

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 27, 2022
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Tim Wilmes Phil LaBarbera, David VanderNaalt, Stephen Arnold

Members Absent: None

Staff: Acting Fire Chief Rob Schmitz, Deputy Chief Jason Casey, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, USCFFA Vic President Kevin Brown, USCFFA Trustee Brandon Crossno, Office Manager Lisa Neubert

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. Board member David VanderNaalt made a motion to approve the consent agenda item which was the Board of Directors Board Meeting Minutes for August 23, 2022. Board member Phil LaBarbera seconded the motion. The board voted to approve the consent agenda item. (M: David VanderNaalt/S: Phil LaBarbera; Ayes: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nays: None)

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Acting Fire Chief Schmitz read a letter of appreciation for services received from Mrs. Andrew Levy.

B. Chief Schmitz reported on recent new hires as follows:

- i. EMS Director Kyle Henson hired on September 6, 2022.
 - ii. EMS EMTs Scout Bailey and Raymond Jojola and EMS CEP Joseph Price, hired on September 19, 2022.
- C. Chief Schmitz recognized the September service anniversaries as follows: Captain Steve Roe for 25 years of service; Captain Chris Clark, Firefighter Rich Hayes, Engineers Chris McElroy and Fred Ohrt for 24 years of service; Engineer David Musselman and Captain Derek Peck for 23 years of service; Captain Shon Taylor and Engineer Jeff Salkeld for 22 years of service; Captain Adam Lombardo for 18 years of service; Captain Brian Cooper and Engineer Jerry Thompson for 17 years of service; EMT Mary Dickinson for 14 years of service; Paramedics Jenn Currie and Aaron Ziegman and Firefighters Chris Gaut and John Shedler for 6 years of service; Paramedic Marissa Correa for 5 years of service, and Paramedic Edgar Monge and Firefighter Bradly Stockwell for 4 years of service.
- D. There were no retirements for the month of August. There is an upcoming retirement for Captain Steve Roe on October 25, 2022.

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. Finance Director Gabe Buldra presented the financial and bank reconciliation report for the month of August 2022. Board member Tim Wilmes made a motion to accept the August 2022 financial report. Board member David VanderNaalt seconded the motion. The board voted unanimously to accept the finance report for the month of August 2022. (M: Tim Wilmes/S: David VanderNaalt; Vote – Aye: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt, Stephen Arnold. Nay: None).

B. Legal and Insurance

- 1. Board member Stephen Arnold inquired about the annexation of the four parcels located at approximately 114th Avenue and Bell Road. Acting Chief Rob Schmitz reported that he took all the necessary documentation to the Maricopa County Recorder's Office. The Recorder's Office asked that we resubmit the parcel maps in a larger font size. Chief Schmitz is working on getting that done and submitted.

C. Fire Department Operations

- 1. The report for fire department operations was given for August 2022, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

- 1. The ambulance operations report was presented for the month of August 2022. The report included the incident counts, types, and transports.**
- 2. Chief Schmitz gave the following updates on the Emergency Medical Services/Ambulance Operations division:**
 - i. Three new EMS personnel are in the field for orientation.**
 - ii. The four medic students are progressing. Matt Schall and Taylor Marquez will take the NREMT on October 16th.**

E. Resource Management

- 1. Chief Schmitz reported the following for fleet/apparatus:**
 - a. The new Medix Ambulance has been registered, insured, wired for radios and MCT, and received the Youngtown graphics. The EMS Division is working on getting the DHS inspection scheduled. We're in communication with Youngtown to schedule the dedication ceremony at Station 133 in the coming weeks.**
 - b. Sutphen is preparing a quote to have a shoreline A/C added on L131 while it's at the manufacturer. It's our only new unit without the device and has an underpowered cab system.**
 - c. Sutphen has agreed to expedite the permanent rebuild of the aerial platform on L131 and will be picking up the truck around October 1. Once it arrives in Ohio, they are projecting a 4-to-6-week turnaround on repairs. It may be possible for us to receive it back by the end of the year yet.**
 - d. The new Sutphen pumper is in production and is scheduled to hit the assembly line at the first of the year and is still projected to be completed in May 2023.**
 - e. The apparatus committee chose Rosenbauer as the builder for our new Ladder Tender. The order hasn't been completed yet due to Rosenbauer trying to get us into a full-sized custom chassis within our budget. The advantage would be a larger and safer unit with better maneuverability if possible. If not, we have the Freightliner commercial chassis ready to order.**
 - f. The front-line Ford ambulances have had a recent run of mechanical troubles. Fortunately, all were covered under warranty. Unfortunately,**

