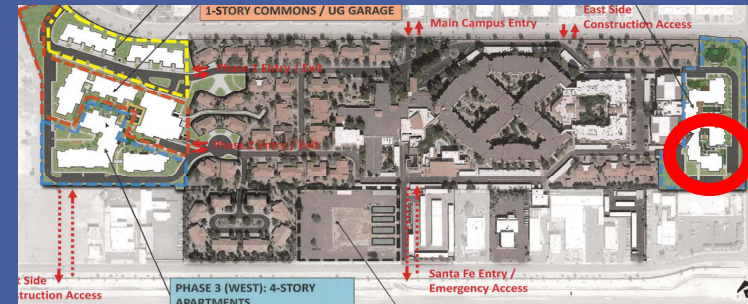
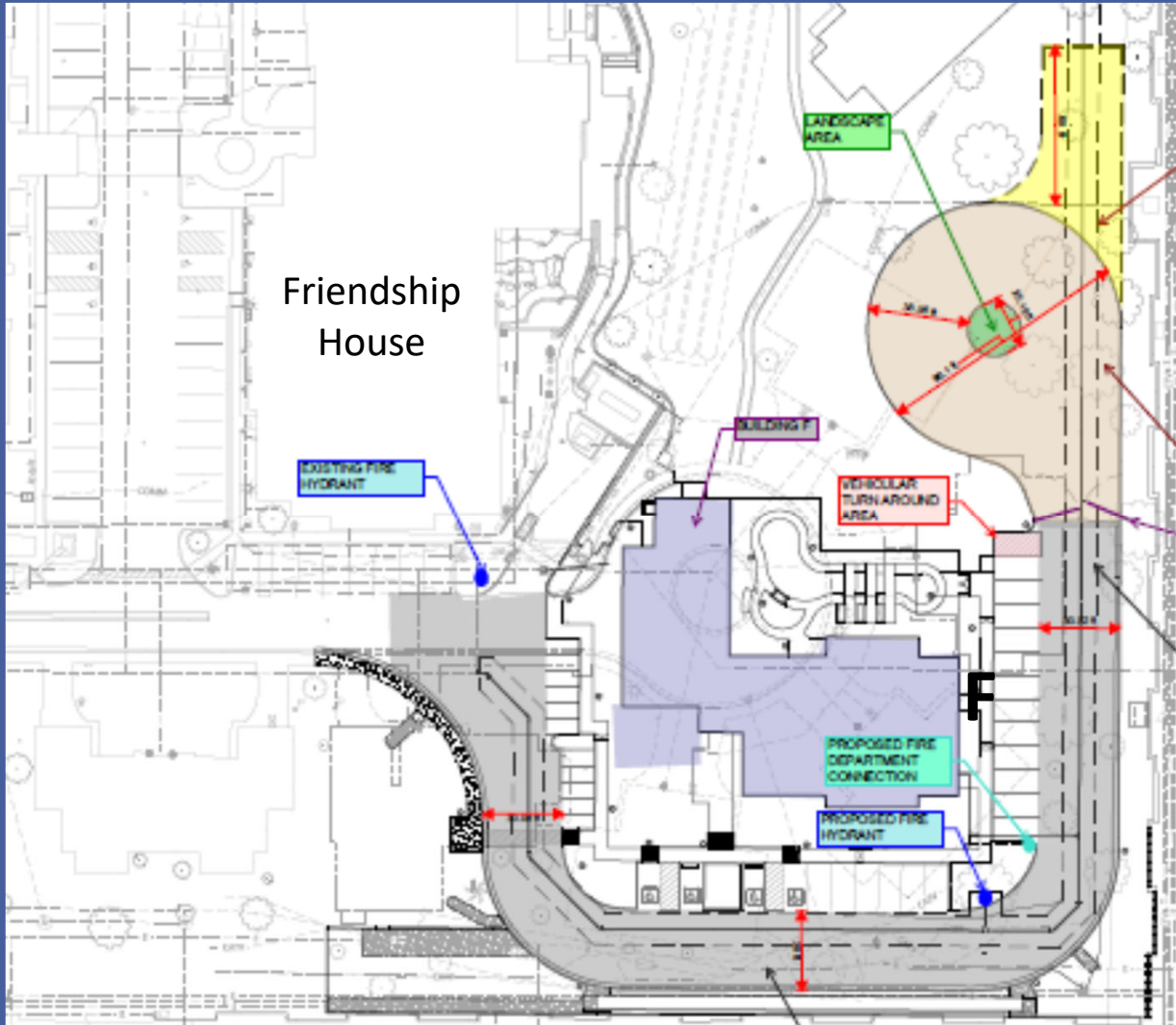
**Royal Oaks:
Building D1 &
D2 (Next to
Pkg Garage)**

