

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 28, 2021
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, David VanderNaalt, Tim Wilmes, Steve Arnold, Phil LaBarbera

Members Absent: None

Staff: Fire Chief Mark Burdick, Assistant Fire Chief Schmitz, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, Office Manager/Human Resources Lisa Neubert

PLEDGE OF ALLEGIANCE

INVOCATION

- I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**
- A. Board of Directors Workshop Meeting Minutes for August 17, 2021 were approved for filing.**
 - B. Board of Directors Board Meeting Minutes for August 24, 2021 were approved for filing.**
- II. CORRESPONDENCE AND SPECIAL RECOGNITION**
- A. Community Appreciation Letters – No correspondence received.**
 - B. Promotions/Badge Pinning – There were no promotions/badge pinnings .**
 - C. Service anniversaries – Steve Roe was recognized for 24 years of service; Chris Clark, Rich Hayes, Chris McElroy, and Fred Ohrt were recognized for 23 years of**

service; David Musselman and Derek Peck were recognized for 22 years of service; Jeff Salkeld and Shon Taylor were recognized for 21 years of service; Adam Lumbardo was recognized for 17 years of service; Brian Cooper and Jerry Thompson were recognized for 16 years of service; Mary Dickinson was recognized for 13 years of service; Jennifer Currie, Chris Gaut, John Shedler, and Aaron Ziegman were recognized for 5 years of service; Marissa Correa, Nathan LaBarbera, Edgar Monge, and Bradley Stockwell were recognized for 4 years of service.

D. Retirement recognition – There were no retirements.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Finance Manager Gabe Buldra presented the financial and bank reconciliation report for the month of August 2021. The board voted to accept the finance report for the month of August 2021. (M: Tim Wilmes/S:David VanderNaalt ; Vote – Aye: David Mann, Tim Wilmes, David VanderNaalt, Steve Arnold, Phil LaBarbera; Nay: None)
2. Resolution 21-0928B, the disclosure that authorizes the use of, or issuance of, Certificates of Participation (COP) by the district, was reviewed by the board. Claude Lockhart, Jr., Vice President for Stifel Financial Corporation gave a final overview on the Certificate of Participation process. The goal of the COPs is to provide 100% funding of the district's current PSPRS actuarial liability. The board voted unanimously to pass resolution 21-0928B. (M: Tim Wilmes/S: Phil LaBarbera; Vote – Aye: David Mann, Tim Wilmes, David VanderNaalt, Steve Arnold, Phil LaBarbera; Nay: None)
3. Resolution 21-0928A, which authorizes the sale, execution, and delivery of certificates of participation in a lease-purchase agreement to provide necessary financing of the district, and the adoption of written continuing disclosure compliance procedures in connection with issuance of certificates of participation of the district, was reviewed by the board. The board voted unanimously to pass resolution 21-0928A. (M: David VanderNaalt/S: Tim Wilmes; Vote – Aye: David Mann, Tim Wilmes, David VanderNaalt, Steve Arnold, Phil LaBarbera; Nay: None)

B. Legal and Insurance

1. No legal and insurance report.

C. Fire Department Operations

1. The report for fire department operations was given for August 2021, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

- 1. The ambulance operations report was presented for the month of August 2021. The report included the incident counts, types, and transports.**

Resource Management

- 1. Chief Schmitz reported that we are still waiting on the DEP header for E137. The part is about 8 weeks out from now. In the meantime, H & E is working on a list of repairs necessary to get it ready for sale. He also reported that preconstruction for the new ambulance should begin sometime towards the end of the month.**
- 2. Chief Schmitz reported that crews have begun moving back into FS132. M132 moved in two weeks ago, BC131 moved in last week, and M134 will be moving in this week.**

F. Administrative/Special Projects

- 1. Chief Schmitz reported that firefighter first round oral interviews will begin this afternoon. Second round orals will be held the week of October 18th. Fire Recruit Michael Laier is set to graduate from the PFD Recruit Academy on October 8th.**

G. Public Education/Community Outreach

- 1. There were no volunteer service anniversaries for the month.**
- 2. Prevention volunteer hours summary.**
 - a. The summary of prevention hours for volunteers was presented for August 2021. The total number of volunteer hours was 79.**
- 3. Community relations program report.**
 - a. The report for Community Outreach program was given for August 2021. There was a total of 110 citizens served for August. Installations of lock boxes are scheduled through September 2021.**
- 4. Community events.**
 - a. There were no community events for the month of August 2021. Steve Arnold and Kenny Kovac announced the following upcoming events: Sun City Speakers Bureau on October 20th; SCHOA New Business Event on October 22nd; Royal Oaks Safety Day on November 4th; Health and Wellness Event at the Sun Dial on November 7th.**

5. Volunteer Inspection Summary

- a. The volunteer inspection summary report was given for the month of August. There was a total of 66 inspections completed.

H. Fire Prevention

1. The construction inspection summary report was given for the month of August. There was a total of 31 inspections completed.
2. Permits issued and revenue report.
 - a. The permit and revenue report were presented for August. There were 12 permits with a revenue of \$17,823.00.
3. Fire investigation reports.
 - a. The fire investigation report was given for August. There was one formal fire investigation performed at a residential occupancy.
4. Large community projects.
 - a. An update was given on the large community projects within the Sun City District. There are currently seven large community projects in Sun City.
 - b. There was an update on the ongoing projects in Youngtown. There are currently four large community projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. PSPRS / Prop 207 – Board member Tim Wilmes thanked finance director Gabe Buldra for all his hard work on the COP bond process. He also reported that the district should receive another Prop 207 payment at the end of the year.
- B. COVID–19 Funding Update – More COVID-19 monies are anticipated.

V. EXECUTIVE SESSION

- A. There was no executive session.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. Board member Wilmes asked finance director Gabe Buldra to provide overtime figures for last year.

VII. PUBLIC COMMENTS

- A. Steve Collins from the Recreation Centers of Sun City wanted to remind everyone that the biggest RCSC event of the year, the annual arts and crafts festival, will be held November 26th & 27th at the Sun Dial Recreation Center.
- B. United Sun City Firefighters Association Vice President Adam Holliday reported on the charities division and the upcoming Adopt-A-Highway event being held on October 9th at 9:00. The meeting location is the Starbucks on the southwest corner of Grand & 107th Avenues.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on October 26, 2021, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

- A. The meeting adjourned at 10:25 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/lbn

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: September 23, 2021, at 5:00 PM by Lisa Neubert

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.