parts and timely repairs have hampered them returning to service. AFMA has been gracious in providing us with a quality backup in the meantime. We hope to have all but one unit back by September 23rd.

2. Chief Schmitz reported the following for buildings/facilities:

- a. The evaporative coolers at FS132 have seen better days and have become costly to maintain. Quotes for replacing at least one unit before next summer are being looked at currently.
- b. The Plymovent project has been completed and is functioning as anticipated.

F. Training/Professional Development

1. Chief Schmitz reported the following:

- a. September has been a busy month for the training division. All members received the following training:
 1. Walk through of construction progress at Royal Oaks which was facilitated by Jim Fox and Kenny Kovac.
 2. Department-wide mental health training. We partnered with Mental Health Centers of America to review mental health, substance abuse, coping, and watching out for one another.
 3. All fire personnel are receiving instruction in Rescue Task Force training for active shooter and violent incidents. We are partnering with Surprise Fire for this initial training.

G. Administrative/Special Projects

1. Chief Schmitz reported that there was nothing new to report with the feasibility study. The study is expected to start sometime in October.

H. Public Education/Community Outreach

1. Assistant Fire Marshal Kenny Kovac recognized the following volunteers for their service: Public Education volunteer Vicki Foelsch for 10 years of service and Public Education Volunteer George Neisz for 3 years of service.
2. Prevention volunteer hours summary.
 - a. The summary of prevention hours for volunteers was presented for August 2022. The total number of volunteer hours was 83.

3. Community relations program report.

- a. The report for Community Outreach program was given for August 2022. There was a total of 145 citizens served for August. Installations of lock boxes are scheduled into October 12 2022.

4. There was one community event for the month of August 2022.

- 5. The volunteer inspection summary report was given for the month of August. There was a total of 128 inspections completed.**

I. Fire Prevention

- 1. The construction inspection summary report was given for the month of August. There was a total of 25 inspections completed.**

2. Permits issued and revenue report.

- a. The permit and revenue report were presented for August. There were 12 permits with a revenue of \$30,196.90

3. Fire investigation reports.

- a. The fire investigation report was given for August. There was one formal fire investigation performed.

4. Large community projects.

- a. An update was given on the large community projects within the Sun City District. There are currently ten large community projects in Sun City.

- 5. There was an update on the ongoing projects in Youngtown. There are currently five large community projects in Youngtown.**

IV. UNFINISHED BUSINESS

- A. Board member Tim Wilmes reported that PSPRS will still not allow the public to attend meetings in person. He also passed out information from the Arizona Fire District Association about Proposition 310 talking points.**

V. EXECUTIVE SESSION

- A. There was no executive session.**

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. There was no new business or future agenda items.

VII. PUBLIC COMMENTS

A. Phil Griswold, Sun City Fire District Auxiliary chairman, reported that a fund-raising mailer will be going out to Sun City residents beginning September 19th.

B. USCFFA Vice President Kevin Brown reported on the efforts that Local 3573 to support Proposition 310.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on October 25, 2022, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. Board member Tim Wilmes made a motion to adjourn the meeting at 10:52 a.m. Board member Stephen Arnold seconded the motion. The board voted to adjourn the meeting at 10:52 a.m. (M: Tim Wilmes/S:Stephen Arnold; Vote – Aye: David Mann, Phil LaBarbera, Tim Wilmes, David VanderNaalt, Stephen Arnold. Nay: None)

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted September 22, 2022, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.