**Interior
Buildout**



**Royal Oaks:
Parking
Garage/D1**

**Entrance to
Underground
Parking Garage
& D1**



Royal Oaks: Vida (PH IV)

Site Plan (Southeast Corner of Property)

LARGE DISTRICT PROJECTS – YOUNGTOWN

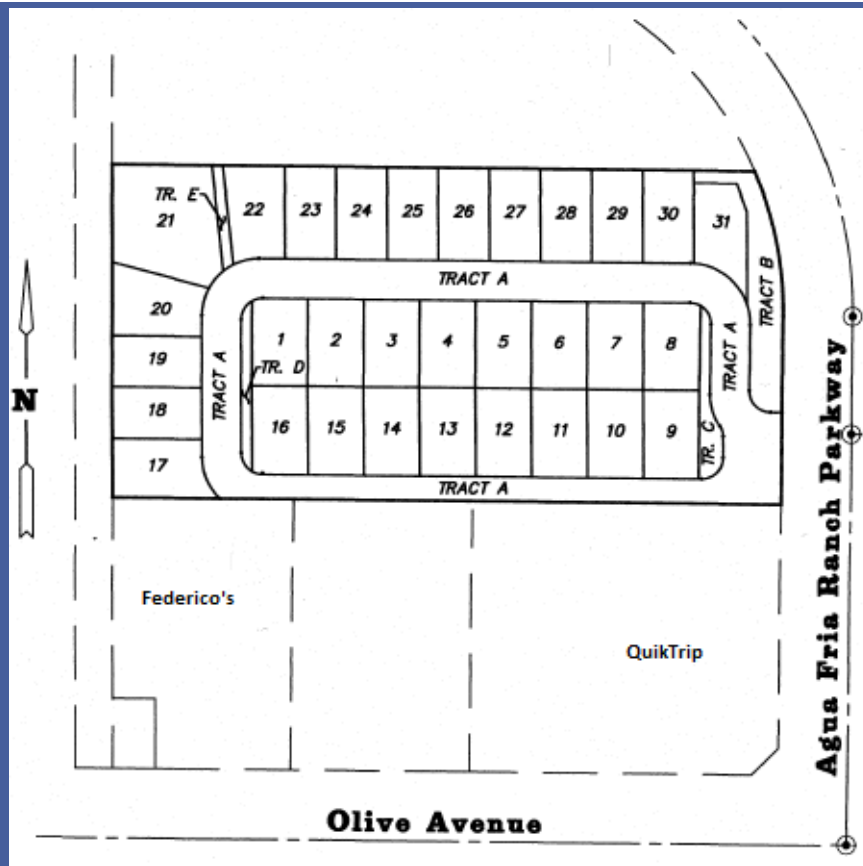
- Ridgeview Residential Subdivision (125 lots) - Under Construction
- Enclave Off Olive Residential Subdivision (31 Lots) – Site Utilities
- Youngtown Flats - 113th Avenue Apartments (formerly Business offices) (104 Apts.) – Under Construction
- Women’s International Pharmacy – PH2 Under Construction
- El Sol Battery Storage Facility – On Hold

RIDGEVIEW SUBDIVISION

Ridgeview Project – 125 SFR Lots

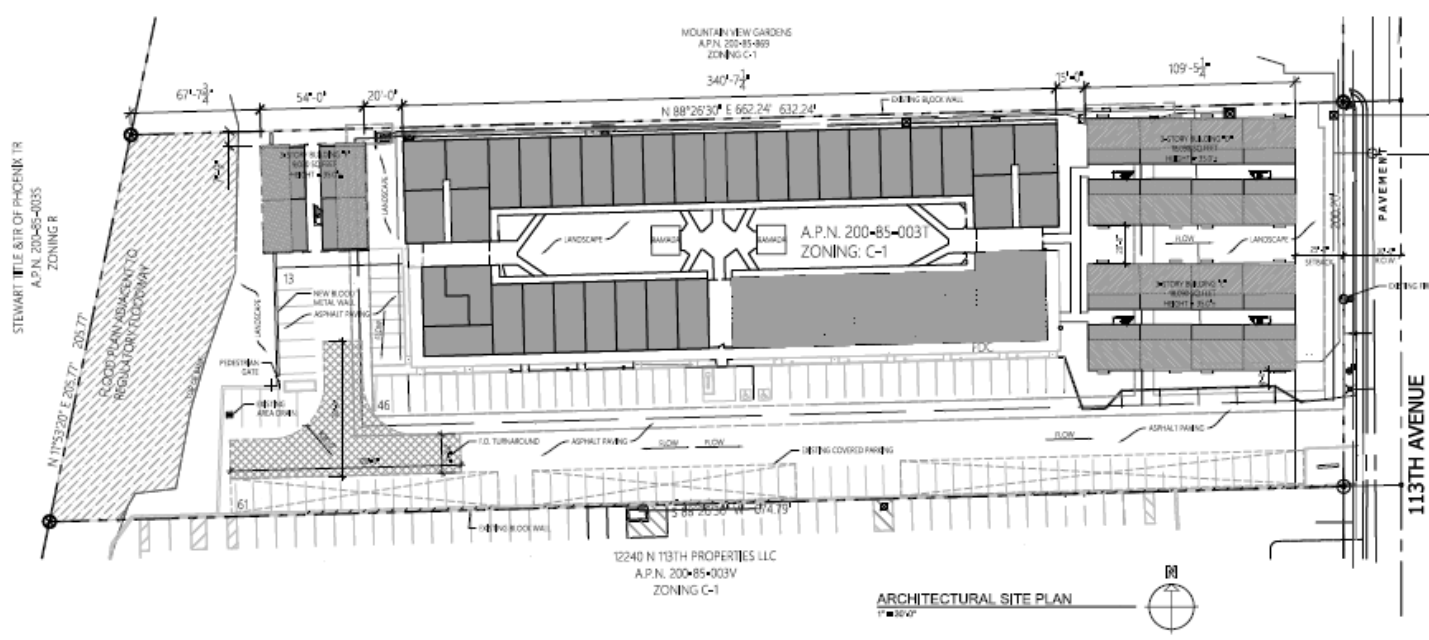


ENCLAVE ON OLIVE SUBDIVISION



Enclave Project
31 SFR Lots

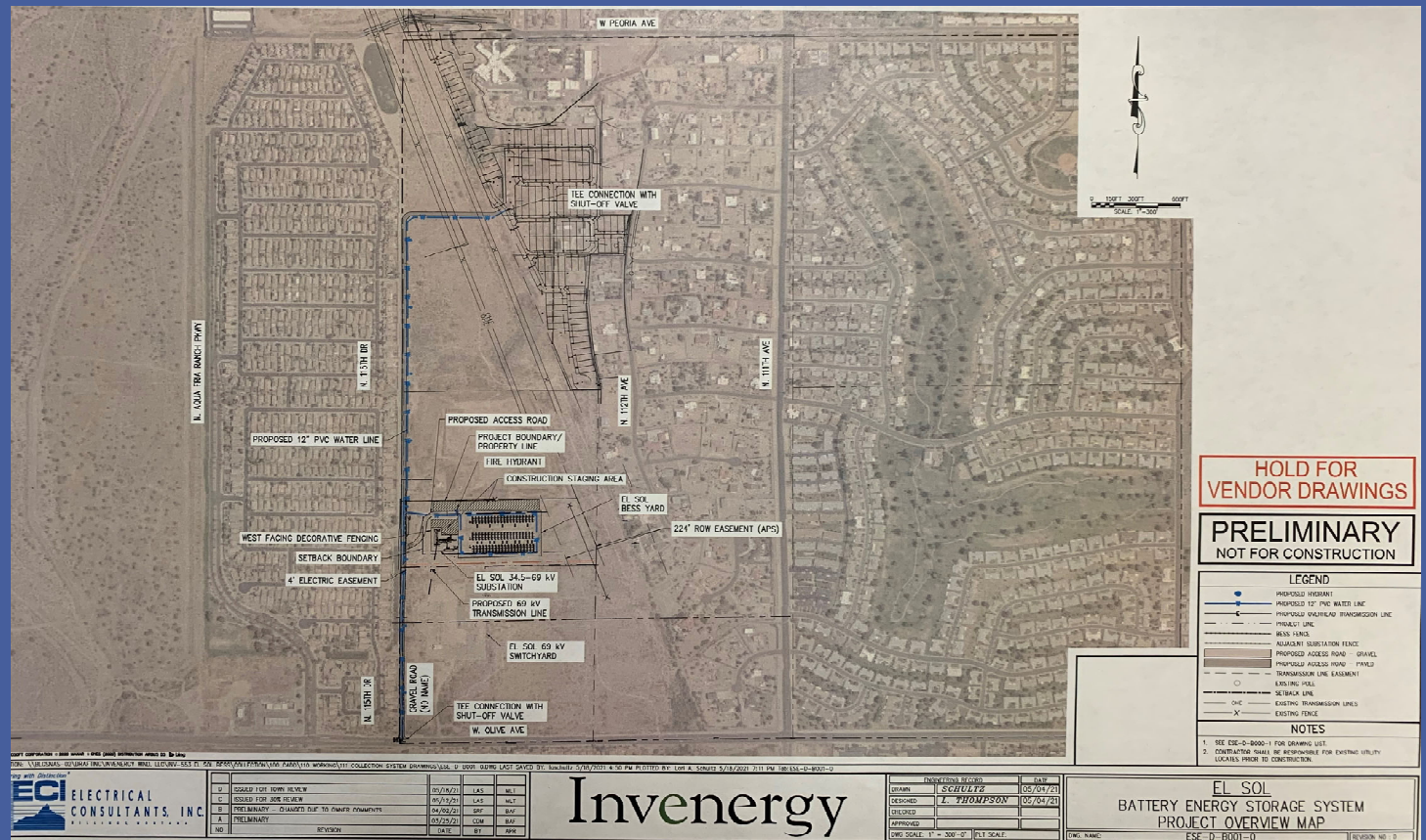
YOUNGTOWN FLATS PROJECT



113th Ave.
Apartments
(104 Units)

EL SOL BESS PROJECT - YT

Proposed Overall Map



III. COMMITTEE REPORTS

I. Fire Prevention

Questions?

IV. UNFINISHED BUSINESS



V. EXECUTIVE SESSION

NOTICE: The governing board may go into executive session for the purpose of:

- Employee discipline
- Employment contract
- Attorney consultation
- Key strategic moves like mergers or acquisitions
- Succession planning
- Employee negotiations
- Senior staff performance
- Executive compensation
- Future retirement plans for management
- Executive performance
- Compensation review
- Personnel issues
- Peer-to-peer board discussions

V. EXECUTIVE SESSION



VI. NEW BUSINESS/FUTURE AGENDA ITEMS



VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. PUBLIC COMMENTS STATUTE

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

VII. PUBLIC COMMENTS STATUTE

A. United Sun Cities Firefighters Association Report



VIII. NEXT GOVERNING BOARD MEETING

Sun City Fire District – Administrative Offices

Governing Board Meeting

Tuesday, December 13, 2022 – 09:30

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, December 13, 2022 at 9:30 a.m. The meeting will be held at the Fire District Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

IX. ADJOURNMENT



- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: November 9, 2022 at 5:00 pm by Lisa Neubert**